



The Corporation of the Municipality of Mississippi Mills

Committee of the Whole Meeting

MINUTES

December 15, 2020

**Immediately Following Council
Council Chambers, Municipal Office
3131 Old Perth Road**

Committee Present: Mayor Lowry
Deputy Mayor Minnille
Councillor Dalgity
Councillor Maydan
Councillor Holmes
Councillor Guerard
Councillor Ferguson

Staff Present: Ken Kelly, CAO
Cynthia Moyle, Acting Clerk
Jennifer Russell, Deputy Clerk
Rhonda Whitmarsh, Treasurer
Chad Brown, Fire Chief
Maggie Yet, Planner I
Tiffany MacLaren, Community and Culture Coordinator
Cory Smith, A/Director of Roads and Public Works
Christine Row, Chief Librarian

A. CALL TO ORDER (immediately following Council)

Councillor Dalgity called the meeting to order at 8:21 p.m.

B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None

C. APPROVAL OF AGENDA

Resolution No CW213-20

Moved by Mayor Lowry

Seconded by Councillor Maydan

THAT the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Resolution No CW214-20

Moved by Councillor Ferguson

Seconded by Mayor Lowry

THAT the minutes dated November 24 and December 1, 2020 be approved.

CARRIED

E. CONSENT REPORTS

Resolution No CW215-20

Moved by Mayor Lowry

Seconded by Councillor Holmes

THAT the following consent reports and committee minutes be received.

CARRIED

E.1 Mississippi River Power Corp. Minutes - October 6, 2020

E.2 Heritage Committee Minutes - October 29 and November 25, 2020

F. STAFF REPORTS

Building and Planning

F.1 Official Plan Amendment 22 - Urban Settlement Area Boundary

Marc Rivet, Planning Consultant with JL Richards, provided a summary of the Official Plan Amendment 22 - Urban Settlement Area Boundary.

Resolution No CW216-20

Moved by Councillor Ferguson

Seconded by Councillor Maydan

THAT Council direct Staff to proceed with an Open House in early-January and a Public Meeting on January 26, 2021 for the Official Plan Amendment (OPA) No. 22.

CARRIED

F.2 Lifting 0.3m Reserve - Mill Run Phase 5

Resolution No CW217-20

Moved by Councillor Guerard

Seconded by Mayor Lowry

THAT the Committee of the Whole recommend Council lift the 0.3m (1ft) reserve to open Phase 5 of the Mill Run Subdivision, described as Blocks 22 on Plan 27M-91, Parts 1 and 2 on Plan 27R-11430, Almonte Ward.

CARRIED

F.3 Stop Up and Close Request - Portion of Old Perth Road Allowance

ACTION: Staff to develop a Stop Up and Close policy.

Resolution No CW218-20

Moved by Councillor Holmes

Seconded by Councillor Ferguson

THAT Committee of the Whole recommend Council declare the portion of the Old Perth Road Allowance identified in Attachment A to be surplus to the needs of the Municipality.

DEFEATED

Library

F.4 Amendment to the Development Charges Background Study - Almonte Branch Expansion

Resolution No CW219-20

Moved by Councillor Maydan

Seconded by Councillor Guerard

THAT Committee of the Whole recommends that Council include two sensitivity options for the Almonte Branch Library expansion in the Development Charges background study amendment as follows:

- Option 1 - 10,000 square feet
- Option 2 - 7,500 square feet

CARRIED

Resolution No CW220-20

Moved by Councillor Ferguson

Seconded by Councillor Guerard

THAT the Committee of the Whole extends the meeting length by one hour.

CARRIED

Roads and Public Works

F.5 2020 Wild Parsnip Program

Resolution No CW221-20

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Committee of the Whole accept the Environmental Compliance Coordinator's 2020 Wild Parsnip Program report for information purposes.

CARRIED

Recreation and Culture

F.6 Mississippi Mills Bicentennial Planning Committee

Resolution No CW222-20

Moved by Mayor Lowry

Seconded by Deputy Mayor Minnille

THAT Committee of the Whole recommend that Council approve the committee terms of reference for the Mississippi Mills Bicentennial Advisory Committee and Working Groups.

CARRIED

Finance and Administration

F.7 By-law Services Contract Extension

Resolution No CW223-20

Moved by Councillor Ferguson

Seconded by Deputy Mayor Minnille

THAT Committee of the Whole recommends to Council to authorize the Chief Administrative Officer to negotiate an extension to a maximum of twelve (12) months with Municipal Law Enforcement Services (MLES) to provide the following Bylaw Enforcement Services to the Municipality: animal control; parking enforcement; bylaw enforcement;

AND THAT the Mayor and Clerk be authorized to execute any required contractual agreements to grant the extension;

AND THAT staff report back to Council by March 31, 2021 with a comparison of contracted services to development of an internal service.

CARRIED

F.8 Planning Related Legal Matters Update

Resolution No CW224-20

Moved by Deputy Mayor Minnille

Seconded by Councillor Ferguson

THAT Committee of the Whole recommend Council accept the staff report "Planning Related Legal Matters Update" for information.

CARRIED

G. NOTICE OF MOTION

Councillor Guerard Motion

G.1 Joint Recreation Cost Sharing Agreement - Report on Quarterly Invoices

Resolution No CW225-20

Moved by Councillor Guerard

Seconded by Councillor Maydan

THAT the Committee of the Whole requests the Treasurer to report on the Joint Recreation Cost Sharing Agreement quarterly invoices from to the Town of Carleton Place prior to payment.

CARRIED

H. INFORMATION ITEMS

H.1 Mayor's Report

The Mayor provided a highlight of her report including the Provincial meeting with heads of Council re: Vaccine Strategy, Community & Economic Development, Christmas Re-imagined.

H.2 County Councillor's Report

Deputy Mayor Minnille provided an overview of the County Council report including budget approval and a request to province to prioritize child care in recovery.

H.3 Mississippi Valley Conservation Authority Report

None

H.4 Information List #15-20

Resolution No CW226-20

Moved by Mayor Lowry

Seconded by Councillor Maydan

THAT the information list #15-20 be received for information;

AND THAT item #11 - Lanark County Interval House and Community Support re: Partnership Request for Mosaic Project be pulled for further consideration.

CARRIED

H.5 Meeting Calendar (December/January)

CEDC meeting changed to the 21st of January at 8am

I. OTHER/NEW BUSINESS

None

J. PENDING LIST

Members reviewed the pending list.

K. ADJOURNMENT

Resolution No CW227-20

Moved by Mayor Lowry

Seconded by Councillor Ferguson

THAT the meeting be adjourned at 10:02 p.m.

CARRIED

Cynthia Moyle, ACTING CLERK,
Recording Secretary