

MISSISSIPPI MILLS PUBLIC LIBRARY
BOARD
MINUTES
Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on October 21, 2022 at 10:30 a.m. online through Zoom.

1. **CALL TO ORDER**

The meeting was called to order at 10:37 a.m.

2. **ATTENDANCE:**

PRESENT:

ABSENT:

Cathy Peacock, Chair
Leanne Czerwinski, Vice Chair
Micheline Boucher
Barbara Button
Jeff Fraser
Councillor Jan Maydan (arrived at 11:03)
Warren Thorngate
Marie Traversy
Christine Row, staff

3. **APPROVAL OF AGENDA**

Resolution No. 31-22

Moved by J. Fraser

Seconded by L. Czerwinski

THAT the MMPLB approves the agenda with the addition of correspondence from Edith Cody-Rice.

CARRIED

4. **DECLARATION OF ANY CONFLICTS OF INTEREST**

[None]

5. **DELEGATIONS OR PRESENTATIONS**

[None]

6. **MINUTES OF THE PRECEDING MEETING**

Resolution No. 32 -22

Moved by B. Button

Seconded by W. Thorngate

THAT the MMPLB Board approves the September 16, 2022 minutes as presented.

CARRIED

7. **CONSENT ITEM**

a) Correspondence – Jennifer and Gerald Fava, Edith Cody-Rice

- c) Reports- CEO report
- d) Incidents- [None]

Resolution No. 33-22

Moved by J. Fraser

Seconded by B. Button

THAT the MMPLB accepts the consent items as presented.

CARRIED

8. UPDATES

- a) Policy review – Advocacy GOV-01, Planning GOV-05, and Committees of the Board GOV-07

Resolution No. 34 -22

Moved by B. Button

Seconded by L. Czerwinski

THAT the MMPLB Board approves Advocacy GOV-01, Planning GOV-05, and Committees of the Board GOV-07.

CARRIED

- b) Friends of the Library update
The book sale received great support from the community.
- c) Communication Committee update- The Library Board Legacy Document and Board Member Position Description completed and presented to the Board. C. Peacock will send the Legacy Document to the Clerk.
- d) Year 4 MMPLB work plan update
The Board is on track to complete all steps in the succession work plan.
- e) Financial Statement [None]
- f) 2023 Draft Capital Budget

Resolution No. 35-22

Moved by B. Button

Seconded by L. Czerwinski

THAT the MMPLB approves the 2023 Draft Capital Budget as presented.

CARRIED

9. FOR DISCUSSION/DECISION

- a) Closed meeting

Resolution No. 36-22

Moved by B. Button

Seconded by M. Boucher

THAT the MMPLB enter into an in camera session at 11:23 a.m. to address a topic pertaining to personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

Resolution No. 37-22

Moved by J. Fraser

Seconded by W. Thorngate

THAT the MMPLB meeting moves out of in camera at 11:33 a.m.

CARRIED

MMPLB provided update on HR matter.

10. OTHER/NEW BUSINESS

- a) J. Fraser would like a library brochure included in the municipal welcome basket. Christine will look into this and provide the Board with draft brochure at the November meeting.

11. NEXT MEETING

Friday, November 18, 2022 at 10:30 am at the Pakenham Branch.

12. ADJOURNMENT

Resolution No. 38-22

Moved by M. Boucher

Seconded by W. Thorngate

THAT the meeting be adjourned at 11:52 a.m.

CARRIED