



**The Municipality of Mississippi Mills
Committee of the Whole Meeting
MINUTES**

**March 7, 2023
Hybrid
3131 Old Perth Road.**

Committee Present: Mayor Lowry
Deputy Mayor Minnille
Councillor Ferguson
Councillor Holmes
Councillor Lowe
Councillor Souter
Councillor Torrance

Staff Present: Ken Kelly, CAO
Casey Munro, Deputy Clerk
Erin Levi, Executive Assistant
Melanie Knight, Senior Planner
David Shen, Director of Development Services
Tiffany MacLaren, Manager of Community and Economic
Development
Calvin Murphy, Recreation Manager
Andrew Hodge, Deputy Treasurer
Dan Cousineau, Facilities & Project Manager

A. CALL TO ORDER (immediately following Council)

Deputy Mayor Minnille called the meeting to order at 6:50 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

C. APPROVAL OF AGENDA

Resolution No CW44-23

Moved by Mayor Lowry

Seconded by Councillor Ferguson

THAT the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Resolution No CW45-23

Moved by Councillor Souter

Seconded by Councillor Ferguson

THAT the minutes dated February 21, 2023, be approved.

CARRIED

E. CONSENT REPORTS

Resolution No CW46-23

Moved by Mayor Lowry

Seconded by Councillor Ferguson

THAT the following consent reports be received.

CARRIED

E.1 Recreation Department Quarterly Report - Q1

E.2 Community and Economic Development Quarterly Report – Q1

F. STAFF REPORTS

Development Services

F.1 Z-15-21 (Burgess) Recommendation Report

Resolution No CW47-23

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Committee of the Whole recommend that Council approve the Zoning By-law Amendment to amend the zoning of the subject lands which are legally known as Part of Lot 10, Concession 11 Pakenham, Pakenham Ward, Municipality of Mississippi Mills, from Development (D) to Residential First Density (R1) in order to permit the development of a single detached dwelling, similar in effect to the detail in Attachment A

CARRIED

F.2 09-T-20001 - Baker's Quarry Subdivision - Supplementary Report

Resolution No CW48-23

Moved by Mayor Lowry

Seconded by Councillor Lowe

THAT Committee of the Whole recommend that Council approve the Draft Plan conditions for the subject lands which are legally described as Lots 7 to 16 Malloch Section, Plan 6262, Almonte Ward, Municipality of Mississippi Mills, and authorize staff to submit the Draft Plan conditions, similar in effect to the details in Attachment B.

CARRIED

Recreation

F.3 Almonte Curling Refrigeration Plant Replacement

Resolution No CW49-23

Moved by Councillor Souter

Seconded by Councillor Torrance

THAT Committee of The Whole recommend to Council to allow the tendering for replacement of the Almonte Curling Refrigeration plant.

AND FURTHERMORE THAT the tender document specify that the project will only be awarded if funding for the project is secured.

AND FURTHERMORE THAT Committee of The Whole recommend to Council the authorization of a Trillium Grant application submitted by the Municipality in 2023 for an upwards of \$150,000 towards the Almonte Curling Refrigeration plant.

CARRIED

Amendment:

Resolution No CW50-23

Moved by Councillor Lowe

Seconded by Councillor Souter

To strike out "AND FURTHERMORE THAT the tender document specify that the project will only be awarded if funding for the project is secured."

DEFEATED

Finance and Administration

F.4 Final Draft 2023 Budget

Moved by Councillor Souter

Seconded by Councillor Ferguson

THAT Committee of the Whole recommend that Council Reduce the Police Levy and increase the Municipal tax rate to generate an additional \$178,760 of funds for general purposes;

AND THAT Staff provide Council with a report on the proposed options.

Amendment:

Resolution No CW51-23

Moved by Councillor Torrance

Seconded by Councillor Souter

THAT the motion be split.

CARRIED

Resolution No CW52-23

Moved by Councillor Torrance

Seconded by Councillor Ferguson

THAT Committee of the Whole recommend Council Reduce the Police Levy by \$176,760.

