

# THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

## STAFF REPORT

**DATE:** June 6, 2023  
**TO:** Committee of the Whole  
**FROM:** Cory Smith, Director of Public Works  
**SUBJECT:** Award of Princess Street Renewal

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### RECOMMENDATION:

**THAT Committee of the Whole Recommend Council Direct Staff to award the contract for renewal of Princess Street to Thomas Cavanagh Construction in the Amount of \$1,464,464.64 plus HST.**

### BACKGROUND:

In 2022 the design for the Princess Street renewal was initiated. The works were completed by JP2G Consultants Inc. under the standing offer contract for engineering services. The project was identified in the 2018 Water and Wastewater master plan as a required upgrade to support future development in Almonte. This is the first project to receive approval under the Consolidated Linear Infrastructure approval process. The work for the renewal was approved in the 2023 Budget in the amount of \$1,617,376.00, with \$821,850.00 being funded in the water and sewer budget and \$795,526.00 being funded in the Transportation Budget.

### DISCUSSION:

In May of 2023, the project for the Renewal went out to Tender. The project was advertised on MERX, the Municipal Website, and the Canadian Gazette. All requirements of the Procurement Policy have been met.

A total of 1 tender submission was received.

Name of Contractor	Tender Amount (Excluding HST)
Thomas Cavanagh Construction	\$1,464,464.64

Thomas Cavanagh was the low bid on this tender. The Tender was reviewed by staff for completeness and accuracy and determined to be a compliant Tender. Thomas Cavanagh Construction has completed several projects of a similar nature with the Municipality and has a good working relationship with staff. It should also be noted that

Thomas Cavanagh Construction submitted a preliminary schedule demonstrating that the works can be completed by October 2023.

#### **OPTIONS:**

The following options are provided;

1. The Contract for Princess Street renewal be awarded to Thomas Cavanagh Construction in the amount of \$1,464,464.64 plus HST.
2. The Contract of Princess Street renewal not be awarded and staff be directed to retender the works.

#### **FINANCIAL IMPLICATIONS:**

The tendered amount falls within the amount budgeted in the 2023 Budget. A summary of the financials is below.

Tendered amount by Thomas Cavanagh Construction including non-recoverable HST.	\$1,490,239.22
7% Contingency and Engineering Review	\$104,316.75
Total Value of Works	\$1,594,555.97
Total Amount Budgeted	\$1,617,376.00
Amount Remaining	\$22,820.03

The tendered amount along with 7% for engineering review and contingency is within the budgeted amount. Given the nature and complexity of these works, staff feel that 7% for engineering review and contingency is reasonable. Contract administration will be done primarily by in house staff.

#### **SUMMARY:**


The tender process was completed in accordance with the procurement policy, the low bid was reviewed and found to be compliant and within the budgeted amount. Thomas Cavanagh Construction is a competent contractor that has completed several similar projects for the Municipality. It is recommended by Staff that the contract be awarded to Thomas Cavanagh Construction.

Respectfully submitted by,

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Cory Smith,  
Director of Public Works

Reviewed by:



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Ken Kelly,  
CAO