

Municipal Clerks/Chief Administrative Officers,

**Re: FOR DISTRIBUTION TO COUNCIL**

As a member of the Authority, please find below highlights from the May 18, 2022 Board of Directors meeting for distribution. Complete minutes for the meeting will be circulated at a later date following their approval by the Board. Attached are approved minutes of the April 20, 2022 Board meeting.

#### **New Agricultural Representative**

Steven Lewis of Ashton was welcomed and took his seat as the provincially appointed agricultural representative to the Board. Mr. Lewis is former Director of the Ontario Federation of Agriculture (OFA), was a councillor in the former Township of Goulbourn, and is an active member of the City of Ottawa's Committee of Adjustment.

#### **MVCA Administrative By-law Amendments**

The Board approved modifications to the Authority's by-laws to implement changes in Board committee structures, to address redundant and dated information, and to reflect MVCA's updated mission and vision.

#### **Action Plan for Reducing & Mitigating Workplace Stress**

The Board approved the action plan and directed that the General Manager provide an update in October and include minutes of JH&SC meetings in future board packages.

#### **Disconnect from Work Policy**

The Board approved amendments to the Authority's Employee Manual to add policies guiding and governing work expectations and contacting employees outside of normal working hours.

#### **Per Diems and Honorarium**

Following review of practices in other jurisdictions, the Board determined to maintain current Member per diems and the honorarium for the Board Chair.

#### **Appointment of new Regulations Official**

Tatyana Vukovic was appointed to enforce Ontario Regulation 153/06 and Ontario Regulation 120/90 under the *Conservation Authorities Act*.

#### **ATTACHMENTS**

- Approved Minutes for April 20, 2022