



**The Municipality of Mississippi Mills**  
**Council Meeting**  
**MINUTES**

**March 18, 2025**  
**6:00 p.m.**  
**Hybrid**  
**3131 Old Perth Road.**

**PRESENT:** Mayor Lowry  
Deputy Mayor Minnille  
Councillor Ferguson  
Councillor Holmes  
Councillor Lowe  
Councillor Torrance

**ABSENT:** Councillor Souter

**Staff Present** Ken Kelly, CAO  
Jeanne Harfield, Clerk  
Casey Munro, Deputy Clerk  
Melanie Knight, Director of Development Services & Engineering  
Cory Smith, Director of Public Works

---

**A. CALL TO ORDER**

Mayor Lowry called the meeting to order at 6:01 p.m.

**B. CONSIDERATION OF A CLOSED SESSION**

None

**C. RISE AND REPORT**

None

**D. O CANADA**

Council stood for the playing of O Canada.

**E. MOMENT OF SILENT MEDITATION**

Council observed a moment of silent meditation.

**F. ATTENDANCE**

The Clerk announced attendance.

**G. APPROVAL OF AGENDA**

**Resolution No 085-25**

**Moved by** Councillor Lowe

**Seconded by** Councillor Ferguson

**THAT** the agenda be approved as presented.

**CARRIED**

**H. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None were declared

**I. APPROVAL OF MINUTES**

**Resolution No 086-25**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Torrance

**THAT** the Council minutes dated March 4, 2025 be approved as presented.

**CARRIED**

**J. DELEGATIONS, DEPUTATIONS, AND PRESENTATIONS**

**J.1 Destination Almonte**

Micheline Dumont and Emily Arbour representing Destination Almonte (DA), presented to Council regarding what DA does, fund matching, membership fees and how funds are used, part-time marketing coordinator, annual events and showcasing the town, next steps to grow: matching membership donations, partnership with the municipality (marketing collateral, website, etc. and dedicated MM staff to act as a liason and manage communications).

Members then asked questions including: creating a BIA, area of members, matching fund request, including the whole municipality, and membership pricing.

**Resolution No 087-25**

**Moved by** Councillor Holmes

**Seconded by** Councillor Torrance

**THAT** the delegation from Micheline Dumont and Emily Arbour from Destination Almonte be received as information;

**AND THAT** direct staff to bring back information based on information from the presentation.

**CARRIED**

**J.2 Alameda - Stone Wall and Dungarvon Folley**

Stephen Braithwaite and Ed Lawrence, provided an update on the Alameda project including: public art, trail amenities, Lanark County Trail Committee, retaining walls and defining the edge of the alameda trail through gardening, lighting the trail, the dungarvon folly plans, proposed seating areas, and requests for future projects and approvals.

Members then posed questions including: Dungarvon folly, overall plan for the Alameda, reception of the Trail Committee of proposed plans for the alameda, and public engagement.

**Resolution No 088-25**

**Moved by** Councillor Holmes

**Seconded by** Councillor Ferguson

**THAT** the delegation from Stephen Braithwaite regarding the Alameda stone wall and Dungarvon folly be received as information;

**AND THAT** the proposed plan and requests be directed to staff to ensure that it is in-step with Lanark County and community engagement.

**STAFF DIRECTION:** include timelines, and inter departmental input.

**CARRIED**

**K. PUBLIC MEETINGS**

**K.1 Background Report - Mill Run 7 and 8**

Melanie Knight, Director of Development Services & Engineering, presented the background report on the proposed zoning amendment and draft plan of subdivision. The Mayor then invited members of the public to speak, the following individuals spoke:

- Rob MacLeod, safety of the families who use Mill Run Park during construction along Sadler Dr. and community mailboxes.
- Stefanie Kaminski, Regional Group, answered some of the concerns raised by the public

Members then posed questions of a technical nature including: construction road options, techniques to address high water table in the area, housing mix (missing middle), MVCA comments wet land compensation, and turtle protection.

