



**The Municipality of Mississippi Mills
Committee of the Whole Meeting
MINUTES**

**February 7, 2023
Hybrid
3131 Old Perth Road.**

Committee Present: Mayor Lowry
Deputy Mayor Minnille
Councillor Ferguson
Councillor Holmes
Councillor Lowe
Councillor Souter
Councillor Torrance

Staff Present: Ken Kelly, CAO
Jeanne Harfield, Clerk
Casey Munro, Deputy Clerk
Melanie Knight, Senior Planner

A. CALL TO ORDER (immediately following Council)

Deputy Mayor Minnille called the meeting to order at 7:32 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None were declared

C. APPROVAL OF AGENDA

Resolution No CW24-23

Moved by Councillor Ferguson

Seconded by Councillor Souter

THAT the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Resolution No CW25-23

Moved by Councillor Holmes

Seconded by Councillor Lowe

THAT the minutes dated January 31, 2023, be approved.

CARRIED

E. CONSENT REPORTS

Resolution No CW26-23

Moved by Mayor Lowry

Seconded by Councillor Holmes

THAT the following consent reports be received.

E.1 Clerk's Department Quarterly Report – Q1

E.2 Department of Roads and Public Works – Q1

E.3 Corporate Services Quarterly Report - Q1

CARRIED

F. STAFF REPORTS

F.1 Z-16-22 - 364 and 366 Spring St (Houchaimi) Recommendation Report

Resolution No CW27-23

Moved by Councillor Holmes

Seconded by Councillor Ferguson

THAT Committee of the Whole recommend that Council approve the Zoning By-law Amendment to amend the zoning of the subject lands which are municipally known as Lots 67 and 68, Plan 27M-88, Almonte Ward, Municipality of Mississippi Mills, municipally known as 364 and 366 Spring Street, from site specific Residential Type 1 and Residential Type 2 zones (R1-20 and R2E-18) to site specific Residential Type 1 and Residential Type 2 zones (R1-31 and R2E-18) in order to align the zoning as a result of a lot addition and to address site specific side yard, similar in effect to the details in Attachment C.

CARRIED

F.2 Z-13-22 10 St Andrews St (Coburn) Recommendation Report

Resolution No CW28-23

Moved by Councillor Souter

Seconded by Mayor Lowry

THAT Committee of the Whole recommend that Council approve the Zoning By-law Amendment to amend the zoning of the subject lands which are municipally known as Part of Lot 150 and 151, Plan 6262, Almonte Ward, Municipality of Mississippi Mills, municipally known as 10 St. Andrews Street, from Residential Type 4 (R4-13) to Residential Type 2 (R2-xx) and Residential Type 3 (R3-xx) in order to permit the development of a four-unit townhouse and a semi-detached dwelling, similar in effect to the details in Attachment D.

CARRIED

F.3 Baker's Quarry Subdivision - 09-T-20001 (Carrs Street Properties) Recommendation Report

Moved by Councillor Holmes

Seconded by Councillor Ferguson

THAT Committee of the Whole recommend that Council approve the Draft Plan conditions for the subject lands which are legally described as Lots 7 to 16 Malloch Section, Plan 6262, Almonte Ward, Municipality of Mississippi Mills, and authorize staff to submit the Draft Plan conditions, similar in effect to the details in Attachment B.

Amendment:

Moved by Mayor Lowry

Seconded by Councillor Torrance

Insert: AND to include a condition in the Subdivision Agreement requiring a minimum five secondary dwelling units to be roughed-in and incorporated within the development.

MOTION WITHDRAWN

Resolution No CW29-23

Moved by Councillor Lowe

Seconded by Councillor Souter

THAT the main motion be referred to staff for further review and information.

CARRIED

G. NOTICE OF MOTION

None.

H. INFORMATION ITEMS

H.1 Mayor's Report

Mayor Lowry provided an update from the ROMA conference highlights include: delegations with Provincial Ministers and Parliamentary Assistants attended by Mississippi Mills or Lanark County, a session on building officials, and programs on TVO. Councillors Torrance and Lowe also provided additional information from ROMA including: fact sheets, and other sessions.

H.2 County Councillor's Report

Deputy Mayor Minnille provided an update on the recent County Council meetings highlights include: Climate Action Committee, presentations from ambulance services.

H.3 Mississippi Valley Conservation Authority Report

None

H.4 Library Board Report

None

H.5 Information List #03-23

Resolution No CW30-23

Moved by Councillor Holmes

Seconded by Councillor Souter

THAT the information list #03-23 be received for information;

AND THAT item C - January 23, 2023 - Letter from MVCA re: Changes in service per O.Reg 596/22 and Bill 23 be placed on the Municipal website.

CARRIED

H.6 Meeting Calendar

I. OTHER/NEW BUSINESS

I.1 Lanark County - Climate Action Working Group

Resolution No CW31-23

Moved by Councillor Ferguson

Seconded by Councillor Lowe

THAT Committee of the Whole recommend that Council appoint Zack Moshonas to the Lanark County Climate Action Working Group on an as needed basis.

CARRIED

J. PENDING LIST

Members reviewed the pending list.

K. ADJOURNMENT

Resolution No CW32-23

Moved by Councillor Lowe

Seconded by Councillor Ferguson

THAT the meeting be adjourned at 8:45 p.m.

CARRIED

Jeanne Harfield, Clerk