

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

QUARTERLY UPDATE

DATE: February 7, 2023
TO: Committee of the Whole
FROM: Cory Smith, Director of Roads and Public Works
SUBJECT: Department of Roads and Public Works – Q1

DEPARTMENT HIGHLIGHTS:

During the 4th Quarter the Roads and Public Works department transitioned to winter maintenance activities. Additional seasonal staff were brought on and all staff received annual winter maintenance and safety training prior to the start of the winter season.

Works to finish up and re-open the Downtown Core were completed in time for Light Up the Night and the Christmas Parades. Staff, have also wrapped up the annual requirements for the Drinking Water Quality Management System.

The hiring process to fill the vacant Public Works Technologist position was initiated in December and wrapped up in January. Luke Harrington who was temporarily filling the position as part of a 12 month contract was the successful candidate.

Staff have been notified by Lornie Munro that he will officially retire in March of 2023 after 46 years of service.

Water and Wastewater related highlights to be included in regular Quarterly DWQMS reports.

2023 PROJECT UPDATES:

Key Projects

1. Downtown Core
 - a. Phase 1 – Top Lift Asphalt and Landscaping remain outstanding
 - b. Phase 2 – Top lift Asphalt, Some Sidewalks and Landscaping Outstanding
 - c. Phases 3 – 5 To be completed in 2023

Final Completion of All Phases August 2023. Works to recommence March 2023. Pre-Construction Meeting February 2023. Public Communications to re-commence February 2023.

2. Outfall From Sewage Treatment Plant – Root Removal and Lining
 - a. Lining of Pipe to be awarded shortly
 - b. Flange for outfall to be replaced June 2023

KPIs:

Winter Maintenance Events for Roads October 1, 2022 to December 31, 2022

First Winter Event: November 16, 2022

Number of Winter Events: 16

Night of Snow Removal/Cleanup: 4

LOOKING AHEAD:

Key Projects

Project	Status	Estimated Completion	Comments
Water & Wastewater Service Delivery Review	Awarded	September 2023	To review current an future service Delivery of Water and Wastewater system.
Micro-Surface Projects	Out for Tender	September 2023	Co-tendered with Lanark County
Princess Street	To be tendered	November 2023	Tender being finalized and released in February

Respectfully submitted by,

Reviewed by:

Cory Smith,
Director of Public Works

Ken Kelly,
CAO