CARRIED

Resolution No CW53-23

Moved by Councillor Souter

Seconded by Councillor Ferguson

THAT Committee of the Whole recommend Council to increase the Municipal tax rate to generate an additional \$178,760 of funds for general purposes;

AND THAT Staff provide Council with a report on the proposed options.

**Amendment:
Resolution No CW54-23**

Moved by Mayor Lowry
Seconded by Councillor Holmes

Strike Out: "general purposes"

Insert: "for projects related to Community Safety and well being including traffic calming."

CARRIED

Amended Motion

Resolution No CW55-23

Moved by Mayor Lowry
Seconded by Councillor Ferguson

THAT Committee of the Whole Recommend to Council to increase the Municipal tax rate to generate an additional \$178,760 of funds for projects related to Community Safety and wellbeing including traffic calming.

AND THAT Staff provide Council with a report on the proposed options.

CARRIED

Resolution No CW56-23

Moved by Councillor Ferguson
Seconded by Councillor Souter

THAT Committee of the Whole direct staff to increase borrowing by \$1,000,000 for road capital projects contained in attachment 1 Roads Prioritization that will be funded from borrowed funds;

AND THAT Staff provide Council with a report on the proposed options.

CARRIED

Resolution No CW57-23

Moved by Councillor Holmes

Seconded by Councillor Torrance

THAT Committee of the Whole direct staff to include the curling refrigeration unit, tennis courts, pickleball, dog park, pool services in the upcoming Community Services Master Plan;

AND THAT Staff provide Council with a report on the proposed options.

CARRIED

Moved by Councillor Ferguson

Seconded by Councillor Torrance

THAT Committee of the Whole recommend Council approve the draft budget as amended

Amendment:

Resolution No CW58-23

Moved by Councillor Torrance

Seconded by Councillor Ferguson

THAT the municipal grants be removed from the 2023 budget and voted on separately

CARRIED

Resolution No CW59-23

Moved by Councillor Ferguson

Seconded by Councillor Torrance

THAT Committee of the Whole recommend that Council approve the 2023 budget as amended excluding the Municipal Grants.

CARRIED

Councillor Torrance declared a pecuniary interest on this item.

Resolution No CW60-23

Moved by Councillor Ferguson

Seconded by Councillor Souter

THAT the Committee of the Whole recommend Council approve the 2023 Municipal Grants contained in the 2023 draft budget

CARRIED

F.5 Extension of Integrity Commissioner Contract

Resolution No CW61-23

Moved by Councillor Lowe

Seconded by Councillor Torrance

THAT, Council approve extending the current contract with Cunningham, Swan, Carty, Little & Bonhom, the municipality's appointed Integrity Commissioner until March 31, 2028;

AND THAT, the Mayor and Clerk be authorized to execute an agreement with Cunningham, Swan, Carty, Little & Bonham for the provision of services of an Integrity Commissioner.

CARRIED

F.6 Governance Review Report #1

Resolution No CW62-23

Moved by Councillor Ferguson

Seconded by Councillor Holmes

Motion 1:

THAT Committee of the Whole receive this report as information.

CARRIED

Resolution No CW63-23

Moved by Councillor Souter

Seconded by Councillor Torrance

Motion 2:

THAT Committee of the Whole direct staff to develop a Community Engagement Framework.

CARRIED

Resolution No CW64-23

Moved by Councillor Ferguson

Seconded by Councillor Torrance

Motion 3:

THAT Committee of the Whole recommend that Council approve separating Committee of Adjustment from Property Standards to create two distinct Committees;

AND THAT Property Standards Committee will be called on an as needed basis;

AND THAT Committee of the Whole direct staff to bring forward draft changes to the Property Standards Terms of Reference and By-law for consideration.

CARRIED

Resolution No CW65-23

Moved by Councillor Holmes

Seconded by Councillor Ferguson

Motion 4:

THAT Committee of the Whole recommend that Council approve the amendments to the Committee of Adjustment Terms of Reference and corresponding By-law.

