

# THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

## QUARTERLY UPDATE

**DATE:** April 9/2024  
**TO:** Committee of the Whole  
**FROM:** Anita Legault, Childcare Director  
**SUBJECT:** Childcare – Report 2

---

### DEPARTMENT HIGHLIGHTS:

- 2 staff have completed their final ECE placements and have registered with the College. They will remain working with Mississippi Mills Childcare Services.
- Held a Job fair at 208 State Street in Feb. 2024
- Outdoor project update: Phase 3 focusing on materials inventory listing related to outdoors, sustainable materials and equipment that support quality in outdoor space completed at each location.

### 2023 PROJECT UPDATES/PENDING ITEMS:

#### State Street

- Flat roof repairs completed
- Continue changing emergency lighting/exit signs as required-
- Consultation with company for Pergula installation
- Consultation with Fencing company and installation
- Securing summer staffing and filing maternity leave positions.

#### KPIs:

Wait list totals – March 26<sup>th</sup>

Infant	165
Toddler	144
Preschool	153
KGT	72
Total:	74
	560

### LOOKING AHEAD:

- Staff professional development workshop planned for April 8<sup>th</sup> – indoor/outdoor space, sustainable materials review

- Attending Job Fair in Carleton Place March 27/2024
- 2023 GOG/WEG reconciliation template due April 5<sup>th</sup>
- Provincial licensed childcare survey – due April 19<sup>th</sup>
- 2023 Financial actuals template – Lanark County due April. 18<sup>th</sup>

Respectfully submitted by,



Name, Anita Legault  
Title Childcare Director

Reviewed by:

Name,  
Title

ATTACHMENTS (if applicable):

1. List all attachments in order they are to appear