

Draft 2021 Cost Sharing Budget

81-Library

	2019 ACTUAL	2020 Budget	2021 Draft	% Change
REVENUE				
Administration Fees	(\$953)			
Bank Interest	(\$1,586)	(\$1,500)	(\$1,500)	0.0%
Beckwith - Public Library Operating Grant	(\$9,425)	(\$9,424)	(\$9,424)	0.0%
CP-Public Library Operating Grant	(\$13,770)	(\$13,770)	(\$13,770)	0.0%
Donations	(\$3,976)			0.0%
Fundraising	(\$11,227)			0.0%
Hall Rental	(\$2,772)	(\$2,500)	(\$2,500)	0.0%
Invigilation Fees	(\$253)	(\$300)		(100.0%)
Jobs Ontario Grant	(\$5,880)			0.0%
Library Fines	(\$7,484)	(\$7,000)	(\$4,000)	(42.9%)
MM-Public Library Grant	(\$2,933)	(\$2,933)	(\$2,933)	0.0%
Non-Resident Membership Fees	(\$2,080)	(\$2,000)	(\$1,000)	(50.0%)
Recovery Of Costs	(\$3,820)	(\$23,500)	(\$23,500)	0.0%
Transfer from DC Fund		(\$18,000)	(\$18,000)	0.0%
REVENUE Total	(\$66,125)	(\$80,927)	(\$76,627)	(5.3%)
EXPENSES				
Advertising & Promotion	\$680	\$600	\$800	33.3%
Audit Fees	\$1,486	\$1,450	\$1,550	6.9%
Bank Charges			\$3,000	100.0%
Bookbinding Material		\$500	\$500	0.0%
Books	\$51,975	\$55,000	\$55,000	0.0%
Course/Conference Registration	\$3,882	\$3,600	\$6,000	66.7%
Electrical - Time & Materials	\$726	\$1,200	\$1,200	0.0%
eResource Databases	\$4,092	\$6,000	\$6,000	0.0%
Homebound Delivery Mileage		\$150	\$150	0.0%
ILS Software	\$2,316	\$27,000	\$27,000	0.0%
Information Systems Support	\$4,953	\$12,667	\$12,667	0.0%
Internet	\$1,222	\$1,800	\$1,800	0.0%
Membership Dues	\$390	\$450	\$450	0.0%
Newspapers & Periodicals	\$1,424	\$2,000	\$2,000	0.0%
Office Supplies	\$1,784	\$2,000	\$2,000	0.0%
Office Supplies - Paper	\$336	\$600	\$600	0.0%
Other Library Supplies	\$11,553	\$4,400	\$5,000	13.6%
Other Materials & Supplies	\$1,183	\$700	\$700	0.0%
Overtime	\$6,171			0.0%
Photocopier Contract	\$1,198	\$1,200	\$1,200	0.0%
Postage	\$1,425	\$1,200	\$1,425	18.8%
Programming Supplies	\$8,417	\$4,500	\$4,500	0.0%
Property Insurance	\$1,979	\$2,000	\$2,200	10.0%
Repair Parts	\$3,741	\$6,650	\$6,650	0.0%
Salaries and Wages	\$337,843	\$371,378	\$381,520	2.7%
Security Services	\$311	\$900	\$900	0.0%
Talking & eBooks	\$12,393	\$14,000	\$14,000	0.0%
Telephone	\$2,603	\$2,000	\$2,000	0.0%
Travel - Mileage	\$194	\$50	\$50	0.0%
Utilities - Electricity	\$7,137	\$8,500	\$8,500	0.0%
Utilities - Gas	\$3,937	\$4,000	\$4,000	0.0%
Utilities - Water	\$1,070	\$1,200	\$1,200	0.0%
EXPENSES Total	\$476,581	\$537,695	\$554,562	3.1%
Operating Total	\$410,456	\$456,768	\$477,935	\$21,167

Minor Capital Reserve Contribution (3% of Expenses)	\$16,131	\$16,637	\$506
Total Shared by Partners	\$472,899	\$494,572	\$21,673

