

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

QUARTERLY UPDATE

DATE: February 20, 2024

TO: Committee of the Whole

FROM: Mike Williams, Director of Protective Services

SUBJECT: Protective Services Quarterly Report – Q4

DEPARTMENT HIGHLIGHTS:

This year's Fire Prevention Week (October 8 – 14) theme was cooking safety. The Fire Department received a generous donation of a Fire Prevention Week-in-a-Box kit from Wes Zacharuk, Financial Advisor/Owner of Co-operators in Carleton Place. The materials were distributed at Levi's Home Hardware, the 'A Meal for All' community breakfast and to three kindergarten classes at R. Tait McKenzie public School who received a visit from firefighters. During Fire Prevention Week, over 500 smoke and carbon monoxide alarm testing brochures were delivered to mailboxes in Ramsay and Pakenham wards, and visits were made to every business on Mill Street. Fire drills were also completed at all the elementary schools in the municipality.

The Fire Department participated in numerous community events, including the Pumpkin Promenade, Santa Clause Parades, Light Up The Night, and a Pictures with Santa event at Station 1. Additionally, the Almonte Firefighters Association held another successful Muscular Dystrophy Boot Drive.

In October, over 30 staff from the Almonte General Hospital participated in fire extinguisher training with the new prop, purchased using a grant from the Fire House Subs Public Safety Foundation.

The Fire Department celebrated the hard work and dedication of its' volunteer firefighters at the December 9, 2023, Appreciation Dinner. Nine members were recognized by the municipality for their combined total of 60 years of service. Additionally, two members received their provincial medal and three received their provincial service bars for long service.

In addition to the recognition of long service, the Fire Department also celebrated seven firefighters passing their one-year probation and being promoted to the class of firefighter. Two Officers, Jeff Gulis and Adam Kane were also promoted from Lieutenants to Captains.

2024 PROJECT UPDATES/PENDING ITEMS:

On November 21, 2024, the Committee of the Whole Meeting, staff brought forward a report to increase the Bylaw Enforcement contract hours of service. As of January 1, 2024, MLES has increased from 20 hours to 50 hours per week of service. Under the new contract, MLES has waived their Animal Control Service charge while maintaining the same level of service.

During the month of December, a committee of three members including the Deputy Chief travelled to various fire stations to test drive and discuss recent fire pumper purchases, and visited the Dependable plant to review the fire pumper that was being considered at the time. Their findings were shared in a staff report at the Special Committee of the Whole meeting on January 9th, 2024.

Work has begun to improve the training centre, including leveling the training grounds and the installation of additional doors to our existing facility. A committee was established for the new rapid intervention and fire fighter survival trailer design. The committee's design will allow for flexibility and adaptability and will be finalized in the second quarter. The purpose of this trailer is to build confidence wearing their SCBA's while working in limited space and around different obstacles in reduced visibility situations.

The Fire Department received three new mannequins, each with a specific use for training purposes: one is heat rated, another is child sized, and one can float and is designed for water rescue scenarios.

KPIs:

Fire Department KPI's

In the fourth quarter, MMFD responded to 51 incidents, conducted 60 comprehensive fire inspections, performed 5 fire drills in vulnerable occupancies, carried out 4 public education sessions, and successfully administered 2 full training courses at the training center.

ACTIVITY	ACTIVITIES PER QUARTER			
	Q1	Q2	Q3	Q4
Incident Response	39	66	66	51
Fire Inspections	48	32	20	60
Fire Safety Plans Review	0	1	7	5
Public Education Events	7	2	14	4
Regional Training Centre	3	3	3	2

Below is a summary of incident types presented in the chart. The cumulative staff hours dedicated to incidents during the fourth quarter (Q4) amounted to a total of 366 hours.

RESPONSE TYPE	RESPONSE TYPE PER QUARTER			
	Q1	Q2	Q3	Q4
Property Fires/Explosions	8	7	11	3
Overpressure Rupture/Explosion (No Fire)	0	0	0	0
Pre Fire Conditions/No Fire	1	5	1	5
Burning (Controlled)	2	2	7	1
False Fire Calls	11	12	19	15
CO False Calls	3	4	3	3
Public Hazard	4	13	3	3
Rescue	5	8	10	6
Medical/Resuscitator Call	1	3	0	5
Other Response	4	12	12	10
Total Calls	39	66	66	51

The chart below provides a breakdown of incident locations based on areas within our municipality or with mutual aid/automatic aid areas.

GEOGRAPHIC LOCATION	INCIDENTS PER QUARTER			
	Q1	Q2	Q3	Q4
Clayton	0	2	2	0
Ramsay	10	28	16	8
Almonte	16	24	30	29
Pakenham	7	8	8	7
Beckwith	0	2	2	1
Lanark Highlands	4	0	3	2
Carleton Place	2	2	4	3
Ottawa	0	0	1	1
BBDE	0	0	0	0
Total	39	66	66	51

During the fourth quarter, the MMFD organized 14 internal training sessions and as well as two officer meetings, resulting in a combined duration of 80 hours for sessions and a total of 876 work hours for staff.

