



**The Municipality of Mississippi Mills  
Committee of the Whole Meeting  
MINUTES**

**January 28, 2025  
Hybrid  
3131 Old Perth Road.**

Committee Present: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Ferguson  
Councillor Holmes  
Councillor Souter

Committee Absent: Councillor Lowe  
Councillor Torrance

Staff Present: Ken Kelly, CAO  
Jeanne Harfield, Clerk  
Casey Munro, Deputy Clerk  
Kathy Davis, Director of Corporate Services  
Melanie Knight, Director of Development Services & Engineering  
Cory Smith, Director of Public Works  
Mike Williams, Director of Protective Services  
Drew Brennan, Senior Planner  
Cyndy Woods, HR Business Partner

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**A. CALL TO ORDER (immediately following Council)**

Deputy Mayor Minnille called the meeting to order at 9:03 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Mayor Lowry declared a conflict of interest on the following items: G.2 Community Benefits Agreement BESS 6299 County Road and G.3 Recommendation Report - D14-COM-24 (6299 County Road 29) as family members own the property on which the proposed development will take place.

Mayor Lowry also declared a conflict of interest on item G.8 Elected Official Remuneration Policy Review as it is related to the position that the Mayor is currently holding.

**C. APPROVAL OF AGENDA**

**Resolution No CW009-25**

**Moved by** Councillor Souter

**Seconded by** Councillor Ferguson

**THAT** the agenda be approved as presented.

**CARRIED**

**D. APPROVAL OF MINUTES**

**Resolution No CW010-25**

**Moved by** Councillor Holmes

**Seconded by** Councillor Ferguson

**THAT** the minutes dated January 14, 2025 be approved.

**CARRIED**

**E. CONSENT REPORTS**

None

**F. CONSULTANT PRESENTATIONS**

None

**G. STAFF REPORTS**

**G.1 Employee Benefit Information**

**Resolution No CW011-25**

**Moved by** Mayor Lowry

**Seconded by** Councillor Holmes

**THAT** the Committee of the Whole recommend that Council remain with Mosey and Mosey and join the LAS consortium for employee benefits for a potential cost savings of \$71,771;

**AND THAT** Committee of the Whole direct staff to bring back additional information on ASO prior to the next renewal date.

**CARRIED**

STAFF DIRECTION: bring forward information on LAS for Council

**G.2 Community Benefits Agreement BESS 6299 County Road**

Mayor Lowry declared a conflict of interest on the following item. Mayor Lowry left the room and did not participate in the discussion or vote.

**Resolution No CW012-25**

**Moved by** Councillor Ferguson  
**Seconded by** Councillor Souter

**THAT** Committee of the Whole recommend to Council to accept the community benefits agreement for the Battery Energy Storage System located at 6299 County Road 29, Mississippi Mills.

**CARRIED**

**G.3 Recommendation Report - D14-COM-24 (6299 County Road 29)**

Mayor Lowry declared a conflict of interest on the following item. Mayor Lowry left the room and did not participate in the discussion or vote.

**Resolution No CW013-25**

**Moved by** Councillor Ferguson  
**Seconded by** Deputy Mayor Minnille

**THAT** Committee of the Whole recommend that Council approve the Zoning By-law Amendment to amend the zoning of the subject lands, municipally known as 6299 County Road 29, from Rural, Special Exception 42-h (RU-42-h) to Rural, Special Exception 42 (RU-42) in order to permit the development of a two-phase, 14.98 megawatt battery electric storage system, similar in effect to Attachment A.

**CARRIED**

**Resolution No CW014-25**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Holmes

Motion to extend the meeting by 30min

**CARRIED**

**G.8 Elected Official Remuneration Policy Review**

Mayor Lowry declared a conflict of interest on this matter, Mayor Lowry left the room and did not participate in discussion or vote.

