

The Municipality of Mississippi Mills

**MISSISSIPPI RIVER POWER CORPORATION
MEMBER SELECTION COMMITTEE
SUMMARY**

A meeting of the Mississippi River Power Corporation Member Selection Committee for the Municipality of Mississippi Mills was held on **Thursday, November 26th, 2020 at 8:45 a.m.** in Council Chambers of the Town Municipal Offices.

PRESENT:

Committee: Councillor Denzil Ferguson
Councillor Cynthia Guerard
Councillor Jan Maydan
Adrian Foster, Director
Lyman Gardiner, Director

Staff: Ken Kelly, CAO
Scott Newton, General Manager, MRPC

Others: None

ABSENT:

Committee: None

Staff: None

- A.** The meeting was called to order by Adrian Foster at 8:45 a.m as all members were present.

Moved by Mr. Lyman Gardiner

Seconded by Councillor Guerard

THAT the agenda as circulated and presented for the meeting of November 26, 2020 be adopted with no amendments.

CARRIED

Moved by Councillor Guerard

Seconded by Councillor Ferguson

THAT the meeting summary of November 12, 2020 be adopted with the corrections noted by the Board members.

CARRIED

- B. Process – interviews of candidates and questions.**

Discussion of advertising media – to include Metroland cover valley and Renfrew if possible, Radio, social forums of the Municipality, Ottawa Citizen and the Institute of Corporate Directors.

Consensus on the wording of the advertisement.

Goal to have recommendation for two preferred candidates for the February 2, 2021 Council meeting.

The full committee will review all responses received. Municipality will scan and email all responses that it receives to each Selection Committee Member and the Municipality will compile and print a package for each member to pick up at their convenience.

Evaluation Form based on the weighted criteria to be used by each Selection Committee Member to rank each candidate. Each Selection Committee Member to select their top 5 candidates so that we can create a short list.

Once Selection Committee decides on the candidates to be interviewed the candidates will be invited. The proposed timing of interviews will be during the week of January 11 – 22, 2020. We will tentatively target the afternoon of Thursday, January 14, 2020 for interviews.

Selection Committee will meet January 6, 2020 at 8:30 am for short list decision. Select three to five candidates to interview.

Ken Kelly to consolidate and propose a list of questions for the Board to consider to be circulated by Dec 3rd, 2020. Send out the existing q's, Hospital Board questions and then a consolidated list. Morning of Dec 10 to finalize list of questions.

The interview – suggestion to have one person ask all questions. To be further discussed and also focus questions and time on the weighted criteria.

Consensus on these steps for the process.

C. STAGGERED PROCESS FOR BOARD MEMBERS

Some discussion. Small Board and impacts of term and people leaving at the same time.

MRPC Board to make recommendations to Council on any changes.

F. ADJOURNMENT

Moved by Councillor Ferguson
Seconded by Councillor Maydan
THAT the meeting be adjourned at 10:19 a.m.

CARRIED

Next meeting to be 8:30 -10:00 am, December 10, 2020 in Council Chambers