

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

Delegated Authority Report

DATE: February 25, 2025
TO: Committee of the Whole
FROM: Ken T. Kelly, Chief Administrative Officer
SUBJECT: Delegated Authority Procurement 2024

DEPARTMENT HIGHLIGHTS:

As per Procurement Bylaw 24-054 Schedule G – “Signing Authority” adopted on September 10th, 2024 an information report to Council is required for purchases authorized by the CAO for amounts between \$40,000 to \$100,000. Anything above \$100,000 requires a report to Council for approval.

The following is a monthly breakdown of purchases made under CAO delegated Authority that is required to be reported to Council.

Date	Amount (no HST)	Purpose	Supplier	Notes
Sept, 2024	\$44,220	Sewer Relining Program	Clean Water Works Inc.	
Oct, 2024	None			
Nov, 2024	None			
Dec, 2024	\$85,195	CSMP	Stantec Consulting Inc	Funded from HAF as per Budget 2025. Oct 8, 2024 Motion to fund up to \$100,000 from reserves.
Jan, 2025	None			

Respectfully submitted by,


Ken Kelly,
CAO