

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

QUARTERLY UPDATE

DATE: May 27, 2025

TO: Committee of the Whole

FROM: Mike Williams, Director of Protective Services

SUBJECT: Protective Services Quarterly Report – Q1 (2025)

DEPARTMENT HIGHLIGHTS:

The Mississippi Mills Fire Department's (MMFD) Regional Training Centre hosted its second certified Effective Command Level 1 Officer course in March. The curriculum, featuring both virtual and fire ground scenarios, is designed to help officers develop essential strategies and tactics for conducting risk analysis and safely managing crews during complex emergencies. Officers from the Mississippi Mills Fire Department, as well as neighboring departments from Arnprior, Carleton Place, Ottawa, and even a department as far as Iqaluit, participated in the course, putting their skills to the test.



The Regional Training Centre also wrapped up the Lanark County Recruit program's Firefighter 1 (NFPA 1001) course in March. Now in its 8th year, the Lanark County Recruit Class has certified volunteer firefighters from departments across the County and beyond. Students enrolled in the class will participate in over 200 hours of training comprised of lectures and hands on skill development at the Mississippi Mills Regional Training Centre.

In an effort to expand the department's resources and training, seven members completed their D-Z course and road test. These new drivers will continue to gain experience by operating apparatus during returns from emergency calls and on

designated training nights. To be cleared for driving at the onset of an emergency response, they must first receive sign-off from a supervisor.

In February, MMFD hosted the semi-monthly Mutual Aid Training night at the Civitan Club. Around 50 firefighters from departments across the County attended to hear a presentation from an Ornge Air medic. Topics included response protocols, landing zone coordination, helicopter safety, dispatch and communication procedures, response criteria, and equipment and capabilities.

2025 PROJECT UPDATES/PENDING ITEMS:

Mandatory Certification

The Fire Department's 2025 Capital budget includes funds for Mandatory Certification Training. In working towards the deadlines specified under O. Reg 343/22, the fire department has been actively registering members to complete the necessary training requirements. In February, four members of MMFD completed their Technician Level certification in Ice Rescue (NFPA 1006).

Community Emergency Preparedness Grant Round 2

The municipality has been awarded the full grant amount of \$49,262 through the Ontario Community Emergency Preparedness Grant. This funding will be used to procure and outfit mobile traffic control trailers equipped with essential safety tools and traffic management equipment. These trailers are designed for rapid deployment during emergencies such as severe weather events, major accidents, and natural disasters.

Each trailer will include barricades, traffic cones, detour signage, safety lighting, and first aid kits—tools that are critical for establishing safe and effective emergency road closures. By streamlining the setup of traffic control zones, these trailers will reduce response times, improve on-site coordination, and enhance the safety of both the public and first responders.

This investment significantly strengthens the municipality's emergency preparedness and response capabilities, ensuring we are better equipped to manage critical incidents swiftly and safely across all areas of the community.

KPIs:

In the first quarter, MMFD responded to 59 incidents, conducted 25 comprehensive fire inspections, carried out 2 public education sessions, and successfully administered 2 full training courses at the training centre.

ACTIVITY	ACTIVITIES PER QUARTER			
	Q1 (2025)	Q2 (2024)	Q3 (2024)	Q4 (2024)
Incident Response	59	51	40	67
Fire Inspections	25	35	32	31
Fire Safety Plans Review	6	6	11	8
Public Education Events	2	8	9	9
Regional Training Centre	2	4	1	2

Below is a summary of incident types presented in the chart. The cumulative staff hours dedicated to incidents during the first quarter amounted to a total of 1,670 hours.

RESPONSE TYPE	RESPONSE TYPE PER QUARTER			
	Q1 (2025)	Q2 (2024)	Q3 (2024)	Q4 (2024)
Property Fires/Explosions	7	6	2	5
Overpressure Rupture/Explosion (No Fire)	0	0	0	0
Pre-Fire Conditions/No Fire	5	3	1	2
Burning (Controlled)	2	2	0	2
False Fire Calls	16	13	14	24
CO False Calls	4	1	2	2
Public Hazard	5	5	9	6
Rescue	9	11	6	11
Medical/Resuscitator Call	1	1	0	3
Other Response	10	9	6	12
Total Calls	59	51	40	67

The chart below provides a breakdown of incident locations based on areas within our municipality or with mutual aid/automatic aid areas.

GEOGRAPHIC LOCATION	INCIDENTS PER QUARTER			
	Q1 (2025)	Q2 (2024)	Q3 (2024)	Q4 (2024)
Ramsay	18	13	8	11
Almonte	29	26	21	31
Pakenham	5	7	8	13
Beckwith	1	2	0	2
Lanark Highlands	3	2	1	6
Carleton Place	2	0	1	3
Ottawa	1	0	0	0
BBDE	0	1	1	1
Total	59	51	40	67

During the first quarter, MMFD organized 16 internal training sessions including 4 station and officer meetings, resulting in a combined duration of 35 hours for sessions and a total of 357 work hours for staff.

Training Activities	
Pump Operations	RIT
Search – Almonte Hospital	Reading Smoke
Water Rescue	Wildland Firefighting
Ice Water Equipment	Firefighter Survival

Bylaw Services KPI's

In the first quarter, there has been an increase of 66 bylaw complaints when compared to the fourth quarter of 2024. There were 183 parking fines issued this quarter compared to 65 fines in the fourth quarter of 2024.

BYLAW INQUIRY TYPE	BYLAW INQUIRIES PER QUARTER			
	Q1 (2025)	Q2 (2024)	Q3 (2024)	Q4 (2024)
Parking Issues	53	43	37	29
Animal Control	37	23	29	20
Noise	9	11	12	6
Property Standards	5	19	11	6
Garbage/Waste	3	2	0	2
Outdoor Spaces	0	1	0	0
Wildlife	0	0	0	0
Trees	1	0	0	0
Clean Yards	1	16	19	2
Zoning	0	1	2	0
Draining/Ditching	0	0	2	0
Event	0	1	0	0
Inspection	6	10	21	2
Building Code	0	2	0	0
Other	21	8	14	3
Total Bylaw Complaints	136	137	147	70
Total Bylaw Complaints Resolved	134	125	132	70

The

chart presented below provides a breakdown of the geographic locations of these bylaw complaints.

GEOGRAPHIC LOCATION	BYLAW INQUIRIES PER QUARTER			
	Q1 (2025)	Q2 (2024)	Q3 (2024)	Q4 (2024)
Ramsay	20	11	15	10
Almonte	104	115	127	50
Pakenham	12	6	5	10
Total	136	137	147	70

LOOKING AHEAD:

In Q2 of 2025, Protective Services will undertake several projects and reports such as:

- Fire Prevention Policy
- Review of Open-Air Burning By-law
- Review of Parking By-law
- Procurement for the Emergency Preparedness Grant
- Training Centre Coordination: Promotion, Operations & Rental Framework

Respectfully submitted by,



Mike Williams,
Director of Protective Services

Reviewed by:



Ken Kelly,
CAO

ATTACHMENTS (if applicable):

1. None.