

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: June 20, 2023

TO: Committee of the Whole

FROM: John Gleeson, Operations Manager

SUBJECT: Purchase of an Engine Wheel Loader Boom Mower with Brusher Head

RECOMMENDATION:

THAT Committee of Whole recommend that Council authorize proceeding with sole source procurement purchasing of an Engine Wheel Loader Boom Mower through Canoe Procurement Group of Canada for a price of \$158,260.86 plus HST.

BACKGROUND:

During the April 4, 2023, Committee of the Whole meeting the Director of Public Works informed Council of the successful funding application offered by Ministry of Natural Resources and Forestry (MNRF) to recoup clean-up costs experienced because of the derecho in May 2022. The funds are earmarked for debris clean up to prevent flooding and forest fires, and for reforestation.

At the April 25, 2023, Council meeting the following motion was passed:

Resolution No 136-23

Moved by Councillor Torrance

Seconded by Councillor Ferguson

THAT Council approve the use of the funds allocated for brush clean up for the purchase of a brushhead;

AND THAT Council approve the use of the \$26,170.70 allocated by the Ministry of Natural Resources and Forestry for reforestation for Municipally issued grants for Forestry Dependent Commercial Businesses in Mississippi Mills;

AND THAT Council authorize staff to issue Municipal Grants by dividing the approved funds on a sliding scale between all approved applications meeting the criteria of the funding.

CARRIED

The purchase of this new equipment will replace the 1970's mower attached to a 1989 Grader currently used by the Municipality. It will also give us additional brushing benefits.

DISCUSSION:

In exploring opportunities to improve on our procurement process, Public Works staff has reviewed the process of partnering with the Canoe Procurement Group. This opportunity was brought forward to Mississippi Mills through LAS (AMO Business Services). LAS has a mandate to utilize bulk purchasing powers to benefit Ontario Municipalities. LAS has worked with Canoe Procurement to provide benefit to Municipalities in Ontario through group purchases and procurement.

Canoe Procurement Group of Canada is one of the largest public sectors buying groups in the country. The Canoe Procurement Group of Canada works with municipal associations across the country. The associations work with Canoe to provide member organizations access to preferential pricing on trade-compliant purchasing programs that leverage the collective buying power of all involved. There are currently 11 provinces and territories that participate using Canoe.

The procurement team at Canoe under the watch of LAS/AMO goes through a competitive procurement process on a large portion of equipment and services used by Ontario Municipalities and secures standing offer prices to provide bulk purchasing and time saving efficiencies to Municipalities such as Mississippi Mills.

Upon review of the program, Public Works selected the Brushing Head as an opportunity to review the benefit of these services for the Municipality. As such, we compared our initial quoted price with our Canoe Procurement price.

Two prices were obtained for a new Engine Wheel Loader Boom Mower;
Colvoy Equipment \$173,210.08 plus HST
Canoe Procurement Group of Canada \$158,260.86 plus HST

OPTIONS:

1. Purchase an Engine Wheel Loader Boom Mower through Canoe Procurement Group of Canada at a cost of \$158,260.86 plus HST.
2. Direct staff to tender the Engine Wheel Loader Boom Mower.

FINANCIAL IMPLICATIONS:

Mississippi Mills received a grant from the Ministry of Natural Resources and Forestry to assist with clean-up costs because of the Derecho in May 2022. \$123,829.30 of the grant funds will be used towards the purchase of the Boom Mower and brusher head, The Municipality previously approved \$125,000.00 to replace the ditch mower and

approved use of the Grant money to permit public works to purchase the ditch mower with the brusher head attachment using the combined funds.

Costs	
Cost of Boom Mower w/Brusher Head	\$161,046.25
Final fit up costs Provisional*	\$5,000.00
Total Cost	\$166,046.25
Funding Sources	
Amount funded from Grant	\$123,829.30
Amount Funded from 2023 Budget	\$125,000.00
Surplus (unspent budget)	\$82,783.05

*Note, some additional funds may be required for final fit up with our loader, as such additional funds of up to \$5,000.00 may be required from the \$125,000.00 approved in the 2023 capital budget.

SUMMARY:

Taking advantage of the services and benefits provided to Mississippi Mills through AMO/LAS partnering with Canoe Procurement Services will benefit the Municipality both financially and staff time. It is recommended that the Committee of the Whole recommends Council approve procurement through Canoe Procurement Group of Canada for an Engine Wheel Loader Boom Mower with brusher head. Funds from the grant received from the Ministry of Natural Resources and Forestry in the amount of \$123,829.30 and the \$125,000.00 previously approved in the 2023 budget will go towards funding this procurement.

Respectfully submitted by,

Reviewed by:

John Gleeson,
Operations Manager

Cory Smith,
Director of Roads and Public Works

Reviewed by,

Ken Kelly,
CAO