

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: October 20, 2020

TO: Committee of the Whole

FROM: David Armstrong, Operations Manager

SUBJECT: Award of Contract – PW-20-20 – One 2020-21 All-Season Combination Dump/Body Spreader

RECOMMENDATION:

THAT Committee of the Whole recommend to Council to direct staff to award the contract for Tender No. PW-20-20, One 2020-21 All-Season Combination Dump/Body Spreader, to Gin-Cor Industries in the amount of \$128,970.00 (HST not included).

BACKGROUND:

Mississippi Mills budgeted for a single-axle dump/plow truck as part of the 2020 budgeting process to replace an aging truck that compliments the Roads & Public Works fleet. The main purpose of this truck is to perform winter maintenance activities for approximately ½ of the Almonte Ward of Mississippi Mills. Truck #22 is being replaced as it has completed its useful life for the Municipality. The existing truck was procured from a neighbouring Municipality in 2013 after servicing that Municipality for approximately 11 years.

DISCUSSION:

Roads & Public Works released Tender No. PW-20-20 on August 12, 2020. It was posted on our website, the local newspaper and on MERX and the closing date was September 3, 2020, at 1:30pm. At the time of closing there were two (2) permissible bids for the Tender. They are outlined in the chart below:

<u>Company</u>	<u>Submitted Amount (excluding HST)</u>
Viking Cives	\$132,970.00
Gin-Cor Industries	\$128,970.00

OPTIONS:

Option 1: Accept the bid submitted by Gin-Cor Industries.

Option 2: Do not accept any of the submitted bids and re-tender. This is not recommended.

FINANCIAL IMPLICATIONS:

The submitted bid from Gin-Cor Industries is within the allowable amount in the 2020 Capital Budget, as approved by Council. The remaining funds that were received from the insurance payout for the damaged Truck #23 earlier in 2020 will cover the budgeted shortfall. The total put into Reserves from that was \$206,772.43 with “\$60,000.00 going toward the replacement of Truck #22”, as per resolution No. 163-20 of Council dated May 5, 2020. The total approved budget for both this Tender and Tender 20-19 was \$240,000, however the additional \$60,000 are enough to cover both purchases.

ACTIVITY	Amount (Non-recoverable Taxes Included)
Gin-Cor Industries - Manufactured per Spec.	\$131,239.87
Required Funding Allocated For Tender 20-19	\$142,126.16
Two-way Radio and GPS Install (approximately)	\$5,000.00
Total Required	\$278,366.03
Available Funds	\$300,000.00
Amount Remaining	\$21,633.97

SUMMARY:

A total of two tender submissions for Tender No. PW-20-20 – One 2020/21 All-Season Combination Dump Body/Spreader were received at the time of closing. Gin-Cor Industries submitted the lowest bid at \$128,970.00 (HST not included) to complete the required works.

Respectfully submitted by,



David Armstrong, CRS
Operations Manager

Reviewed by,



Cory Smith
A/Director of Roads & Public Works

Approved by,



Ken Kelly
CAO