



**The Corporation of the Municipality of Mississippi Mills
Committee of Adjustment and Property Standards Meeting**

MINUTES

September 21, 2022

6:00 p.m.

E-participation

Committee Present: Connie Bielby
Stacey Blair

Committee Absent: Patricia McCann-MacMillan

Staff Present: Melanie Knight, Senior Planner
Jeffrey Ren, Planner
Casey Munro, Deputy Clerk

A. CALL TO ORDER

The Chair, Stacy Blair, called the meeting to order at 6:00 pm.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None

C. APPROVAL OF AGENDA

Moved by Connie Bielby

Seconded by Stacey Blair

THAT the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Moved by Connie Bielby

Seconded by Stacey Blair

THAT the minutes dated August 31, 2022, 2022 be approved.

CARRIED

E. REPORTS

E.1 Minor Variance Application Report A-17-22, 196 Lynx Hollow Rd, Pakenham Ward

Jeffrey Ren, Planner with Mississippi Mills, presented an overview of the application. The Chair asked if there are any comments from the Committee, applicant, or the public. No one spoke.

Moved by Stacey Blair

Seconded by Connie Bielby

THAT the Municipality of Mississippi Mills Committee of Adjustment approve the Minor Variance for the lands legally described as Concession 10 West 1/2 Part Lot 10; Plan 27R8013, Parts 2 & 3, Pakenham Ward, Municipality of Mississippi Mills, municipally known as 196 Lynx Hollow Road to legalize an existing shed in the rear yard, subject to the following conditions:

1. That the following requested Minor Variance to Zoning By-Law #11-83 are approved:
 - To legalize an existing shed in the rear yard of the property that is located 0.3 m away from the rear lot line, whereas Table 6.1(2)(d) requires that accessory structures maintain a minimum setback of 1 m from the rear lot line.
2. That the Owners/Applicants obtain all required building permits and approvals for the existing shed within two years, to the satisfaction of the Municipality.

CARRIED

F. OTHER / NEW BUSINESS

F.1 Committee of Adjustment 2022-2026 Term

The Committee discussed the length of term for the current Committee of Adjustment members during the election process. Staff confirmed the Committee members will continue on the committee until new members are appointed. Current committee members will need to re-apply using the Committee application form. The composition of the committee members may change with the new term of Council.

G. MEETING ANNOUNCEMENTS

The next Committee of Adjustment meeting is scheduled for November 2, 2022.

H. ADJOURNMENT

Moved by Connie Bielby

Seconded by Stacey Blair

THAT the meeting adjourn at 6:08 pm.

CARRIED

Jennifer Russell, Recording
Secretary