

**MISSISSIPPI MILLS PUBLIC LIBRARY**  
**BOARD**  
**MINUTES**  
Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on November 19, 2020 at 3 p.m. online through Zoom.

1. CALL TO ORDER

The meeting was called to order at 3:07 p.m.

2. ATTENDANCE:

PRESENT:

ABSENT:

Cathy Peacock, Chair  
Leanne Czerwinski, Acting Chair  
Councillor Jan Maydan  
Barbara Button  
Micheline Boucher  
Jeff Fraser  
Marie Traversy  
Warren Thorngate  
Christine Row, staff  
Jill McCubbin, staff & Almonte Space Needs Committee  
Mary Lou Souter, Almonte Space Needs Committee  
Margo Hay-Goodings, staff  
Jim Mountain, Big Thinking

3. APPROVAL OF AGENDA

**Resolution No. 56-20**

**Moved by** M. Traversy

**Seconded by** W. Thorngate

**THAT** the agenda be approved as amended with the addition of correspondence from SOLS regarding COVID-19 Safety Plans and a complimentary email from a patron regarding our Technology Assistant.

**CARRIED**

4. DISCLOSURE OF PECUNIARY INTEREST

[None]

5. DELEGATIONS/PRESENTATIONS

Big Thinking –Almonte Space Needs Assessment

Jim Mountain presented the Almonte Space Needs findings and Space Needs Committee recommendations. Library Board members will send their preferences to C. Peacock by the end of the day on Friday, November 20 after receiving the presentation and costing information.

6. CONSENT ITEMS

- a) Approval of minutes from October 28, 2020
- b) Correspondence - None
- c) Reports- CEO Report
- d) Incidents- None
- e) Financials- October 31, 2020

**Resolution No. 57-20**

**Moved by** J. Fraser

**Seconded by** L. Czerwinski

**THAT** the MMPLB accepts the consent items and approves the October 28, 2020 minutes as amended.

**CARRIED**

7. FOR DISCUSSION/DECISION

- a) Closed meeting  
[None]

8. OTHER/NEW BUSINESS

- a) Cost Sharing Agreement update  
[None]

- b) Friends of the Library update

The Friends book sale has been postponed due to COVID-19 restrictions. The Friends are opening a bank account and transferring their money into this account.

- c) HR Committee update

The Committee has received Board members input for the CEO evaluation. The evaluation report will be presented to the CEO next week.

9. NEXT MEETING

Thursday, December 17 at 3 p.m.

10. ADJOURNMENT

**Resolution No. 58 -20**

**Moved by** J. Fraser

**Seconded by** L. Czerwinski

**THAT** the meeting be adjourned at 4:55 p.m.

**CARRIED**