



The Municipality of Mississippi Mills

Council Meeting

MINUTES

April 9, 2024

4:30 p.m.

Hybrid

3131 Old Perth Road.

PRESENT:

Mayor Lowry
Deputy Mayor Minnille
Councillor Ferguson
Councillor Holmes
Councillor Lowe
Councillor Souter
Councillor Torrance

Staff Present

Ken Kelly, CAO
Jeanne Harfield, Clerk
Casey Munro, Deputy Clerk
Melanie Knight, Senior Planner
Tiffany MacLaren, Manager of Community and Economic Development
Jon Wilson, Chief Building Official
Kathy Davis, Director of Corporate Services & Treasurer
Cyndy Woods, HR Business Partner

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 4:30 p.m.

B. CONSIDERATION OF A CLOSED SESSION

Resolution No 078-24

Moved by Councillor Ferguson

Seconded by Deputy Mayor Minnille

THAT Council enter into an in camera session at 4:30 pm as per a proposed or pending acquisition or disposition of land by the municipality or local board (Municipal Act 239 (2)(c); a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. (Municipal Act 239 (2)(k).

CARRIED

B.1 Potential Land Sale - Business Park

B.2 CUPE Union Negotiations

B.3 Land Negotiations

B.4 Land Negotiations

C. RISE AND REPORT

C.1 Potential Land Sale - Business Park

Direction was provided to staff

C.2 CUPE Union Negotiations

Direction was provided to staff

C.3 Land Negotiations

Council was provided an update

C.4 Land Negotiations

Direction was provided to staff

D. O CANADA

Council stood for the playing of O Canada.

E. MOMENT OF SILENT MEDITATION

Council observed a moment of silent meditation.

F. ATTENDANCE

The Clerk announced attendance.

G. APPROVAL OF AGENDA

Amend the agenda to return to closed session following K. Public Meeting.

Resolution No 079-24

Moved by Councillor Souter

Seconded by Councillor Ferguson

THAT the agenda be approved as amended.

CARRIED

H. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Lowe declared a conflict of interest on item K.2 Background Report for New Building Permit Fees as it could impact a family member.

I. APPROVAL OF MINUTES

Resolution No 080-24

Moved by Councillor Holmes

Seconded by Councillor Ferguson

THAT the Council minutes dated **March 19, 2024** be approved as presented.

CARRIED

J. DELEGATIONS, DEPUTATIONS, AND PRESENTATIONS

None

K. PUBLIC MEETINGS

K.1 Official Plan Amendment 33 - Private Road, Cluster Lot and Limited Service Residential Study

Melanie Knight, Director of Development Services & Engineering and Pamela Whyte Consultant from Parsons presented the background report on Limited Service Residential and Private Roads. Mayor Lowry then invited members of the public to make a comment. The following person spoke:

- Ian Edmison - concerns regarding unmaintained section of road and severances are required to be on maintained roads not unmaintained or private roads and flexibility.

Members then posed questions for clarity purposes only including: implication of limited service residential zoning (land value, mortgages or insurance), road standards of private roads, intensification of existing, condo agreements, cluster lot definition and accessory dwelling units.

K.2 Background Report for New Building Permit Fees

Councillor Lowe declared a conflict on the following item, Councillor Lowe left the room and did not participate in the public meeting.

Melanie Knight, Director of Development Services & Engineering, presented the background report on new Building Permit Fees report. Mayor Lowry invited members of the public to speak. No one spoke

Members then posed questions of clarity including: overall impact on building permit revenue, newspaper advertizement, and comparables with other municipalities such as Arnprior.

K.3 Background Report - Official Plan Amendment 32 (Bill 23)

Melanie Knight, Director of Development Services and Engineering, presenting the background report on the proposed OPA and zoning by-law amendment. Mayor Lowry invited members of the public to speak. The following individual spoke:

- Ian Edmison - concerns about density and size of lots.

L. CONSIDERATION OF RETURNING TO A CLOSED SESSION

Resolution No 081-24

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council enter into an in camera session at 7:04 pm as per a proposed or pending acquisition or disposition of land by the municipality or local board (Municipal Act 239 (2)(c))

L.1 Potential Land Sale - Business Park

M. RISE AND REPORT

M.1 Potential Land Sale - Business Park

Council provided direction to staff.

N. COMMITTEE OF THE WHOLE REPORT

Resolution No 082-24

Moved by Councillor Holmes

Seconded by Deputy Mayor Minnille

THAT Council approve the Committee of the Whole motions from the **March 19, 2024** meeting.

