

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: August 9, 2022

TO: Committee of the Whole

FROM: Jeanne Harfield, Clerk

SUBJECT: Bicentennial Working Groups

RECOMMENDATION:

THAT Committee of the Whole recommend that Council amend By-law 13-18 Delegation of Authority to delegate authority to the Clerk to approve new members to the Bicentennial Working Groups.

BACKGROUND:

In the spring of 2022, Council appointed members to seven different Bicentennial working groups. Since then, these groups have met on numerous occasions and are in the early planning stages for 2023.

DISCUSSION:

The Bicentennial Working groups are responsible for developing event, project and program ideas for 2023 and carrying out the approved options. Since the original working groups were appointed, individuals from the community who were previously unaware of the working groups have expressed interest in joining. In order to reduce the delay in appointing new members staff is proposing that the Clerk be delegated authority to approve appointments to the bicentennial working groups. Proposed new members would be required to complete the required paperwork which will then be reviewed by the Clerk before being considered for a working group appointment. To keep Council informed, the Clerk will draft memos to Council identifying the new working groups members.

As of the drafting of this report, there are four new individuals who have reached out to the municipality to be appointed to a specific working group. Additionally, members of working groups have inquired about recruiting additional members that would be an asset. The bicentennial will require significant work and the more members of working groups and volunteers that the municipality can attract the easier it will be to have a successful bicentennial.

The proposed amendment to By-law 13-18 Delegation of the Authority is as follows:

Schedule A**C. Specified Staff Authorities**

16. The Clerk to approve new appointments to the Bicentennial Working Groups

OPTIONS:

Option 1: Delegate authority to the Clerk to appoint new members to Bicentennial Working Groups. A memo would be drafted to Council with any changes to members of the Bicentennial Working Groups.

Option 2: Require Council approval for any new appointments to working groups. This would require in-camera staff reports and appointments made in open session.

FINANCIAL IMPLICATIONS:

There are no financial implications with this report.

SUMMARY:

2023 marks the bicentennial celebrations for Mississippi Mills, as part of the planning process Council has appointed members to 7 different working groups. Since the initial appointing of members, 4 new individuals have requested to join these working groups. Members of working groups have also inquired about recruiting additional members. Staff is recommending that Council delegate authority to the Clerk to appoint new members. Any new member applications will be reviewed by the Clerk and a memo to Council will be drafted.

Respectfully submitted by,

Reviewed by:

Jeanne Harfield,
Clerk

Ken Kelly,
CAO

ATTACHMENT

1. Draft By-law to amend By-law 13-18 Delegation of Authority