



The Municipality of Mississippi Mills
Committee of the Whole Meeting
MINUTES

January 31, 2023
Hybrid
3131 Old Perth Road.

Committee Present: Mayor Lowry
Deputy Mayor Minnille
Councillor Ferguson
Councillor Holmes
Councillor Lowe
Councillor Souter
Councillor Torrance

Staff Present: Ken Kelly, CAO
Jeanne Harfield, Clerk
Erin Levi, Admin Assistant
Melanie Knight, Senior Planner
David Shen, Director of Development Services & Engineering
Cory Smith, Director of Public Works
Robert Smith, Technologist
Zack Moshonas, Environmental Compliance Coordinator

A. CALL TO ORDER (immediately following Council)

Deputy Mayor Minnille called the meeting to order at 7:59 p.m.

B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Souter declared a conflict of interest on item F.4 Blue Box Transition Information as she is a director of the Hub which would be classified as a IC&I property.

C. APPROVAL OF AGENDA

Resolution No CW12-23

Moved by Councillor Torrance

Seconded by Mayor Lowry

THAT the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Resolution No CW13-23

Moved by Councillor Souter

Seconded by Councillor Ferguson

THAT the minutes dated January 10, 12 and 17, 2023 be approved.

CARRIED

E. CONSENT REPORTS

Resolution No CW14-23

Moved by Deputy Mayor Minnille

Seconded by Councillor Ferguson

THAT the following consent reports be received:

E.1 Department of Development Services and Engineering – Quarterly Report Q1

E.2 Mississippi River Power Corp Q4 Update

CARRIED

F. STAFF REPORTS

Development Services & Engineering

F.1 Stakeholder Consultation and Communications Strategy for the Planning Projects Umbrella

Resolution No CW15-23

Moved by Mayor Lowry

Seconded by Councillor Lowe

THAT Committee of the Whole receive this report as information.

CARRIED

F.2 Population and Employment Projection 2048

Resolution No CW16-23

Moved by Mayor Lowry

Seconded by Councillor Lowe

THAT Committee of the Whole receive this report as information.

CARRIED

F.3 Mississippi Mills Transportation Master Plan

Resolution No CW17-23

Moved by Mayor Lowry

Seconded by Councillor Ferguson

THAT Committee of the Whole recommend that Council award the contract for the Transportation Master Plan Project to Parsons Inc., in the amount of \$151,570.00 (HST not included).

CARRIED

Roads and Public Works

F.4 Blue Box Transition Information

Councillor Souter declared a conflict of interest on this matter, Councillor Souter left the room and did not participate in the discussion or vote.

Resolution No CW18-23

Moved by Mayor Lowry

Seconded by Councillor Torrance

THAT Committee of the Whole recommend Council receive this report for information purposes.

AND THAT Committee of the Whole recommend Council Authorize Staff to secure contracts to continue recycling services at our depots where cardboard collection is currently provided.

AND THAT Committee of the Whole recommend that Council direct staff to negotiate and secure agreements with the CMO private sector service provider to provide blended collection of eligible (residential) and non-eligible (IC&I) sources during the transition period of July 1, 2023 through to December 31, 2025 and require funding through the waste levy, which may be adjusted for IC&I customers to reflect the cost of administering this program for the existing 212 customers;

AND THAT the preferred option be brought forward to Council for final approval.

CARRIED

F.5 Final Acceptance and Assumption of Roadways – Mill Run

Resolution No CW19-23

Moved by Mayor Lowry

Seconded by Councillor Holmes

THAT Committee of the Whole recommend that Council authorize final acceptance for the finalized portions of plan of subdivision 27M-75 Mill Run, Phases 2A, 2B, and 2C, to be known as Phase 2, in accordance with Section 15 of the subdivision agreement with Menzie Almonte Inc.;

AND THAT Committee of the Whole recommend that Council authorize

final acceptance for the finalized portion of plan of subdivision 27M-84 Mill Run, Phases 3B, to be known as Phase 3B, in accordance with Section 15 of the subdivision agreement with Menzie Almonte Inc.;

AND THAT Staff Prepare an Assumption By-law for the roads and associated infrastructure works constructed with the development of the Subdivision 27M-75, to be known as Phase 2 and with the development of the portion of subdivision 27M-84 to be known as Phase 3B.

CARRIED

F.6 Traffic Calming Update

Resolution No CW20-23

Moved by Councillor Lowe

Seconded by Mayor Lowry

THAT the Committee of the Whole receive this report for information.

AND THAT Staff be directed to continue to explore new traffic calming solutions for use on in Mississippi Mills,

AND THAT Staff be directed to update and review the Policy for Traffic Calming and Speed Management on Municipal Roads.

CARRIED

F.7 Wastewater Treatment – Treated Effluent Pipe Lining

Resolution No CW21-23

Moved by Mayor Lowry

Seconded by Councillor Ferguson

THAT the contract for the Mississippi Mills Effluent Pipe Relining be single sourced from Clean Water Works Inc. at a cost of \$156,830.48 (including HST).

CARRIED

G. NOTICE OF MOTION

None

H. INFORMATION ITEMS

H.1 Mayor's Report

None

H.2 County Councillor's Report

None

H.3 Mississippi Valley Conservation Authority Report

None

H.4 Library Board Report

None

H.5 Information List #02-23

Resolution No CW22-23

Moved by Mayor Lowry

Seconded by Councillor Souter

THAT the information list #02-23 be received for information.

CARRIED

H.6 Meeting Calendar

I. OTHER/NEW BUSINESS

None

J. PENDING LIST

Members reviewed the pending list.

K. ADJOURNMENT

Resolution No CW23-23

Moved by Mayor Lowry

Seconded by Councillor Ferguson

THAT the meeting be adjourned at 9:54 p.m.

CARRIED

Jeanne Harfield, Clerk