



SERVICE STANDARDS FOR MUNICIPAL CEMETERIES POLICY

1. PURPOSE

The purpose of the Service Standards for Municipal Cemeteries policy is to clearly identify the responsibilities for maintenance and care of the different amenities within each cemetery in Mississippi Mills.

2. SCOPE

The policy shall be administered by the Recreation and Culture Department on behalf of the Municipality of Mississippi Mills to ensure compliance.

3. ACCOUNTABILITY

The Recreation Manager shall be responsible for ensuring compliance with this policy and established procedures.

4. APPROVAL AUTHORITY

Council of the Corporation of the Municipality of Mississippi Mills.

5. RESPONSIBILITY & AUTHORIZATION

The Recreation Manager shall work with the relevant family members/individuals of significance to the family/Estate and or the Municipal Heritage Advisory Committee to determine which of the gravestones/markers and or gates/corner posts in the cemeteries are in need of restoration and determine the best method for restoration moving forward.

All costs associated with any landscaping, grounds maintenance and gates/corner posts in the cemeteries are the responsibility of The Municipality of Mississippi Mills.

All costs associated with the gravestones/markers in the cemeteries are the responsibility of relevant families/individuals of significance to the family and or the Estate.

6. LIST OF MUNICIPAL CEMETERIES (MISSISSIPPI MILLS)

Methodist Cemetery – County Road 29
Houston Cemetery – Concession 7, East Part Lot 6 (Ramsay ward)
Clayton Wesleyen Cemetery – Con 1, Lot 21 (Ramsay ward)
Robertson-Kellough Cemetery – Upper Perth Road at Wolfgrove Road
McDonald Cemetery- Concession 10, Lot 22 (Ramsay ward)

7. REVIEW

Every effort shall be made to maintain this policy, within currently prescribed regulations, and will, therefore, be amended as soon as possible to reflect any changes.

NOT APPROVED