



The Corporation of the Municipality of Mississippi Mills

Committee of the Whole Meeting

MINUTES

December 1, 2020

**Immediately Following Council
Council Chambers, Municipal Office
3131 Old Perth Road**

Committee Present: Mayor Lowry
Deputy Mayor Minnille
Councillor Dalgity
Councillor Maydan
Councillor Holmes
Councillor Guerard
Councillor Ferguson

Staff Present: Ken Kelly, CAO
Cynthia Moyle, Acting Clerk
Jennifer Russell, Deputy Clerk
Chad Brown, Fire Chief
Maggie Yet, Planner I

A. CALL TO ORDER (immediately following Council)

Councillor Dalgity called the meeting to order at 6:12 p.m.

B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Dalgity declared a pecuniary interest on item E.3. Mississippi River Power Corporation Selection Committee Minutes - November 12, 2020
Deputy Mayor Minnille declared a pecuniary interest on item E.3. Mississippi River Power Corporation Selection Committee Minutes - November 12, 2020

C. APPROVAL OF AGENDA

Resolution No CW196-20

Moved by Councillor Guerard

Seconded by Councillor Ferguson

THAT the agenda be approved as presented.

CARRIED

D. APPROVAL OF MINUTES

Resolution No CW197-20

Moved by Councillor Holmes

Seconded by Councillor Ferguson

THAT the minutes dated November 17, 2020 be approved.

CARRIED

E. CONSENT REPORTS

Resolution No CW198-20

Moved by Councillor Ferguson

Seconded by Councillor Guerard

THAT the following consent reports and committee minutes, items E.1, E.2 and E.4 - E.6, be received.

CARRIED

E.1 Landfill Monitoring Reports - Howie Road, Pakenham, Ramsay

E.2 Drinking Water Quality Management Standards Report - October 1, 2019 to September 30, 2020

E.4 Library Board Minutes - October 28, 2020

E.5 Community Economic and Development Committee Minutes - November 17, 2020

E.6 Committee of Adjustment Minutes - September 23 and October 7, 2020

E.3 Mississippi River Power Corporation Selection Committee Minutes - November 12, 2020

Deputy Mayor Minnille and declared a pecuniary interest and did not participate in the discussion or vote.

Councillor Dalgity declared a pecuniary interest and did not participate in the discussion or vote.

Mayor Lowry Chaired this portion of the meeting.

Resolution No CW199-20

Moved by Councillor Guerard

Seconded by Councillor Holmes

THAT the consent report E.3 Mississippi River Power Corporation Selection Committee Minutes - November 12, 2020, be received.

CARRIED

Resolution No CW200-20

Moved by Councillor Ferguson

Seconded by Councillor Guerard

THAT the Committee of the Whole recommends Council change the weighting criteria to:

- Governance 20%
- Generation / Utility Experience / Knowledge 20%
- Business Experience / Knowledge 40%
- Personal Capabilities and Knowledge 20%

CARRIED

F. STAFF REPORTS

Fire Department

F.1 Emergency Management By-law

Councillor Dalgity resumed as Chair.

ACTION: Staff to correct housekeeping items within by-law attachments.

Resolution No CW201-20

Moved by Deputy Mayor Minnille

Seconded by Councillor Holmes

THAT Committee of the Whole recommend Council approve an updated Bylaw entitled “Emergency Management Program and Emergency Response Plan Bylaw”.

CARRIED

Building and Planning

F.2 Stop Up and Close Request - Portion of Old Perth Road Allowance

Resolution No CW202-20

Moved by Councillor Guerard

Seconded by Councillor Holmes

THAT the "Stop Up and Close Request - Portion of Old Perth Road Allowance" report be deferred to December 15, 2020 meeting.

CARRIED

Finance and Administration

F.3 Opportunities under the Local Improvement Act for Broadband

Resolution No CW203-20

Moved by Councillor Ferguson

Seconded by Councillor Maydan

THAT Committee of the Whole accept the report on Opportunities under the Local Improvement Act for Broadband as information.

CARRIED

F.4 Joint Cost Sharing Recreation Committee Appointment – Councillor Guerard

Resolution No CW204-20

Moved by Councillor Maydan

Seconded by Councillor Holmes

THAT the Committee of the Whole recommends to Council to appoint Councillor Guerard to the Joint Cost Sharing Recreation Committee.

CARRIED

F.5 Amendment to the Recruitment, Selection and Hiring Policy

Resolution No CW205-20

Moved by Councillor Maydan

Seconded by Councillor Holmes

THAT the Committee of the Whole recommends to Council to approve the housekeeping amendment to the Recruitment, Selection and Hiring Policy as follows:

- i) Council appoint a Hiring Selection Committee for each of the management positions.

