

February 24, 2022

Ken Kelly, CAO
Municipality of Mississippi Mills
3131 Old Perth Rd, Box 400
Almonte ON K0A 1A0

Dear Mr. Kelly:

Since 1998, the Leeds, Grenville and Lanark District Health Unit have had legal contractual agreements with 19 municipalities for providing services under Part 8 of the Ontario Building Code. These services include: review and approval of applications for septic system permits, installation inspections, file searches, sewage system maintenance inspections, review of subdivision plans and severances. This program is self-funded by fees and legislative oversight, and enforcement falls under the Ontario Building Code Act. Services under Part 8 are not a mandated requirement of the Ministry of Health.

The Board of Health is providing formal notification in accordance with its contractual agreement (a copy of which is attached) that, as of October 1, 2022, the Leeds, Grenville and Lanark District Health Unit will no longer provide the Part 8 Program on behalf of the municipalities. The Board's decision will enable the Health Unit to focus on its primary public health mandate, guided by the Ontario Public Health Standards, to promote and protect the health of Leeds, Grenville and Lanark residents, as we move towards the recovery phase of the COVID-19 Pandemic.

In order to support our municipal partners and work towards a seamless transition, the Health Unit agrees to provide the following:

- The Health Unit Chief Building Official and the Part 8 transition team will continue to work with municipalities on the transition until the end of 2023.
- Health Unit Part 8 staff will carry out all of the inspections for permits received up to September 30, 2022. Permits are valid for 1 year from the date they are issued and will be completed by end of 2023.
- The Health Unit will provide access to records from 1998 related to the delivery of the Part 8 program.

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The Leeds, Grenville and Lanark District Health Unit and the Board of Health value the partnership that has been established with all of the municipalities and their staff through the Part 8 Program. We will continue to work with municipalities in all matters of protecting and promoting public health.

If you have any questions, please contact our office or email your inquiry to contact@healthunit.org.

Your Partner in Health,

A handwritten signature in black ink, appearing to read "Paula Stewart". The signature is written in a cursive, flowing style.

Paula Stewart, MD, FRCPC
Medical Officer of Health and Chief Executive Officer

Encl.

c.c. Mark Jeffrey, CBO

c.c. Mayor Christa Lowry