



**The Corporation of the Municipality of Mississippi Mills**  
**Special Committee of the Whole Meeting**  
**Minutes**

**18-20**  
**October 13, 2020**  
**9:00 a.m.**  
**Council Chambers, Municipal Office**  
**3131 Old Perth Road**

Committee Present: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Dalgity  
Councillor Maydan  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

Staff Present: Jeanne Harfield, Clerk  
Ken Kelly, CAO  
Rhonda Whitmarsh, Treasurer  
Chad Brown, Fire Chief  
Cory Smith, A/Director of Roads and Public Works  
Anita Legault, Daycare Manager

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**A. CALL TO ORDER**

Councillor Dalgity called the meeting to order at 9:21 a.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Councillor Dalgity declared a conflict of interest on the Daycare operations budget as his daughter is employed by the Daycare.

**C. APPROVAL OF AGENDA**

**Motion No CW150-20**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Maydan

**THAT** the agenda be approved as presented.

**CARRIED**

**D. SPECIAL REPORTS**

**D.1 Draft 2021 Budget Report and Presentations**

Treasurer Whitmarsh provided an overall summary of the 2021 budget highlights including changes to the budget from the first draft and budget shortfalls.

Road and Public Works 2021 Budget Presentation:

A/Director of Roads and Public Works Smith presented the draft Roads and Public Works Department's proposed budget for 2021 including operational and capital budgets and reasons for any changes over the 2020 budget. The A/Director also reviewed capital and operations for waste management and water and sewer.

Members posed questions throughout the presentation and asked for follow-up staff reports on capital items such as King St, the Hugh Graham Bridge and the Camelon Road Culvert.

Committee of the Whole recessed at 10:38 am and resumed at 10:53 a.m.

Daycare 2021 Budget Presentation:

Councillor Dalgity left the room at 10:54 a.m. and did not participate in the discussions related to the Daycare Operational budget, Mayor Lowry took over as Chair for that portion of the meeting. Councillor Dalgity returned at 11:00 am and resumed as the Chair.

Daycare Manager Legault presented the draft 2021 daycare operational and capital budget highlights including an update on impacts of COVID-19 on numbers of children enrolled and revenue and increases to capital projects.

Members posed questions throughout the presentation including renovations at the daycare centre, provincial grants related to COVID-19 and access to health and safety grants through the County of Lanark.

Committee of the Whole recessed at 11:08 a.m. and resumed at 11:15 a.m.

Fire Department 2021 Budget Presentation:

Fire Chief Brown presented the Fire Department's operational and capital budgets for 2021. Highlights include increases in salary resulting from a rise in the number of incidents and increased training requirements, as well as other operational increases over the 2020 budget. The Chief also reviewed the capital budgets explaining each capital budget request.

Members posed questions throughout the presentation and requested that further details be provided on all capital items for the next budget meeting.

**D.2 2021 Fees and Charges**

Fire Chief Brown provided an overview of the proposed changes to fees for fire inspections, all increases are an attempt for cost recovery.

A further discussion on the 2021 proposed fees and charges will take place at the budget meeting on October 15, 2020

**E. ADJOURNMENT**

**Motion No CW151-20**

**Moved by** Mayor Lowry

**Seconded by** Councillor Holmes

**THAT** the meeting be adjourned at 12:39 p.m.

**CARRIED**

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Jeanne Harfield, CLERK,  
Recording Secretary