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Mississippi  
Mills

# Heritage Committee Orientation Session

*Thank you to our new and returning members for stepping forward to volunteer as members of the Heritage Committee!*

# Agenda

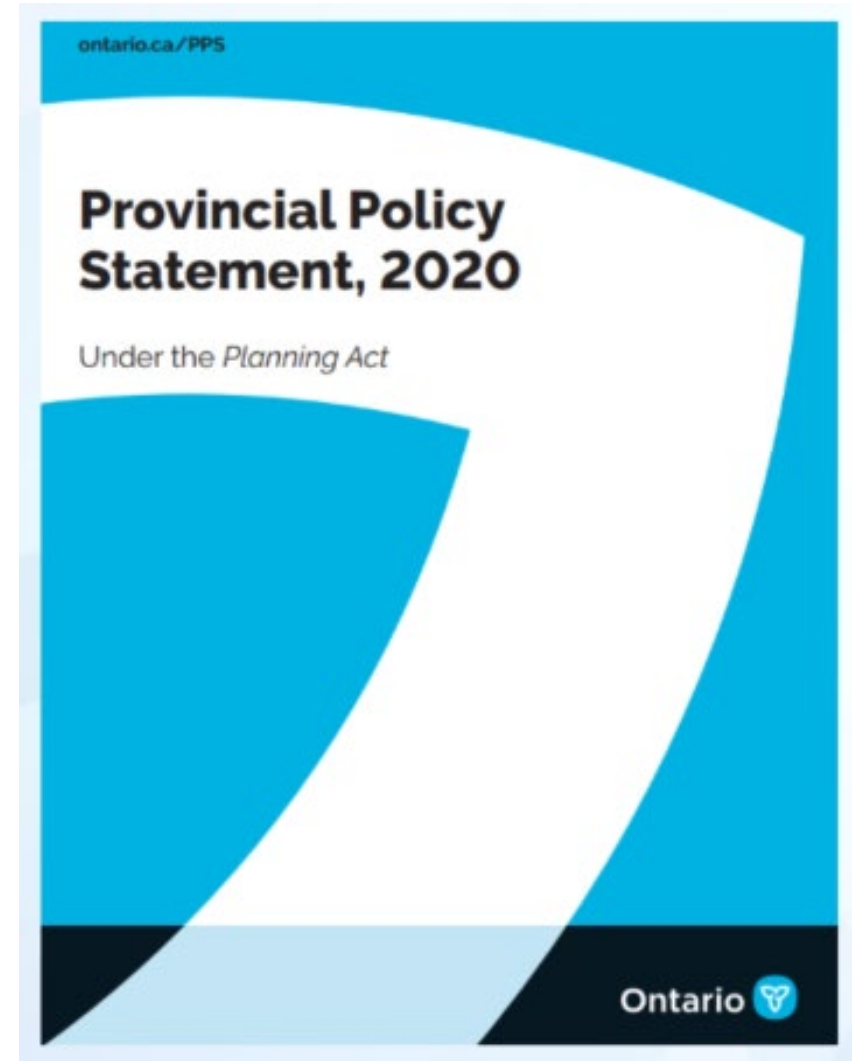
1. What is Heritage Planning?
2. Heritage Planning – Bills 109 and 23
3. What are Heritage Designations?
4. What are Heritage Permits?
  - a) Major Heritage Permits
  - b) Minor Heritage Permits
5. What is the Heritage Committee?
6. Committee Composition and Division of Responsibilities
7. Meeting Dates/Times and Venue
8. Resources Online

# What is Heritage Planning?

- Ontario Heritage Act and O. Reg 9/06
- Provincial Policy Statement 2020
- Section 2.6 of the Provincial Policy Statement addresses Cultural Heritage and Archaeology:

*“Significant cultural heritage resources shall be conserved”*

- Anticipate changes in 2023 which will affect the Heritage Planning Framework in Ontario
- Official Plan policies reflect the policies of the Provincial Policy Statement



