

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

QUARTERLY UPDATE

DATE: February 6, 2024

TO: Committee of the Whole

FROM: Anita Legault – Childcare Director

SUBJECT: Children's Services Quarterly Report - #1

DEPARTMENT HIGHLIGHTS:

- Ministry licensing inspections completed
 - (Naismith, Holy Name, R. Tait McKenzie)
- Part - time supply staff added to team
- New provincial policy on safe arrival and departures developed for 2024
- Outdoor space workshops to support connections to nature and inquiry phase 1 & 2 completed

2023 PROJECT UPDATES/PENDING ITEMS:

- Preschool room #1 repair and painting of walls completed -208 State Street
- Flat Roof repairs at 208 State St. completed
- Posting for Before and After positions for all locations
- Posting for Maternity leave positions within the first quarter of 2024

KPIs:

- Ministry inspections completed and licenses issued for 3 locations
- Playground inspection completed at State Street completed Mid October.
- Wait list update as of Jan. 2024
 - Infant 155
 - Toddlers 150
 - Preschool 86
 - Kinder: 58
 - School Age: 59**508 total**
- Lead testing completed – 208 State Street – no concerns
- CHUBB inspection completed

LOOKING AHEAD:

- Phase 3&4 workshop of outdoor space –for 2024 quality of materials and understanding of environment as 3rd teacher to support curiosity.
- Lanark Early Learning in Childcare workshop to be offered by Lanark County

- Staff meeting Feb. 8– Duty to report session
- Job fair: 208 State Street - Feb 10 – for Childcare educators/supply cook/supply cleaner

Respectfully submitted by,

Anita Legault
Childcare Manager

Reviewed by:

Ken T. Kelly,
Chief Administrative Officer