

# **THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS**

## **STAFF REPORT**

**DATE:** August 23, 2022

**TO:** Committee of the Whole

**FROM:** Cory Smith, A/Director of Roads and Public Works

**SUBJECT:** Award of Engineering Services Union St. North

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### **RECOMMENDATION:**

**THAT Committee of the Whole recommend that Council direct staff to award the contract for the Engineering, Detailed Design and Tender Preparation to Parsons Inc. in the amount of \$194,551.22 plus HST**

### **BACKGROUND:**

During deliberations for the 2022 Budget, Council approved \$181,000.00 for the engineering, design and tender preparation for upgrades and extension of water, sanitary and storm services on Union St. North. This project is identified in the Water and Wastewater master plan as a key requirement for development to be possible along Union St., Carss St. and to support a third River Crossing at the Bottom of Carss St., required for redundancy in the water supply and to support development on the other side of the Mississippi River. The works on Union St. North were scheduled for the 2023 to 2027 time horizon for construction. New development pressures in the area to be serviced by the upgrades and extension have also precipitated the need for these works to be completed.

It should also be noted that the Municipality was successful in obtaining approximately \$1,600,000.00 in federal and provincial funding, for the design and installation of these works, with a condition that these works be completed no later than October 31, 2026.

### **DISCUSSION:**

Using our standing offer for engineering agreements, Municipal Staff reached out to Parsons Inc. to provide a work plan for the Engineering, Design and Tender Preparation for these works. Parson provided a work plan to ensure the Engineering, Design and Tender Preparation would be completed in time for a 2025 construction date allowing the works to be completed for the October 31, 2026 completion date required by the funding.

Staff have reviewed the work plan and the proposed approach and support the proposal submitted by Parson Inc.

**OPTIONS:**

1. Award the works to Parson Inc. in accordance with our standing offer agreement for engineering services.
2. Defer the works

**FINANCIAL IMPLICATIONS:**

The 2022 Budget carried \$181,000.00 to complete this phase of the works for Union St. North. Parsons' work plan had a total value of \$194,550 plus HST. This was reviewed with the finance department and it is felt that with the amounts covered by development charges and the ICIP funding that the additional funds should be sufficient to cover the additional costs. Any additional funds not accounted for could be covered by any surplus at the end of the year or from reserves.

**SUMMARY:**

Parsons submitted a work plan as per our standing offer agreement for engineering services. The work plan will keep the project on track to meet the ICIP funding requirements. Parsons is a qualified firm that has done similar work for Mississippi Mills in the past. It is recommended that the works be awarded to Parsons Inc.

Respectfully submitted by,

Reviewed by:

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Cory Smith,  
A/Director of Public Works

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Ken Kelly,  
CAO