

MISSISSIPPI MILLS PUBLIC LIBRARY BOARD

MINUTES

Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on February 14, 2024 at 1:30 p.m. at the Almonte branch.

1. CALL TO ORDER

The meeting was called to order at 1:36 p.m.

2. ATTENDANCE:

PRESENT:

Barbara Button, Chair
Alison Ball
Jeff Fraser
Emma Kinsman
Warren Thorngate
Christine Row, staff

ABSENT:

Cathy Peacock
Leanne Czerwinski, Vice-Chair
Vicki Lowe, Council Representative
Mary Lumsden

3. APPROVAL OF AGENDA

Resolution No. 05-24

Moved by J. Fraser

Seconded by W. Thorngate

THAT the MMPLB approves the agenda as presented.

CARRIED

4. DECLARATION OF ANY CONFLICTS OF INTEREST

[None]

5. DELEGATIONS OR PRESENTATIONS

[None]

6. MINUTES OF THE PRECEDING MEETING

Resolution No. 06-24

Moved by A. Ball

Seconded by E. Kinsman

THAT the MMPLB approves the January 10, 2024 Minutes as presented.

CARRIED

7. CONSENT ITEM

- a) Correspondence-notes of congratulations for our awards
- b) Reports- CEO report, Friends update
- c) Incidents
[None]

Resolution No. 07-24

Moved by J. Fraser

Seconded by W. Thorngate

THAT the MMPLB accepts the consent items as presented.

CARRIED

8. UPDATES

- a) Policy Review
Circulation OP-03, Collection Development OP-04

Resolution No. 08-24

Moved by W. Thorngate

Seconded by E. Kinsman

THAT the MMPLB approves Circulation OP-03 and Collection Development OP-04 as presented.

CARRIED

- b) Financial Statement
[None]

- c) Draft 2024 MMPL Board Work Plan

Christine will send this document to the Board and ask members to consider suggestions to be added to the work plan at the March meeting.

- d) MMPL Technology Support

Resolution No. 09-24

Moved by W. Thorngate

Seconded by E. Kinsman

THAT the MMPLB approves MMPL Technology Support plan as presented in the report.

CARRIED

- e) Financial Information Request Memorandum

Policy committee will draft a Reserve Policy for discussion at the April Board meeting.

9. FOR DISCUSSION/DECISION

a) OLA Superconference-B. Button will provide the Board with an update and post on the Shared Drive. Staff are discussing conference sessions at the staff meeting on February 28, 2024.

b) Corridor Gallery Improvement

Resolution No. 10-24

Moved by A. Ball

Seconded by W. Thorngate

THAT the MMPLB approves spending up to \$1000 for the Corridor Gallery upgrade.

CARRIED

10. OTHER/NEW BUSINESS

[None]

11. COMMUNICATIONS

[None]

12. NEXT MEETING

Wednesday, March 13, 2024 at 1:30 p.m. at the Pakenham branch.

13. ADJOURNMENT

Resolution No. 11 -24

Moved by J. Fraser

Seconded by W. Thorngate

THAT the meeting be adjourned at 3:02 p.m.

CARRIED