

Mississippi Mills 2025 Capital and Operating Budget

Facilities and Project Management
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October 24, 2024



Agenda

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Facilities Overview

The Facilities Department is responsible for the ongoing maintenance and repair of all Municipal Facilities.

Projects are completed in collaboration with all other departments to ensure the needs of the public and municipal staff are satisfied.

The safety and wellbeing of the public is paramount. This principle is critical to decision making and project planning.



Facilities Recent Accomplishments & Investments

Replaced the Almonte Curling Club refrigeration plant with new energy efficient ammonia plant.

Completed multiple LED lighting retrofit projects throughout the Municipality.

Replaced the Millwork at the Mississippi Mills Childcare Centre to support operations

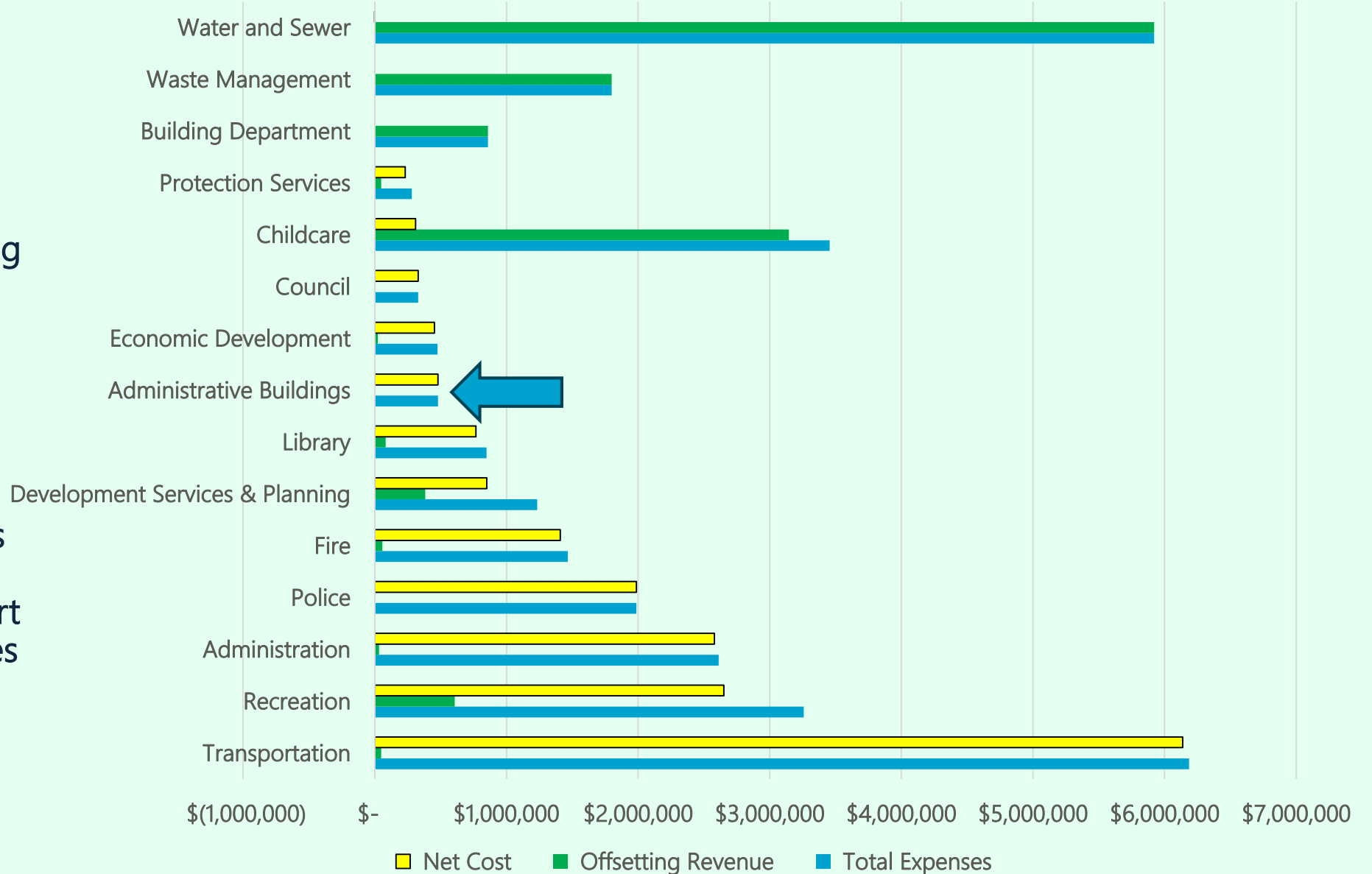
Refinished the Auditorium Floors at the Almonte Old Town Hall.