# What is Heritage Planning?

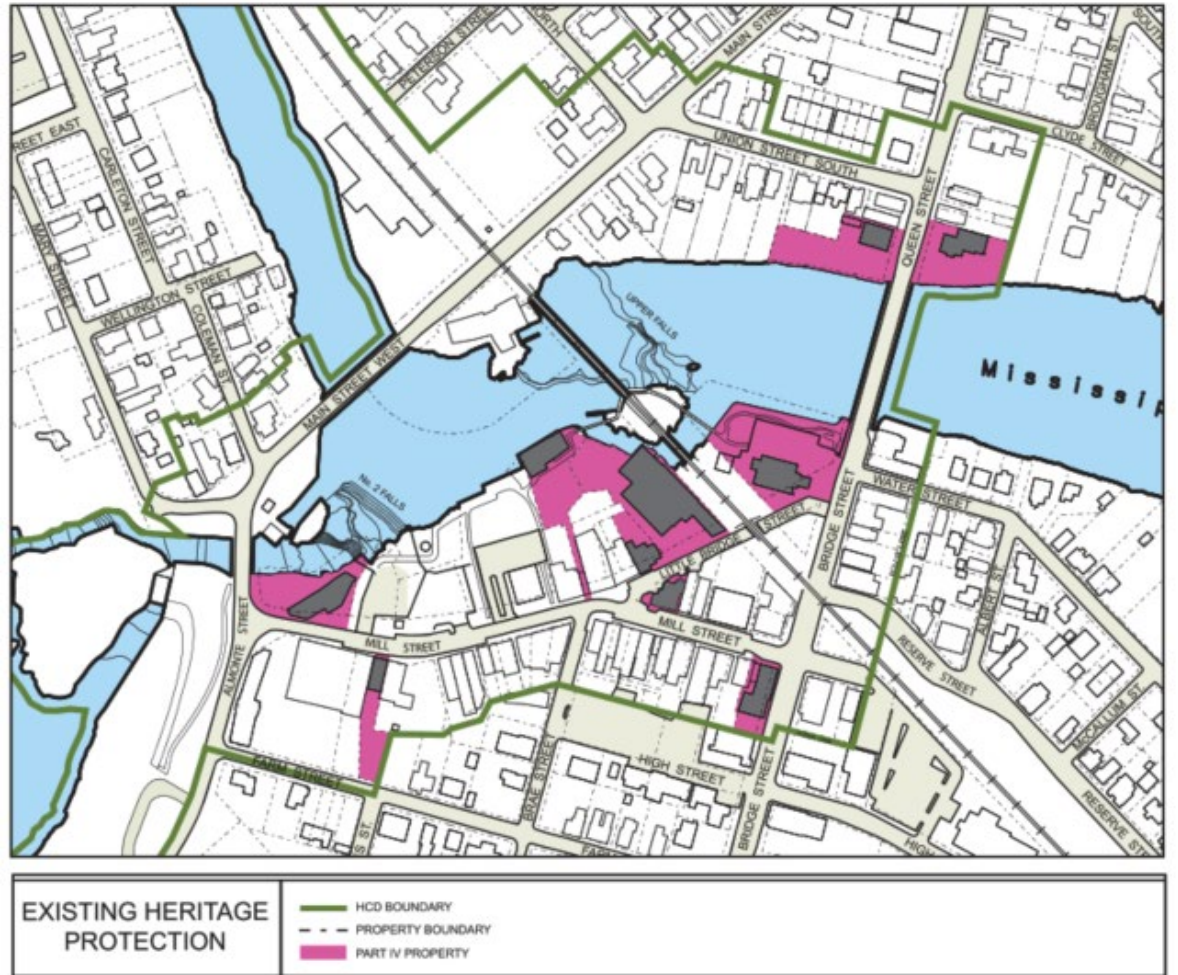
- Processes under the Ontario Heritage Act (Heritage Act)
  - Listing properties
  - Designating properties
  - Heritage Permits
- Planning Act applications that involve or are adjacent to heritage resources
- Policy development (Official Plan, Zoning By-law)
- Building permit review and approval (listed and designated properties)
- Financial incentives (Heritage Grant Program, Heritage Tax Relief Program)
- Public Education
- Plaques and awards