CARRIED

N.1 Business Park Sign

Resolution No 083-24

Moved by Councillor Holmes

Seconded by Deputy Mayor Minnille

THAT Council direct staff to create an encroachment agreement, a maintenance agreement and a liability agreement with the owners of Dairy Distilleries for use of the Municipal boulevard located at the intersection of Ottawa St. and Industrial Drive for the construction and operation of an information/ directional sign to increase visibility for businesses located in the business park;

AND THAT staff bring back an update to Committee of the Whole prior to entering into an agreement.

CARRIED

N.2 2024 Community Awards

Resolution No 084-24

Moved by Councillor Holmes

Seconded by Deputy Mayor Minnille

THAT Council approve the updated Community Awards Criteria and Application Process.

AND FURTHERMORE, THAT Council approve the timeline for the 2024 nomination process.

CARRIED

O. COUNCIL REPORT

O.1 Municipal Resolution - Request for Support

Resolution No 085-24

Moved by Councillor Torrance

Seconded by Councillor Lowe

THAT item O.1.a - Port Perry re: Amend Blue Box Regulation be pulled for support;

AND THAT the following municipal resolutions be received as information:

AND THAT the following O.1.D- Township of Amarath re: Operational Budget Funding be pulled for support.

CARRIED

O.1.a Port Perry re: Amend Blue Box Regulation

O.1.b City of Brantford re: Home Heating Stability

O.1.c Township of Adelaide Metcalfe re: Increase to the Tile Drain Loan Amount

O.1.d Township of Amarath re: Operational Budget Funding

O.1.e Township of Clearview re: Bill C-63 endorsement

O.1.f Town of Bracebridge re: Support for new Provincial-Municipal Fiscal Framework

O.1.g Town of Shelburne re: Eradicate Islamophobia and Antisemitism

O.1.h Prince Edward County re: Call to Action to Meet the Deadline of an Accessible Ontario by 2025

O.2 Proclamations

O.2.a National Volunteer Week

Resolution No 086-24

Moved by Councillor Torrance

Seconded by Councillor Holmes

WHEREAS National Volunteer Week is celebrated across Canada;
AND WHEREAS volunteers are essential people in our community who donate their time and energy to their fellow citizens;

AND WHEREAS in Mississippi Mills, we are proud of and wish to recognize these members of our community who enrich the lives of those around them and help make our community a strong and vital place to live;

THEREFORE, BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Mississippi Mills does hereby proclaim April 14-20, 2024 as National Volunteer Week and urge fellow citizens to recognize the crucial role played by volunteers in our community.

CARRIED

O.3 Time Sensitive Items

O.3.a MRPC Sole Shareholder representative for AGM

Resolution No 087-24

Moved by Councillor Lowe

Seconded by Councillor Holmes

THAT Council appoint Councillor Torrance as the sole shareholder representative to the Mississippi River Power Corporation (MRPC) annual general meeting.

CARRIED

O.3.b Lanark County Police Service Board - Council Appointee

Resolution No 088-24

Moved by Councillor Holmes

Seconded by Councillor Lowe

THAT Council appoint Councillor Ferguson as the Council appointee to the Lanark County Police Service Board until December 31, 2024;

AND THAT Council appoint Councillor Torrance as the Council appointee to the Lanark County Police Service Board starting January 1, 2025.

AND THAT both Councillor Ferguson and Torrance complete the required training to be a member of the board.

CARRIED

O.3.c Police Service Board Budget

Resolution No 089-24

Moved by Councillor Ferguson

Seconded by Councillor Torrance

THAT Council approves the proposed Draft 2024 Budget for the 20-member Lanark County OPP Detachment Board. The allocation of the cost to the municipalities within Lanark County based on weighed assessment.

CARRIED

O.4 Notice of Reconsideration

None

P. BY-LAWS

None

Q. ANNOUNCEMENTS AND INVITATIONS

Council announced the following:

- Union Hall annual pancake breakfast was a success,

- April 13th - evening in memory of Justin Francis at Equator Coffe,
- Age Friendly North Lanark project update (focus groups).
- Almonte District High School upcoming production April 18-21
- Volunteer appreciation reception on April 16th,
- May 4th Youth Centre hosting a trivia night

R. CONFIRMATORY BY-LAW

Resolution No 090-24

Moved by Deputy Mayor Minnille

Seconded by Councillor Souter

THAT By-law 24-014 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 9th day of April 2024, be read, passed, signed and sealed in Open Council this 9th day of April 2024.

CARRIED

S. ADJOURNMENT

Resolution No 091-24

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT the meeting be adjourned at 7:23 p.m.

CARRIED

Christa Lowry, MAYOR

Jeanne Harfield, Clerk