STAFF DIRECTION: look into the role of the mayor at County Council

**Resolution No CW015-25**

**Moved by** Councillor Souter

**Seconded by** Councillor Holmes

**THAT** Committee of the Whole recommend that Council direct staff to investigate the option of a full-time Mayor and bring back a report for consideration;

**AND THAT** Committee of the Whole recommend that Council direct staff to conduct the regular review including increasing allotment for council training of By-law 24-023 Elected Official Remuneration and bring back a report prior to 2026 for approval.

**CARRIED**

**G.4 Recommendation Report - D14-283-24 (3020 Ramsay Concession 11B)**

**Resolution No CW016-25**

**Moved by** Councillor Holmes

**Seconded by** Councillor Ferguson

**THAT** Committee of the Whole recommend that Council approve the Zoning By-law Amendment to amend the zoning of the subject lands which are municipally known as 3020 Ramsay Concession 11B, Ramsay Ward, Municipality of Mississippi Mills, to rezone the subject lands from

Rural (RU) to Rural, Special Exception (RU-XX), similar in effect to Attachment A

**CARRIED**

**G.5 Appleton Subdivision - 09-T-22006**

**Resolution No CW017-25**

**Moved by** Mayor Lowry

**Seconded by** Councillor Ferguson

**THAT** the item be deferred until February 11, 2025

**CARRIED**

**G.6 Revisions to By-Law No. 02-27 – Traffic and Parking By-Law**

STAFF DIRECTION: look for additional parking options around Little Bridge St. to address concerns for short term parking

**Resolution No CW018-25**

**Moved by** Mayor Lowry

**Seconded by** Councillor Souter

**THAT** the Committee of the Whole receives this report as information;

**AND THAT** Committee of the Whole recommend Council amends By-Law 02-27 as follows;

Schedule B – No Parking

- Add - John Street, from Water St. to Reserve St. on both sides.
- Add - Any highway/street where a Municipally managed Sanitary Pump Station or Water treatment facility is located; a No Parking area shall be established for 15m directly in front of the facility.

Schedule C – Restricted Parking

- Remove - Permitted 10 minute parking on Little Bridge Street on the North Side between 73 and 77 Little Bridge.

Section 14

- Amendment: Include Authorized Agents of the Municipality.

**AND THAT** Committee of the Whole direct staff to identify alternative 10min parking options near Little Bridge St.

**CARRIED**

**G.7 Mid-Term Governance Review**

**Resolution No CW019-25**

**Moved by** Mayor Lowry

**Seconded by** Councillor Holmes

**THAT** Committee of the Whole receive this report as information;

**AND THAT** staff be directed to bring back related policies, plans and by-laws to future meetings for consideration.

**CARRIED**

**H. NOTICE OF MOTION**

None

**I. QUARTERLY REPORTS**

**I.1 Corporate Services Quarterly Report – Q4**

**I.2 Recreation Department Quarterly Report – Q4**

**J. INFORMATION ITEMS**

Information items not considered at this meeting, these items will be brought forward to the February 11, 2025 meeting.

**J.1 Correspondence**

J.1.a Honourable Lisa Thompson re: Enabling Opportunity: Ontario's Rural Economic Development Strategy

J.1.b MPP John Jordan's Office re: Ontario Investing in Health and Safety Water Stream

J.1.c Province of Ontario re: Ontario Investing in the Success of Rural Communities

**J.2 Mayor's Report**

J.2.a AMO/ROMA Board Updates

**J.3 County Councillor's Report**

**J.4 Mississippi Valley Conservation Authority Report**

**J.5 Lanark County Police Services Board**

**J.6 Library Board Report**

**J.7 Meeting Calendar**

**K. OTHER/NEW BUSINESS**

**L. ADJOURNMENT**

**Resolution No CW020-25**

**Moved by** Councillor Holmes

**Seconded by** Councillor Ferguson

**THAT** the meeting be adjourned at 10:27 p.m.

**CARRIED**

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Jeanne Harfield, Clerk