# What is Heritage Planning?

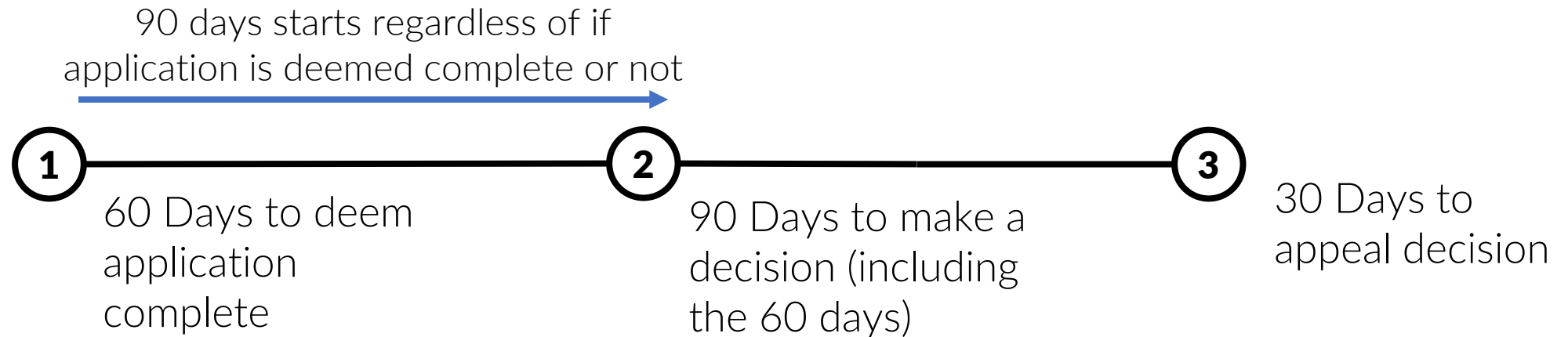
## Heritage Planning is not:

- An attempt to freeze a property to make it undevelopable
- A requirement to open private property to the public
- A tool to prevent development or infill in established neighbourhoods
- A way to regulate the use of a building



# Heritage Planning – Bill 109

- Legislative changes to the Heritage Act
- If decision is not made within 90 days, the heritage permit application is considered automatically approved



# Heritage Planning – Bill 23

- Legislative changes to the Heritage Act
- A two-year time limit on listed properties (Heritage Register)
  - If not designated within two years, must be removed from the Register and cannot re-list for five years
- Properties **must be listed prior** to the receipt of a Planning Application in order to be **designated**
- New criteria for designations

Kitchener-Waterloo

**Thousands of heritage properties risk losing protection under Bill 23, including more than 300 in Cambridge**

JANUARY 17, 2023 ABBEY BILOTTA

Niagara heritage properties face risk following Bill 23

THE LINDSAY  
**Advocate**

HOME NEWS ▾ OPINION ▾ PODCAST MAGAZINE ▾ ABOUT CONTACT SUPPORT US

Municipal

Turner addresses concerns about heritage-designated houses

By Kirk Winter February 13, 2023

ECONOMY | ENVIRONMENT

**Heritage properties need not be sacrificed for housing growth**

Ontario's push for density just stripped away heritage protections. Yet, attractive options exist to stimulate housing without loss of heritage.