CARRIED

F.6 Vacation Usage Amendment to Employee Benefits Bylaw

Resolution No CW206-20

Moved by Councillor Maydan

Seconded by Deputy Mayor Minnille

THAT Committee of the Whole recommend that Council approve an addition to the Employee Benefits Consolidated Bylaw 01-21 section E to direct the following:

“That all unused vacation at year end in excess of five (5) unused days will be paid out at the current salary rate of the employee.”

CARRIED

F.7 Mississippi Mills Youth Centre Lease Renewal

Council recessed at 7:22 p.m.

Council resumed at 7:32 p.m.

Resolution No CW207-20

Moved by Councillor Maydan

Seconded by Councillor Ferguson

THAT Committee of the Whole recommend that Council direct the Mayor and Acting Clerk to enter into a lease with 1686693 Ontario Inc., Ghadie Investments, for 134 Main Street, Almonte on behalf of the Mississippi Mills Youth Center

CARRIED

F.8 Design Mississippi River Crossing – Single Source Procurement

Resolution No CW208-20

Moved by Councillor Guerard

Seconded by Councillor Ferguson

THAT Committee of the Whole recommend that Council approve the single source procurement of professional consulting services to Stantec Engineering in the amount of \$47,920 including non-recoverable HST;

AND FURTHERMORE THAT the project be funded first from development charges in the amount of \$12,820 and the remainder \$35,100 from water and sewer reserves.

DEFEATED

F.9 Joint Cost Sharing Recreation Agreement with Beckwith and Carleton Place Status

ACTIONS:

- Staff to provide Council with Terms of Reference for the Carleton Place Parks and Recreation Committee.
- Staff to research costs and options used in other municipalities for recreation cost sharing services.

Resolution No CW209-20

Moved by Deputy Mayor Minnille

Seconded by Councillor Ferguson

THAT Committee of the Whole accept the “Joint Cost Sharing Recreation Agreement with Beckwith & Carleton Place Status” report as information.

CARRIED

Resolution No CW210-20

Moved by Councillor Ferguson

Seconded by Mayor Lowry

THAT Committee of the Whole recommend Council appoints a Council member to the Carleton Place Parks and Recreation Committee for remainder of this term of Council.

G. NOTICE OF MOTION

Councillor Maydan Motion

G.1 Cost Sharing Agreement - Calculations and Review

Councillor Maydan respectively requested to withdraw the motion.

Councillor Maydan Motion

G.2 Cost Sharing Agreement - Carleton Place and District Aquatic Centre

Councillor Maydan respectively requested to withdraw the motion.

Councillor Maydan Motion

G.3 Cost Sharing Agreement - Library

Councillor Maydan respectively requested to withdraw the motion.

Councillor Maydan Motion

G.4 Cost Sharing Agreement - Recreation Facilities

Councillor Maydan respectively requested to withdraw the motion.

Councillor Guerard Motion

G.5 Joint Cost Sharing Recreation Agreement

Councillor Guerard respectively requested to withdraw the motion and provided a verbal Notice of Motion for the December 15, 2020 meeting.

H. INFORMATION ITEMS

H.1 Mayor's Report

The Mayor provided highlights from her report, which included a meeting with the Ministry of Natural Resources and Forestry staff, business milestones, and Christmas in Mississippi Mills.

H.2 County Council Report

Deputy Mayor Minnille provided highlights from the two (2) County Council meetings which included United Way fundraiser, agreement with AGH ambulance service to use County property, support for Conservation Authority motion Schedule 6 Bill 229, joint RFP insurance agreement

accepted, Community Check-in survey results released, and Hospital Core Capital Program.

H.3 Mississippi Valley Conservation Authority Report

None

H.4 Rural Ontario Municipal Association Report

The Mayor provided highlights from her ROMA Board meeting which included information on the presentation from Renfrew County Virtual Triage and Assessment Centre, Broadband Toolkit, and ROMA's Virtual Conference.

H.5 Information List

Resolution No CW211-20

Moved by Councillor Maydan

Seconded by Councillor Ferguson

THAT the information list #14-20 be received for information;

AND THAT item #10 - Howick Township Resolution re: Tile Drain Loans, be pulled for further consideration.

CARRIED

H.6 Meeting Calendar

Annual General Meeting for Mississippi River Power Corp. on Thursday
Dec 3rd at 6pm

Library Board meeting on Thursday Dec 17th at 3pm

I. OTHER/NEW BUSINESS

None

J. PENDING LIST

Members reviewed the pending list.

ACTION: Add meeting with downtown businesses for downtown revitalization project.

K. ADJOURNMENT

Resolution No CW212-20

Moved by Councillor Ferguson

Seconded by Councillor Maydan

THAT the meeting be adjourned at 8:58 p.m.

CARRIED

Cynthia Moyle, ACTING CLERK,
Recording Secretary