CARRIED

Resolution No CW66-23

Moved by Councillor Holmes

Seconded by Councillor Lowe

THAT Committee of the Whole recommend that Council approve the proposed changes to the Heritage Committee Terms of Reference and the Heritage Grant Program By-law 09-16.

CARRIED

Resolution No CW67-23

Amendment:

Moved by Mayor Lowry

Seconded by Councillor Lowe

Insert: "Pilot for 2023" at section 1.B.iii of Heritage Bylaw 09-16

CARRIED

Resolution No CW68-23

Moved by Councillor Torrance

Seconded by Councillor Ferguson

THAT Committee of the Whole direct staff to bring forward proposed edits to the Council and Committee Code of Conduct to be consistent with other municipalities in Lanark County;

AND THAT Committee of the Whole direct staff to make the necessary administrative changes to the Policy HR-03 "Council Staff Relations Policy" to be consistent with corresponding by-laws and policies.

CARRIED

Resolution No CW69-23

Moved by Mayor Lowry

Seconded by Councillor Ferguson

Motion 7:

THAT Committee of the Whole direct staff to proceed with Option 1 for amendments to the Procedural By-law including council vacancy

AND THAT Committee of the Whole direct staff to bring forward the draft Procedural By-law for consideration

CARRIED

F.7 2022 Freedom of Information Summary Report

Resolution No CW70-23

Moved by Councillor Torrance

Seconded by Councillor Souter

THAT the 2022 Freedom of Information (FOI) Summary be received for information.

CARRIED

G. NOTICE OF MOTION

Councillor Holmes was given chair prior to Deputy Mayor Minnille providing the verbal motion.

G.1 Deputy Mayor Minnille - Verbal Notice of Motion re: Limiting Delegations, Deputations, Presentations and Petitions to 2 per Council Meeting.

Deputy Mayor Minnille returned as chair.

H. INFORMATION ITEMS

H.1 Mayor's Report

None

H.2 County Councillor's Report

Deputy Mayor Minnille and Mayor Lowry provided an update from the recent County Council: childcare expansion, potential shared services, the County levy, and Mississippi Mills being the featured municipality for the 2023 or 2024 Harvest Festival.

H.3 Mississippi Valley Conservation Authority Report

Councillor Holmes provided a brief update. The highlights were the watershed report which indicated a high risk of flooding and passing the 2023 budget.

H.4 Library Board Report

Councillor Lowe provided a brief update. The first meeting involved orientation and approving the 2021 financial statements. Meeting again in March.

H.4.a Mississippi Mills Public Library Board Minutes - November 18, 2022

H.5 Information List

Resolution No CW71-23

Moved by Councillor Ferguson

Seconded by Councillor Souter

THAT the information list #04-23 and #05-23 be received for information.

AND THAT item H5.C and H5.G be pulled for further considerations.

CARRIED

Information List #04-23

H.5.a February 1, 2023 - Mothers Against Drunk Driving re: Yearbook Advertising Information

H.5.b February 1, 2023 - County of Huron re: Warden's Letter Regarding the Cannabis Act

H.5.c February 3, 2023 - Letter from Minister Prabmeet Singh Sarkaria re: Provincial Emergency Management Strategy and Action Plan

Information List #05-23

H.5.d February 8, 2023 Town of Plympton-Wyoming re: School Board Elections

H.5.e February 27, 2023 Township of Dawn-Euphemia re: School Board Election Compensation

H.5.f February 24, 2023 Niagara Region re: Declaration of Emergency for Homelessness, Mental Health and Opioid Addiction

H.5.g February 13, 2023 - AMO 2023 Pre-Budget Submission and Call to Action Homelessness

H.6 Meeting Calendar

I. OTHER/NEW BUSINESS

None

J. PENDING LIST

Members reviewed the pending list.

K. ADJOURNMENT

Resolution No CW72-23

Moved by Mayor Lowry

Seconded by Councillor Ferguson

THAT the meeting be adjourned at 9:03 p.m.

CARRIED

Casey Munro, Deputy Clerk