



**The Corporation of the Municipality of Mississippi Mills**

**Heritage Advisory Committee Meeting**

**MINUTES**

**September 30, 2020**

**11:00 a.m.**

**Council Chambers, Municipal Office**

**3131 Old Perth Road**

Committee Present: Judith Marsh  
Sandra Moore  
Michael Rikley-Lancaster  
David Thomson  
Janet Carlile

Committee Absent: Councillor Maydan  
Stephen Brathwaite

Staff Present: Roxanne Sweeney  
Jennifer Russell, Deputy Clerk

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**A. CALL TO ORDER**

This meeting was called to order at 11:07 a.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Judith Marsh declared a conflict of interest for item E.1 - 118 Hill Street - front porch modifications.

Michael Rikley-Lancaster declared a conflict of interest for item E.2 - Mill Fall Condominium - proposed balcony extension.

**C. APPROVAL OF AGENDA**

**Moved by** David Thomson

**Seconded by** Janet Carlile

**THAT** the agenda be approved as presented.

**D. APPROVAL OF MINUTES**

**Moved by** David Thomson

**Seconded by** Judith Marsh

**THAT** the Minutes dated January 22, 2020 be approved as presented.

**E. DELEGATIONS AND PRESENTATIONS**

**E.1 118 Hill Street - front porch modifications**

Judith Marsh declared a conflict of interest and did not participate in discussion.

Recommendation to Council that the owner replace the posts with the original posts. The front steps must conform with the Municipal by-laws and can not encroach onto Municipal property. That the owner will work with the Building and Planning Departments to have this work completed properly and legally.

**E.2 Mill Fall Condominium - proposed balcony extension**

Michael Rikley-Lancaster declared a conflict of interest and did not participate in discussion. Michael Rikley-Lancaster passed the Chair to Janet Carlisle for this portion of the meeting.

As the proposed balcony would alter the facade, the Heritage Committee is seeking more information. The committee asked that the owner provide a photograph of what the heritage building would look like with the proposed balcony. The committee also asked that the owner provide a photograph of the balcony already in existence on the 6th floor of the north side of the heritage building. The Heritage Committee has offered to search for a historic photo.

**E.3 76 Mill Street - proposed new front stairs/landing**

The Heritage Committee was satisfied with the layout for the steps but not with the proposed materials. Recommendation that wrought iron and wood be used.

**E.4 73 Mill Street - patio at side/rear of building**

Recommendation that the drawings for the patio at Postino's be approved (the work has been completed).

**E.5 Mill of Kintail (Boy Scout Building) - proposed new roof**

Recommendation that wood shingles will replace the asphalt shingles on the Boy Scout Building at the Mill of Kintail.

**F. REPORTS**

None

**G. BUSINESS ARISING OUT OF MINUTES**

None

**H. ROUND TABLE**

None

**I. INFORMATION AND CORRESPONDENCE**

That six new signs are in the process of being installed - Indian Hill, Huntersville, Cedar Hill, McCreary's, Leckie's Corners, and Bolgers Corners.

**J. OTHER / NEW BUSINESS**

None

**K. MEETING ANNOUNCEMENTS**

Next meeting date to be: Wednesday, October 28th, 2020 at 3:00 p.m.

**L. ADJOURNMENT**

**Moved** by David Thomson

**Seconded** by Janet Carlile

**THAT** the meeting be adjourned at 12:28 p.m.

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Roxanne Sweeney, Recording  
Secretary