2025 Draft Budget Summary

- Planned capital spending of \$584,500 for all facilities improvements and Building Condition Assessments
- Note that all capital projects are included in their respective budgets and have been aggregated in this report for information purposes only

Revenue & Expenses





Draft Budget Highlights

2025 Draft Budget Highlights



Note

- Capital projects managed by Facilities & Project Manager fall under the budget areas of each facility. The projects listed here will show as budgeted in those departments.

Capital

- JLCC Upper Hall Air handling unit replacement - \$80,000
- JLCC Emergency Exit Canopy - \$10,000
- JLCC Concrete and Asphalt repairs - \$70,000
- JLCC Condenser Replacement - \$110,000
- JLCC Exterior Door and Frame Replacement - \$15,000
- SCC Compressor Replacement - \$58,000
- Almonte Lawn Bowling Work- \$10,000
- Childcare Centre Roof Drainage Repairs - \$7,500
- Childcare Centre LED Lighting Retrofit - \$25,000
- Ramsay Garage & PW Office LED Lighting Retrofit - \$25,000
- Ramsay Garage Fob Access – Security system improvements - \$4,000
- AOTH – Plumbing Repairs/Sewer Lining - \$30,000
- AOTH – Carpet replacement from 2nd to 3rd floor - \$10,000
- Municipal Space Needs Assessment – Phase 1 – BCA - \$150,000