by Ken Grafton, Marc Denhez

February 7, 2023

# Heritage Planning – Bills 109 and 23

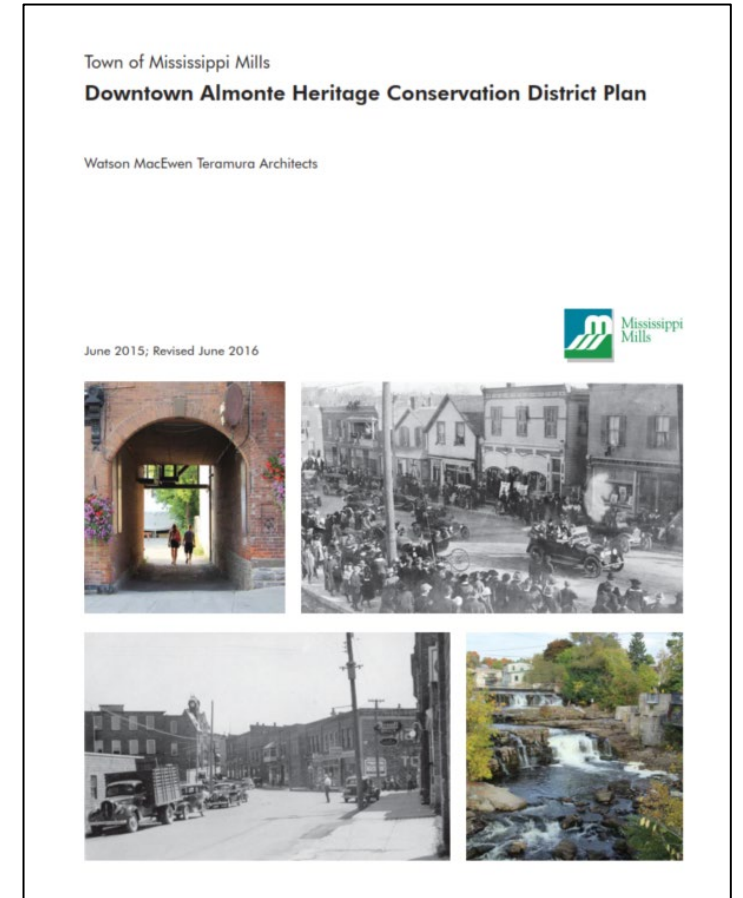
## Bill 109 and 23

- In light of these changes, Planning staff will bring forward a subsequent report to Heritage Committee outlining:
  - next steps for staff to formalize/modify the current heritage review processes;
  - suggested workplan items for the Committee to consider taking on (review of Heritage Register, recommendations on properties to move forward to designate etc.)



# What are Heritage Designations?

- Heritage Register – “listed” properties
- Part IV designations – Individual Property Designations
- Part V designations – Heritage Conservation Districts
- Can be designated under both Parts of the Heritage Act



# What are Heritage Permits?

- Formal permit application process for review and approval
- Can be at the Planning stage (related to a Planning Act application) or at the Building Permit stage
- Two types of Heritage Permits – Major and Minor
- Staff are currently working on updating the website and developing a formal heritage application form and minimum submission requirements



**HERITAGE PERMIT  
APPLICATION FORM**

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**FOR OFFICE USE ONLY**

Date the Application is Received by Municipality: \_\_\_\_\_


Date the Application is Deemed to be Complete by Municipality: \_\_\_\_\_

**IF YOU ARE UNABLE TO ANSWER ANY OF THESE QUESTIONS, PLEASE CONTACT THE MUNICIPAL PLANNER FOR ASSISTANCE.**

1. Registered Owner's Name: \_\_\_\_\_


2022

## Property Owners Guidelines for Heritage Conservation District



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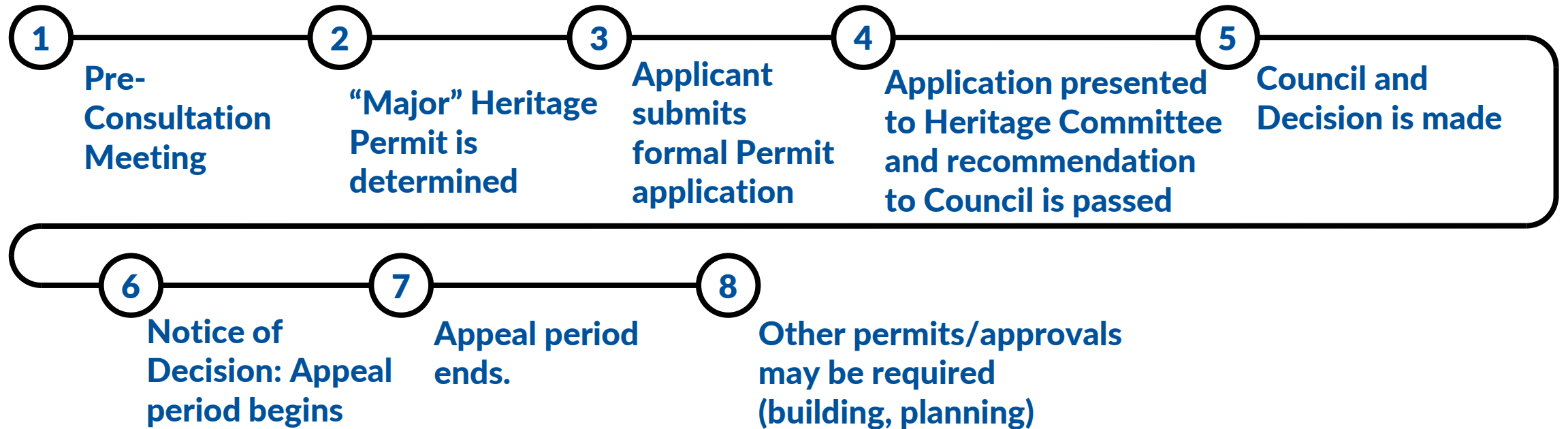
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# What are Heritage Permits?

