

MISSISSIPPI MILLS PUBLIC LIBRARY BOARD

MINUTES

Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on February 9 at 3:30 p.m. at the Almonte branch and through Zoom.

1. WELCOME AND INTRODUCTIONS
2. ELECTION OF CHAIR AND VICE CHAIR

Resolution No. 01-23

Moved by C. Peacock

Seconded by W. Thorngate

THAT the MMPLB Board elects B. Button as Chair of the Board.

CARRIED

Resolution No. 02-23

Moved by J. Fraser

Seconded by C. Peacock

THAT the MMPLB Board elects L. Czerwinski as the Vice Chair of the Board.

CARRIED

3. CALL TO ORDER

The meeting was called to order at 3:47 p.m.

4. ATTENDANCE:

PRESENT:

Cathy Peacock

Alison Ball

Barbara Button

Leanne Czerwinski

Jeff Fraser

Emma Kinsman

Vicki Lowe, Council Representative

Mary Lumsden

Warren Thorngate

Christine Row, staff

ABSENT:

5. APPROVAL OF AGENDA

Resolution No. 03 -23

Moved by C. Peacock

Seconded by J. Fraser

THAT the MMPLB approves the agenda as presented.

CARRIED

6. DECLARATION OF ANY CONFLICTS OF INTEREST

[None]

7. DELEGATIONS OR PRESENTATIONS

a) 2021 Audit - KPMG

Resolution No. 04 -23

Moved by J. Fraser

Seconded by W. Thorngate

THAT the MMPLB Board approves Financial Statements of Mississippi Mills Public Library Board Year ended December 31, 2021 as presented.

CARRIED

b) Orientation – Year 1- Governance Roles & Responsibilities Orientation (includes: Cut to the Chase, 10 Things You Need to Know as a New Library Board Member, The Public Library Sector in Ontario, MMPL Board By-laws, MMPL 2017-2026 Strategic Plan, MMPL 2021 Annual Report)
Board Member Contact Information
Board Legacy Document
Information Sheet for Library Board Members
2023 Draft Budget

8. MINUTES OF THE PRECEDING MEETING

Resolution No. 05-23

Moved by J. Fraser

Seconded by C. Peacock

THAT the MMPLB Board approves the November 18, 2022 minutes as presented.

CARRIED

9. CONSENT ITEM

a) Correspondence- None

- b) Reports- CEO report, 2023 CEO Work Plan
- c) Incidents- None
- d) MMPL Step Increase Dates 2023

Resolution No. 06-23

Moved by L. Czerwinski

Seconded by E. Kinsman

THAT the MMPLB accepts the consent items as presented.

CARRIED

10. UPDATES

- a) Policy review – None
- b) Financial Statement - None

11. FOR DISCUSSION/DECISION

- a) Processing Assistant to Library Assistant report

Resolution No. 07-23

Moved by W. Thorngate

Seconded by A. Ball

THAT the MMPLB approves the recommendation to move employees number 0744 and 1007 from Processing Assistant to Library Assistant effective January 1, 2023.

CARRIED

12. OTHER/NEW BUSINESS

- a) B. Button will write a letter of congratulations to Berta Abaroa Madrigal in recognition of her completion of the two year intensive Advancing Public Library Leadership program.

- b) J. Fraser extended appreciation to the past board members for a great term.

13. NEXT MEETING

- L. Czerwinski will send an online poll to members to determine future meeting dates.

14. ADJOURNMENT

Resolution No. 08- 23

Moved by W. Thorngate

Seconded by M. Lumsden

THAT the meeting be adjourned at 5:05 p.m.

CARRIED