2025 Draft Operating Budget

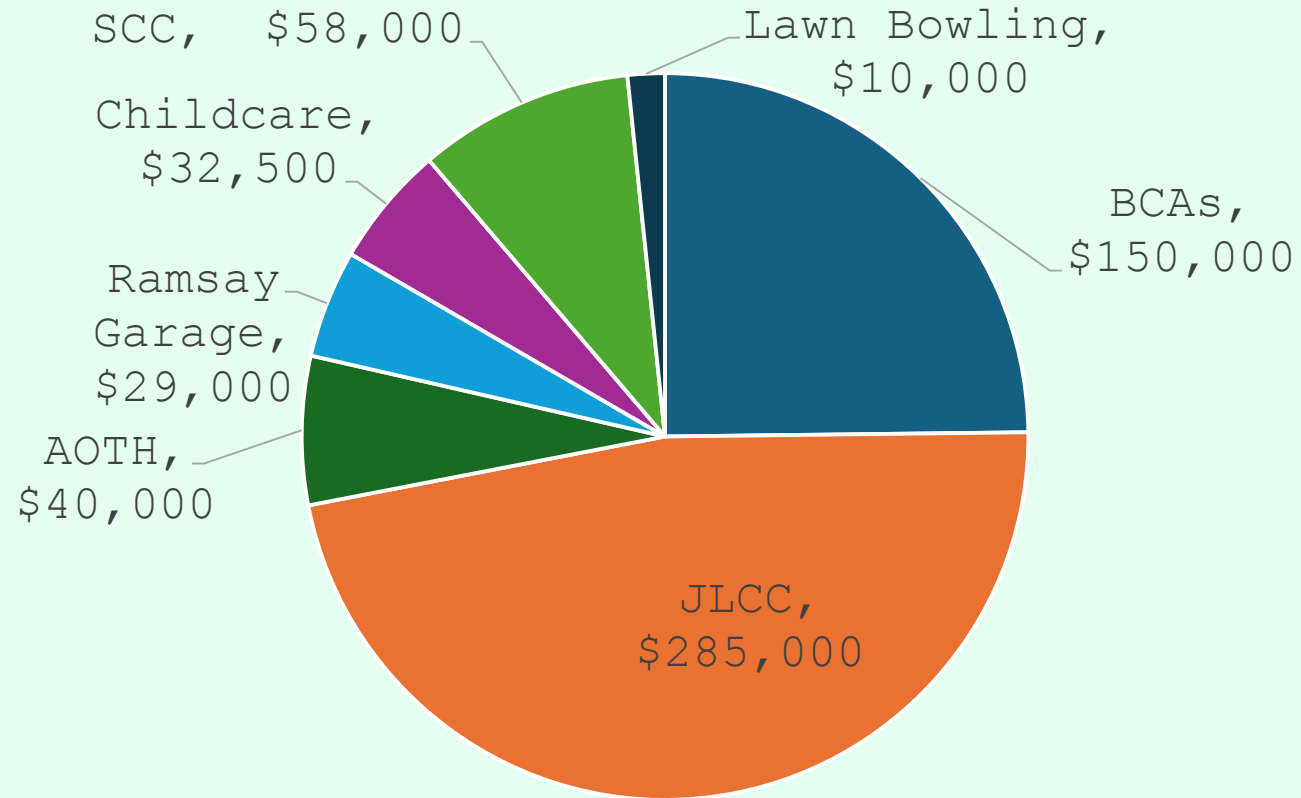


Municipal Office

Almonte Old Town Hall

Municipal Office		Almonte Old Town Hall			2025 Budget	2024 Budget
Description	2025 Budget	2024 Budget	Description			
Municipal Office			Almonte Old Town Hall			
Other M & S	\$ 2,136	\$ 2,080	Labour	\$	6,824	\$ 30,600
Hydro	\$ 13,725	\$ 13,390	Other M & S	\$	1,068	\$ 1,040
Heat	\$ 2,112	\$ 2,060	Hydro (AOTH & Auditorium)	\$	13,181	\$ 12,860
Cleaning, Maint., Other Supplies	\$ 7,647	\$ 1,607	Heating	\$	7,142	\$ 6,968
Insurance (Building Etc.)	\$ 32,779	\$ 28,504	Water	\$	2,803	\$ 2,735
Rentals & Maintenance	\$ 23,004	\$ 18,540	Cleaning, Maint., Other Supplies	\$	1,921	\$ 1,875
Long Term Debt Payments	\$ 58,012	\$ 58,012	Telephone	\$	1,267	\$ 1,236
Capital Expenditure	\$ -	\$ 33,000	Insurance (Building Etc.)	\$	28,796	\$ 25,040
Total	\$ 139,414	\$ 157,193	Other S & R	\$	16,931	\$ 16,487
			Rentals & Maintenance	\$	26,394	\$ 25,750
			Long Term Debt Payments-Town Hall	\$	194,413	\$ 194,413
			Capital Expenditures	\$	-	\$ 30,000
			To Reserves	\$	5,500	\$ 5,500
			Total	\$	306,240	\$ 354,503

Draft Capital Budget



Draft Staffing Budget – Facilities

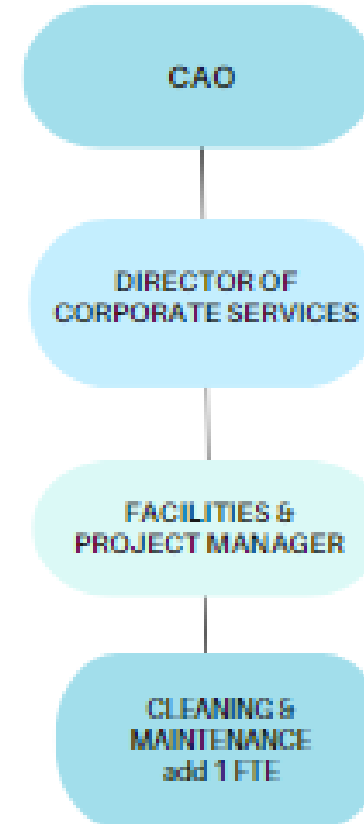
Operating

- Proposed addition of 1 FTE Maintenance/Cleaner.
 - Would replace current contract cleaners
 - Provides coverage for Cleaner at Childcare Centre
 - Improve cleanliness and condition of Municipal Facilities
 - Would undertake special projects internally (i.e. patching, painting)
 - Supports the Facilities & Project Manager by meeting contractors on site and coordinating repairs.
 - Position would support other departments with special projects when available. (i.e. event setup and teardown)



Organizational Chart / Staffing

- Proposed structure with the addition of the 1.0 FTE Cleaner/Maintenance Staff.



Questions?

