

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

Delegated Authority Report

DATE: August 12, 2025

TO: Committee of the Whole

FROM: Ken T. Kelly, Chief Administrative Officer

SUBJECT: Delegated Authority Procurement 2025: January 1 – July 30, 2025


DEPARTMENT HIGHLIGHTS:

As per Procurement Bylaw 24-054 Schedule G – “Signing Authority” adopted on September 10th, 2024 an information report to Council is required for purchases authorized by the CAO for amounts between \$40,000 to \$100,000. Anything above \$100,000 requires a report to Council for approval.

The following is a monthly breakdown of purchases made under CAO delegated Authority that is required to be reported to Council.

Date	Amount (no HST)	Purpose	Supplier	Notes
Jan, 2025	None			
February 2025	\$92,140.20	Sanitary Sewer Flow Monitoring Program	Flowmetrix	
March 2025	None			
April 2025	None			
May 2025	None			
June 2025	None			
July 2025	\$100,000	Bury Drain 34 Victoria & St. James		2025 Budget Reallocation only – from CSMP
	\$50,000	Bury Drain 34 Victoria & St. James		2025 Budget Reallocation only – from E-permitting software
	\$100,000	Bury Drain 34 Victoria & St. James		2025 Budget Reallocation only – from Plans & Studies 34 Victoria
	\$100,000	Bury Drain 34 Victoria & St. James		2025 Budget Reallocation only – from SWM Municipal Drains
	\$74,000	Bury Drain 34 Victoria & St. James		2025 Budget Reallocation only – from Needs Assessment & CIP

Respectfully submitted by,


Ken Kelly,
CAO