Training Activities	
Fire Dynamics	1 Rosamond St Scenario
Lift Bags	Air Quality (4Gas Meter)
RIT Training (Rapid Intervention Team)	Fire Attack
Attic & Basement Fires	SKED Training
Water Rescue - equipment	Driver Training

Bylaw Services KPI's

In the fourth quarter, there has been a decrease of 60 bylaw complaints when compared to the third quarter. There were 118 fines issued this quarter compared to 11 fines in the third quarter due to winter parking restrictions.

BYLAW INQUIRY TYPE	BYLAW INQUIRIES PER QUARTER			
	Q1	Q2	Q3	Q4
Parking Issues	49	49	56	39
Animal Control	44	43	39	30
Noise	1	6	11	9
Property Standards	7	11	19	12
Garbage/Waste	4	5	5	1
Outdoor Spaces	0	0	1	0
Wildlife	2	1	1	2
Trees	1	0	3	0
Clean Yards	0	0	0	0
Zoning	0	0	0	0
Other	6	20	22	4
Total Bylaw Complaints	115	135	157	97
Total Bylaw Complaints Resolved	115	96	156	92

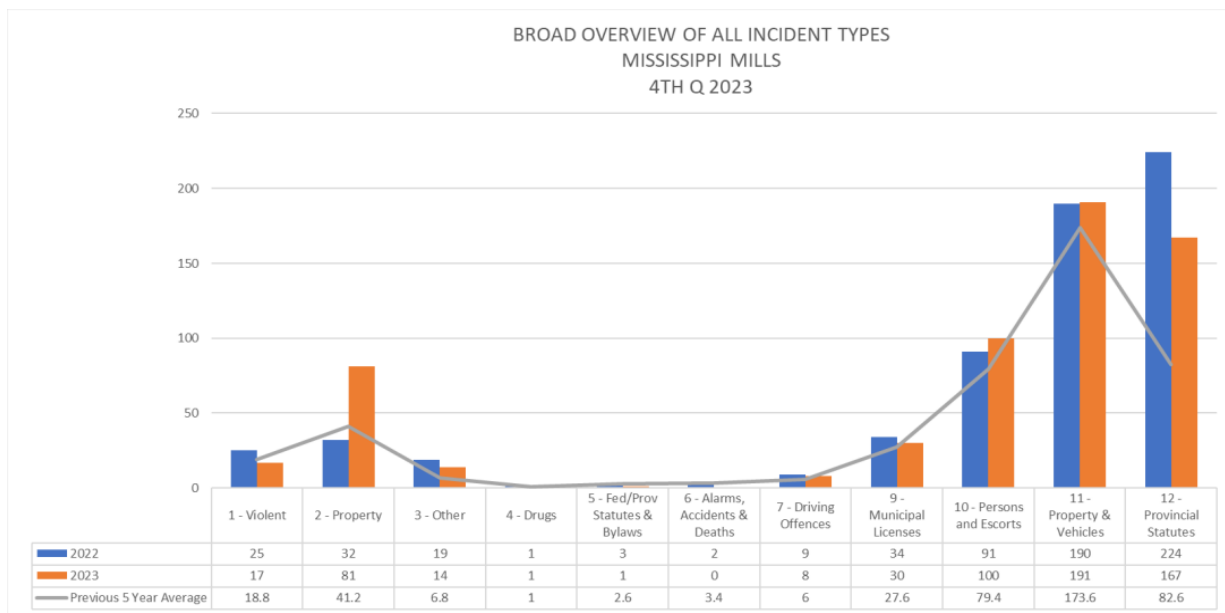
The chart presented below provides a breakdown of the geographic locations of these bylaw complaints.

GEOGRAPHIC LOCATION	BYLAW INQUIRIES PER QUARTER			
	Q1	Q2	Q3	Q4
Ramsay	43	16	20	12
Almonte	63	109	114	78
Pakenham	9	10	23	7
Total	115	135	157	97

OPP 4th Quarter KPI'S

In the fourth quarter, there has been a slight increase in activities in OPP responses when compared to the third quarter. As illustrated in the graph below, it is evident that Mississippi Mills has recorded more than 610 response activities by the OPP, surpassing the five-year Q2 average. This data strongly indicates a continuous increase in OPP service calls within our community over the years.

ACTIVITY	ACTIVITIES PER QUARTER			
	Q1	Q2	Q3	Q4
OPP Total Responses	539	610	604	610



LOOKING AHEAD:

In Q1, Protective Services will undertake several projects and reports such as:

- Continue upgrades to our Fire Training Centre and RIT Trailer
- Complete the multi-purpose bush truck builds
- Community Safety & Wellbeing Plan
- Working on a review of our current bylaws and services
- Establish & Regulate MM Fire Department By-law update

Respectfully submitted by,



Mike Williams,
Director of Protective Services

Reviewed by:

Ken Kelly,
CAO

ATTACHMENTS (if applicable):

1. OPP 4th Quarter Report