## Major Heritage Permit (Committee/Council approval)

- New or replacement of historic cladding materials for both walls and roofs, historic windows or doors
- Alterations/Removal of heritage attributes including architectural decoration and other character defining elements (porches, balconies, parapets, etc....)
- Relocation or demolition of a building or structure
- New construction or replacement of porches, chimneys, roofs, walls, character elements
- Replacement or major alteration of storefront
- New commercial signage or awning installation
- Additions that will be visible from the street or the river
- New building construction in a heritage conservation district or on a designated property
- Projects that do not conform with Guidelines

# Process for Major Heritage Permit

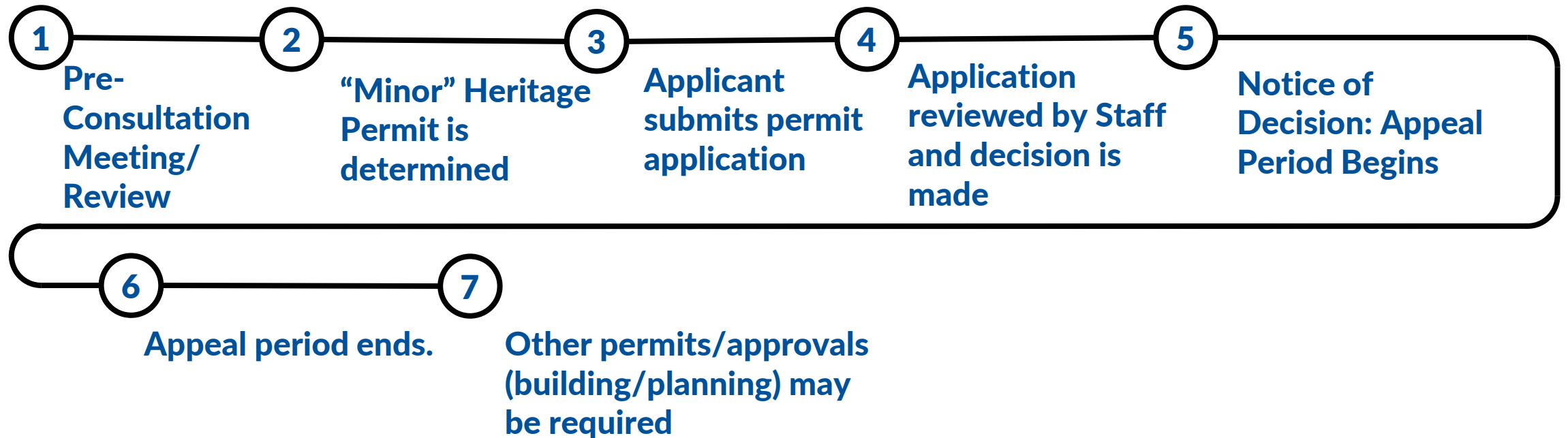


# What are Heritage Permits?

## Minor Heritage Permit (Delegated to Staff)

- Minor repair
- Replacement of existing commercial signage
- Masonry cleaning, repointing, foundation repairs, chimney repairs
- Alterations to non-contributing resources
- New or extended fences
- New or extended parking areas
- Permanent Exterior lighting installations
- Installations of TV or mechanical equipment that's visible from street or river
- Planting or removal of trees in public right of way or adjacent to river
- New alterations to existing hard landscaping

# Process for Minor Heritage Permit



\*\*Note: if decision cannot be made by Municipal Staff, the Permit will need to follow “Major” process.\*\*

# What is the Heritage Committee?

- Independent decision-making committee appointed by Council to make recommendations to Council on Heritage Permits and recommend actions related to heritage conservation within the Municipality
- The Heritage Committee derives its jurisdiction from the Ontario Heritage Act
- The Heritage Committee does not make decisions regarding...
  - *Private disputes between neighbours*
  - *Forestry and urban tree issues, including tree cutting and removal (unless included within a property designation)*
  - *Rights to a view*



# Committee Composition and Division of Responsibilities



## Committee Chair (1)

Committee Member selected by their peers to Chair meetings



## Committee Members (6)

Reviews the recommendation reports and votes to approve or refuse major permit applications; grant funding exceptions, promotion of heritage and cultural conservation within the Municipality; undertake heritage projects.



## Heritage Researcher (1)

Provides heritage research support

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## Planning Department



Provides administrative support to Committee.

Receives and processes the applications, prepares recommendation reports for each of the files that the Committee considers; the Municipality's planners and building staff are available to answer the Members' questions on any of the files.