

# **THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS**

## **QUARTERLY UPDATE**

**DATE:** November 21, 2023

**TO:** Committee of the Whole

**FROM:** Calvin Murphy, Recreation Manager

**SUBJECT:** Recreation Department Quarterly Report – Q#4

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### **DEPARTMENT HIGHLIGHTS:**

During the 4<sup>th</sup> Quarter the Recreation Department transitioned from outdoor park operations to indoor operations. Arena ice operations began at the Stewart Community Centre in Pakenham on Monday September 11<sup>th</sup> 2023 and at the John Levi Community Centre in Almonte on Friday September 29<sup>th</sup> 2023. The Almonte Curling ice operations began on Saturday October 7<sup>th</sup> 2023. Both facilities are in full operation for the fall/winter season and conclude in March 2024. The Almonte Lawn Bowling Facility, The Cedar Hill School House were winterized at the end of October and are scheduled to reopen in the spring/summer of 2024.

The Municipality was informed in the middle of October 2023 that we were unsuccessful with the Trillium application for upwards of \$150,000 for the replacement of the Almonte Curling Refrigeration plant. This information was shared and discussed with Council at the first budget meeting.

This fall The Recreation Manager was informed that one of the two Crossing Guards could not continue their employment with the municipality this school season and unfortunately resigned at the end of September. The second Crossing Guard is dealing with health issues at the moment and hopes to return to their duties come the middle to end of November. A job posting for the one position has been advertised accordingly. At the time of this report there are no school crossing guard services being provided at the Paterson and Ottawa intersection.

### **2023 PROJECT UPDATES/PENDING ITEMS:**

Since the last Quarterly Report in September 2023, the following projects are being worked on and will take us to the end of 2023.

1. The Community Services Master Plan. – A report outlining “What we Heard” was circulated to Council and discussed at the November 7<sup>th</sup> Committee of the Whole meeting. This report summarizes everything that was captured from all the

focus/user group sessions throughout the spring/summer 2023. The next report is the Benchmarking that will be tabled at the December 5<sup>th</sup>, 2023 Committee of the Whole meeting.

2. Municipal Dog Park project. – In July 2023, The Recreation Department started a Municipal Dog Park Pilot project at the Snedden Casey ball diamond which is located off Country Street. This ball diamond was not being used during the summer months for baseball and is a large levelled grassed area that is fenced and has parking directly beside it. Signage with rules was developed and a dispenser for dog bags was placed in the vicinity as well. Over the last couple of weeks the Recreation Manager met with different users of the Dog Park to discuss adjustments that could be made to the fencing that would allow the dog park to continue to operate through the winter months. At the conclusion of the spring season a report will be brought forward to Council outlining the results of the pilot project and direction moving forward.
3. Augusta Street Park (outdoor rink). Volunteers have been recruited to help with the maintenance at the Augusta Street park outdoor rink. On Sunday November 5<sup>th</sup>, The Recreation Manager along with several volunteers met onsite to install the rink boards for this upcoming season. The Public Works department have agreed to work along side the Recreation Manager to aid with the weekly floods that will be required once the winter season arrives.
4. The Recreation Department has recently hired 1 casual bartender to help fill in on the occasions that regular bartending staff are not available at either the John Levi Community Centre or the Stewart Community Centre. Additional hiring for Recreation Facilities part-time staffing has also taken place over the last couple of months to replenish staffing shortage in the Recreation Department.

## **KPIs:**

The following table provides a breakdown of our fall/winter programming for the 2023/2024 season. It also includes the Almonte Pickleball program that took place on the slab of the Almonte Curling Surface from May 2023- August 2023. It should be noted that we have not received all registrations for the fall/winter programs at this point but this chart provides a good sample as to where things sit currently with the majority of programming. (Missing from the chart is Ladies Basketball, Senior Shuffleboard and Babysitting course. We have also not received all registration forms for the Pickleball program in Pakenham). Numbers for these programs will be provided in a future Quarterly report.

Activity Number - Name	Season	Term	Enrollments			Drop-In	Revenue
			Res	NonRes	Total		
Adult Badminton	Season 2023-2024		9	6	15	0	825
Almonte- Pickleball	Summer 2023		114	65	179	0	3580
Ladies Volleyball	Season 2023-2024		15	9	24	0	1320
Pakenham Yoga	Fall 2023		20	19	39	0	3120
Pickleball - Pakenham	Season 2023-2024		4	2	6	0	330
Recreational Hockey 12-15 years	Season 2023-2024		1	16	17	0	2855
Recreational Hockey 5-6 years	Season 2023-2024		8	14	22	0	3665
Recreational Hockey 7-8 years	Season 2023-2024		6	22	28	0	4900
Recreational Hockey 9-11 years	Season 2023-2024		10	23	33	0	5270
	Hockey Res./Non. Res.		25	75			
Thursday Volleyball	Season 2023-2024		16	9	25	0	1320
5 Span Strong	Fall 2023		17	0	17		1500
Grand Totals:			220	185	405	0	28,685

## LOOKING AHEAD:

For the remainder of the year staff will focus their efforts on ensuring all winterization of outdoor facilities such as splash pad, outdoor washroom facilities etc are finalized. Recreation staff are also gearing up for the upcoming Christmas events (i.e Light Up The Night, Santa Claus parade in Pakenham and Almonte) and ensuring the remaining capital projects for 2023 are complete. These remaining projects include:

1. Dehumidifier replacement – John Levi Community Centre.
2. John Levi Community Centre Furnace replacement

Respectfully submitted by,

Calvin Murphy,  
Recreation Manager

Reviewed by:

Ken Kelly,  
CAO

