



The Municipality of Mississippi Mills
Committee of the Whole Meeting
MINUTES

April 9, 2024
Hybrid
3131 Old Perth Road.

Committee Present: Mayor Lowry
Deputy Mayor Minnille
Councillor Ferguson
Councillor Holmes
Councillor Lowe
Councillor Souter
Councillor Torrance

Staff Present: Ken Kelly, CAO
Jeanne Harfield, Clerk
Casey Munro, Deputy Clerk
Kathy Davis, Director of Corporate Services
Melanie Knight, Director of Development Services & Engineering
Luke Harrington, Engineering Coordinator
Robert Smith, Roads and Public Works Technologist

A. CALL TO ORDER (immediately following Council)

Councillor Lowe called the meeting to order at 7:35 p.m.

B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None were declared.

C. APPROVAL OF AGENDA

Amend the agenda to move item G.3 Recommendation Report - Mill Valley OPA 31; 09-T-23002; Z-01-23 to the first item considered after the approval of Minutes.

Resolution No CW047-24

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT the agenda be approved as amended.

CARRIED

D. APPROVAL OF MINUTES

Resolution No CW048-24

Moved by Councillor Souter

Seconded by Deputy Mayor Minnille

THAT the minutes dated **March 19, 2024** be approved.

CARRIED

G. STAFF REPORTS

G.3 Recommendation Report - Mill Valley OPA 31; 09-T-23002; Z-01-23

Motion to extend the meeting:

Resolution No CW049-24

Moved by Mayor Lowry

Seconded by Councillor Souter

THAT the meeting be extended until 9:30pm

CARRIED

Main Motion

Moved by Mayor Lowry

Seconded by Councillor Holmes

THAT Committee of the Whole recommend that Council approve the Official Plan and Zoning By-law Amendments, and Draft Plan conditions, similar in effect to Attachments A, B and C and direct staff to forward the Official Plan Amendment and Draft Plan conditions to Lanark County for approval.

Amendment:
Resolution No CW050-24

Moved by Councillor Torrance
Seconded by Deputy Mayor Minnille

insert: with an additional second egress onto Appleton Side Road.

DEFEATED

Amendment:
Resolution No CW051-24

Moved by Mayor Lowry
Seconded by Councillor Torrance

insert: AND THAT Committee of the Whole direct staff to include a draft plan condition that stipulates that Council is in favour of a second access to Appleton Side Road and that the applicant confirm with the Lanark County Public Works Department of the feasibility of a second access onto Appleton Side Road in Phase 3 or 4.

CARRIED

Motion as Amended

Resolution No CW052-24

Moved by Mayor Lowry
Seconded by Councillor Holmes

THAT Committee of the Whole recommend that Council approve the Official Plan and Zoning By-law Amendments, and Draft Plan conditions, similar in effect to Attachments A, B and C and direct staff to forward the Official Plan Amendment and Draft Plan conditions to Lanark County for approval.

AND THAT Committee of the Whole direct staff to include a draft plan condition that stipulates that Council is in favour of a second access to Appleton Side Road and that the applicant confirm with the Lanark County Public Works Department of the feasibility of a second access onto Appleton Side Road in Phase 3 or 4.

CARRIED

E. CONSENT REPORTS

Resolution No CW053-24

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT the following consent reports and committee minutes be received.

CARRIED

E.1 Committee of Adjustment Nov 27, 2023

E.2 Committee of Adjustment Feb 26, 2024

F. CONSULTANT PRESENTATIONS

None

G. STAFF REPORTS

G.1 Award of Contract – PW-24-07 Union Street North Rehabilitation

Resolution No CW054-24

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT the Committee of the Whole recommends that Council award the contract for Tender No. PW-24-07, Union Street North Rehabilitation to R.W. Tomlinson Limited, in the amount of \$4,892,022.56 (HST Included).

CARRIED

G.2 Review of Reserves and Reserve Funds

Resolution No CW055-24

Moved by Councillor Souter

Seconded by Councillor Torrance

THAT the report be deferred until May 2024.

CARRIED

G.4 Protection of Lot Grading and Drainage Features

Resolution No CW056-24

Moved by Mayor Lowry

Seconded by Councillor Torrance

THAT Committee of the Whole recommend that Council approve the Protection of Lot Grading and Drainage Features By-law, similar in effect to Attachment A.

CARRIED

G.5 Administrative Monetary Penalties

Resolution No CW057-24

Moved by Councillor Souter

Seconded by Councillor Holmes

THAT Committee of the Whole recommend that Council adopt the Administrative Monetary Penalty By-law as presented.

CARRIED

The following agenda items (H – K) were not considered at this meeting and materials will be placed on the April 23 Committee of the Whole Agenda.

H. NOTICE OF MOTION

I. QUARTERLY REPORTS

I.1 Clerks Department Quarterly Report - #2

I.2 Childcare Department Quarterly Report - #2

J. INFORMATION ITEMS

J.1 Correspondence

J.2 Mayor's Report

J.3 County Councillor's Report

J.4 Mississippi Valley Conservation Authority Report

J.5 Lanark County Police Services Board

J.6 Library Board Report

J.7 Meeting Calendar

K. OTHER/NEW BUSINESS

L. ADJOURNMENT

Resolution No CW058-24

Moved by Deputy Mayor Minnille
Seconded by Councillor Ferguson

THAT the meeting be adjourned at 9:16 p.m.

CARRIED

Jeanne Harfield, Clerk