**L. COMMITTEE OF THE WHOLE REPORT**

**Resolution No 089-25**

**Moved by** Councillor Lowe

**Seconded by** Deputy Mayor Minnille

**THAT** Council approve the Committee of the Whole motions from the March 4, 2025 meeting.

**CARRIED**

**L.1 2024 Freedom of Information (FOI) Summary**

**Resolution No 090-25**

**Moved by** Councillor Lowe

**Seconded by** Deputy Mayor Minnille

**THAT** the 2024 Freedom of Information (FOI) Summary be received for information.

**CARRIED**

**L.2 MM2048 Community Engagement Strategy 2025**

**Resolution No 091-25**

**Moved by** Councillor Lowe

**Seconded by** Deputy Mayor Minnille

**THAT** Council approve the 2025 MM2048 Community Engagement Plan as presented.

**CARRIED**

**M. COUNCIL REPORT**

**M.1 Municipal Resolution - Request for Support**

**Resolution No 092-25**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Holmes

**THAT** the following municipal resolutions be received as information.

**CARRIED**

M.1.a City of Toronto re: “Buy Local, Buy Canadian” Campaign

M.1.b Champlain Township re: Canada Metal Processing Group on U.S  
Tariffs

M.1.c City of Sarnia re: April 1, 2025, Carbon Tax

**M.2 Proclamations**

**Resolution No 093-25**

**Moved by** Councillor Holmes

**Seconded by** Councillor Ferguson

**THAT** Council proclaims the following;

- [April 2nd, 2025, World Autism Day](#)

**CARRIED**

**M.3 Time Sensitive Items**

M.3.a Mississippi Mills Water Treatment Annual Report 2024

**Resolution No 094-25**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Torrance

**THAT** the Mississippi Mills Water Treatment Annual Report be received as information.

**CARRIED**

M.3.b Property Standards Appeal Committee

**Resolution No 095-25**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Torrance

**THAT** Council appoint the following 4 members from the Committee of Adjustment to the Property Standards Appeal Committee;

- Norm Allen
- Stacey Blair
- Patricia McCann-MacMillan
- Connie Bielby

**CARRIED**

M.3.c Ottawa River Power Corporation (ORPC) Request for Support re: Natural Resources Canada Smart Renewables and Electrification Pathways Utility Support Stream

**Resolution No 096-25**

**Moved by** Councillor Lowe

**Seconded by** Councillor Torrance

**THAT** Council provides Ottawa River Power Corporation with a letter of support endorsing their application to Natural Resources Canada for funding to help modernize local electricity grids and integrate clean energy solutions.

**CARRIED**

M.3.d R01-BRA-25 - 65 Mill Street

**Resolution No 097-25**

**Moved by** Councillor Torrance

**Seconded by** Councillor Holmes

**THAT** Council approve the Major Heritage Permit for exterior façade alterations on the subject lands municipally known as 65 Mill Street, Almonte Ward, Municipality of Mississippi Mills.

**CARRIED**

**M.4 Notice of Reconsideration**

None

**N. BY-LAWS**

**N.1 Bylaw 25-017 Tax Rates 2025**

**Resolution No 098-25**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Ferguson

**THAT** Bylaw 25-017 being a bylaw to adopt the estimates for the sums required during the year 2025 for the general and special purposes of the Corporation of the Municipality of Mississippi Mills and to establish tax rates be taken as read, passed, signed, and sealed in Open Council.

**CARRIED**

**O. ANNOUNCEMENTS AND INVITATIONS**

Members made the following announcements:

- Destination Almonte AGM
- Mississippi Mills Library Makers Space grand opening
- 3 Mississippi Mills residents received the King Charles III Coronation Medal
  - Clive Addy
  - Robert Dent

- Jeff Mills

**P. CONFIRMATORY BY-LAW**

**Resolution No 099-25**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Holmes

**THAT** By-law 25-018 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 18th day of March 2025, be read, passed, signed and sealed in Open Council this 18th day of March 2025.

**CARRIED**

**Q. ADJOURNMENT**

**Resolution No 100-25**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Torrance

**THAT** the meeting be adjourned at 7:33 p.m.

**CARRIED**

---

Christa Lowry, MAYOR

---

Jeanne Harfield, Clerk