

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: August 9, 2022
TO: Committee of the Whole
FROM: Mark Jeffrey, Chief Building Officer
SUBJECT: Enter into MOU with MVCA Part 8 Sewage System Review Services

RECOMMENDATION:

THAT Committee of the Whole recommend to Council that the Municipality enter into a Memorandum of Understanding with the Mississippi Valley Conservation Authority to purchase services to review Part 8 Sewage Systems as part of building permit review and approvals process.

BACKGROUND:

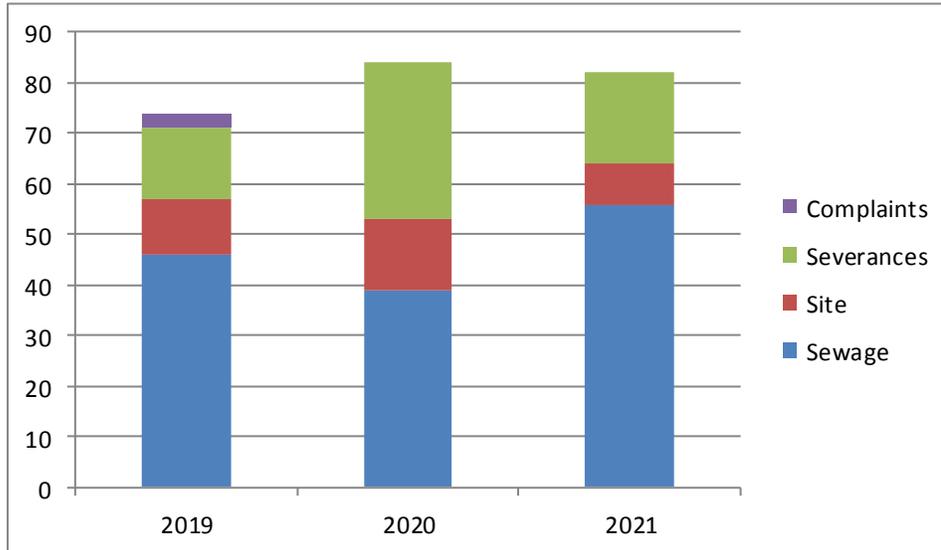
In December of 2021 the Leeds Grenville and Lanark Health Unit initiated meetings with 19 municipalities to which it provided services for the review of septic systems. This was a service provided to municipalities and paid for by the applicants. These services include: review and approval of applications for septic system permits, installation inspections, file searches, sewage system maintenance inspections, review of subdivision plans and severances. This agreement for services has been in place since 1998.

Further to this the Health Unit informed us formally on February 24, 2022 that it will be stop accepting new applications as of October 1, 2022. The Health Unit will be focusing on its core mandate of which reviewing septic systems is not a core function. See attached letter.

The following graphic provides information on the number of permits received for properties in Mississippi Mills in the last three years.

Municipality of Mississippi Mills

	Sewage	Site	Severances	Complaints
2019	46	11	14	3
2020	39	14	31	0
2021	56	8	18	0



DISCUSSION:

The Mississippi Valley Conservation Authority and the Rideau Valley Conservation Authority have formed a new unit to provide septic System review services. Many municipalities have decided to enter into an agreement with MVCA to purchase these services.

Given the volume of permits that require a septic system approval the development of this review capacity internally was not seen as viable at this time with current staffing levels. The review of septic systems would require additional certification. Entering into an agreement with the MVCA was seen as the preferred option.

FINANCIAL IMPLICATIONS:

It is anticipated that the fees will recover the cost of the service.

SUMMARY:

The LG Health Unit is discontinuing its service of reviewing septic systems for the Municipality. The MVCA has offered to provide this service. Staff believe that entering

into an agreement with the MVCA for provision of these services is the most viable option at this time.

Respectfully submitted by,

Reviewed by:

A handwritten signature in black ink, appearing to read 'Ken T. Kelly', enclosed within a large, loopy oval shape.

Mark Jeffrey,
Chief Building Official

Ken T. Kelly,
Chief Administrative Officer

ATTACHMENTS:

1. LGL Health Unit Letter of February 24, 2022
2. Proposed MOU with MVCA