

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

QUARTERLY UPDATE

DATE: February 6, 2024
TO: Committee of the Whole
FROM: **Cory Smith**, Director of Roads and Public Works
SUBJECT: Department Name Quarterly Report – Q1

DEPARTMENT HIGHLIGHTS:

During the 4th Quarter, October, November and December 2023, the Roads and Public Works department, prepared for the challenges of the winter season. In addition to preparing equipment and Roadways, the Public Works department onboarded 3 seasonal staff members. Staff also developed and implemented an Inquiry tracker system utilizing the GIS system, to track and ensure follow up on inquiries of a nature that would require review and consideration for resolution.

Staff also dedicated significant time to the Water and Wastewater Service Delivery Review, Water and Wastewater Master Plan and Transportation Master Plan.

Under the direction of the Chief Building Official (CBO), an exclusionary zone was put in place around 38 Main Street. This required the installation of a road closure on Main Street in the area immediately in front of 38 Main Street. This closure will remain in place until further direction by the CBO permitting a reduction in the area of the exclusionary zone, that will permit some or all of Main Street in front of 38 Main Street to be safely opened to the traveling public.

Water and Wastewater Items to be included in regular Quarterly DWQMS reports.

2023 PROJECT UPDATES/PENDING ITEMS:

Key Projects

1. Downtown Core

Works were substantially completed, outstanding works to be finished in 2024 include removal and replacement of PXO's in downtown core. Works to be completed in spring/early summer 2024.

2. Outfall From Sewage Treatment Plant

Tree Removal around outfall with replacement trees being planted at a safer distance delayed due to weather, to occur spring 2024.

3. Water and Wastewater Service Delivery Review

Works related to the Service Delivery Review wrapped up with a draft report and recommendations being presented to Council. Final Report to be presented in 2024.

4. Princess Street Renewal

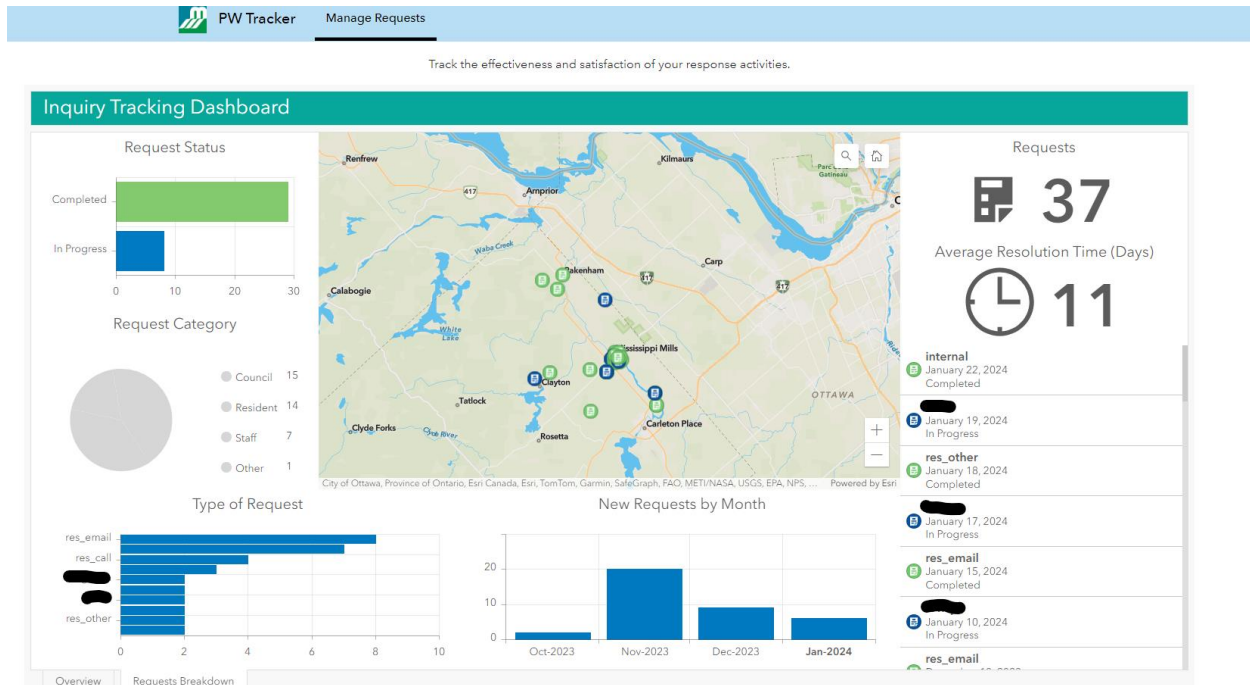
Works Substantially Completed, Some minor landscaping and deficiencies to be completed Spring 2024.

KPIs:

Key Indicators

	Meeting Date	February 6, 2024			
		Reporting Dates: October 1, 2023 - December 31, 2023			
		Report 1 - Reporting on Q4			
Public Works KPIs	Previous Year	October	November	December	Total
Winter Events		1	3	10	14
Snow Removals		0	0	1	1
tonnes of salt replaced		0	107	505	612
After Hour Emergency Responses		28	32	39	99
Snow Plowing Hours		1	49	144	194
Sanding/Salting Hours		1	27	361	389
Hours Grading Gravel Roads		97	128	89	314

Inquiry Tracker



LOOKING AHEAD:

Project	Status	Estimated Completion	Comments
Prepare for Spring Operations	Ongoing	February March	Ensure prepared for Spring Conditions, Culvert Steamer Preparation, Filling Sandbags, preparing public notifications for flood preparations
Prepare Construction Tenders for issue	Ongoing	February – April	Tenders for Surface Treatment, Asphalt Renewals and Water and Sewer Projects to be issued for the 2024 construction season.
Prepare Tenders for Loader and Grader replacements	Ongoing	April 2024	Staff preparing Tender with anticipated closing dates in April.

Respectfully submitted by,

Cory Smith,
Director of Public Works

Reviewed by:

Ken Kelly,
CAO