Cost Sharing Agreement (using 2020 Howard Allen percentages) *will change*

Partner	% Share	2020 Shares	2021 Shares	% Change
Beckwith	25.39%	\$120,069	\$125,572	4.6%
Mississippi Mills	12.11%	\$57,268	\$59,893	4.6%
Carleton Place	62.50%	\$295,562	\$309,107	4.6%
TOTAL SHARED	100.00%	\$472,899	\$494,572	4.6%

Draft 2021 Cost Sharing Budget
Indoor Pool

	2019 ACTUAL	2020 Budget	2021 Draft	% Change
REVENUE				
Admission Fees	(\$77,516)	(\$84,000)	(\$10,000)	(88%)
Advanced Courses - Rlssc	(\$56,406)	(\$59,000)	(\$12,000)	(80%)
Aquabics	(\$22,799)	(\$24,000)	\$0	(100%)
Canteen Sales	(\$4,090)	(\$5,700)	\$0	(100%)
Masters Fees	(\$8,525)	(\$10,000)	\$0	(100%)
Membership Fees	(\$30,151)	(\$30,000)	\$0	(100%)
Saturday Morning Swimming	(\$187,413)	(\$180,000)	(\$73,000)	(59%)
School Board Cost Share	(\$116,812)	(\$120,257)	(\$124,038)	3%
Sports Equipment Sales	(\$1,903)	(\$5,000)	(\$5,000)	0%
Swimming Pool Rental	(\$62,040)	(\$50,000)	(\$45,000)	(10%)
REVENUE Total	(\$567,654)	(\$567,957)	(\$269,038)	(53%)
EXPENSES				
Advanced -Single Project Contract	\$1,250		\$0	0%
Advertising & Promotion	\$111	\$200	\$200	0%
Audit Fees		\$1,050	\$1,050	0%
Bank Charges	\$9,804	\$8,000	\$6,000	(25%)
Cash Over/Under	(\$81)		\$0	0%
Chemicals - Chlorine	\$5,103	\$4,000	\$4,000	0%
Chemicals - Other	\$6,626	\$6,000	\$6,000	0%
Cleaning Supplies	\$6,288	\$7,000	\$7,000	0%
Courier	\$128	\$100	\$100	0%
Electrical - Time & Materials	\$261		\$0	0%
Fire Alarm Testing		\$500	\$500	0%
For Resale - Food & Drink	\$2,652	\$2,500	\$0	(100%)
Information Systems Support	\$4,577	\$4,500	\$4,500	0%
Insurance Premiums	\$825	\$1,000	\$1,000	0%
Internet	\$203	\$250	\$250	0%
Liability Insurance	\$1,361	\$1,500	\$2,500	67%
Mechanical - Time & Materials	\$16,978	\$15,000	\$15,000	0%
Membership Dues	\$100	\$650	\$650	0%
Office Supplies	\$812	\$1,000	\$1,000	0%
Other Materials & Supplies	\$2,053	\$3,500	\$3,500	0%
Overtime	\$4,714		\$331	0%
Photocopying	\$552	\$1,500	\$1,500	0%
Pool - Lighting	\$3,549	\$2,000	\$2,000	0%
Postage	\$11	\$50	\$50	0%
Property Insurance	\$1,865	\$2,100	\$8,000	281%
Repair Parts	\$13,156	\$16,000	\$16,000	0%
Safety Supplies	\$1,401	\$1,500	\$1,500	0%
Salaries and Wages	\$487,585	\$456,129	\$260,318	(43%)
Security Services	\$657	\$700	\$700	0%
Software Licences		\$1,300	\$3,000	131%
Sports Equipment for Resale	\$1,502	\$2,200	\$2,200	0%
Teaching Materials	\$3,342	\$1,500	\$1,500	0%
Telephone	\$3,226	\$3,300	\$2,000	(39%)
Uniforms	\$680	\$1,000	\$1,000	0%
Utilities - Electricity	\$67,654	\$62,000	\$62,000	0%
Utilities - Gas	\$34,143	\$39,000	\$39,000	0%
Utilities - Water	\$19,720	\$30,000	\$30,000	0%
EXPENSES Total	\$702,806	\$677,029	\$484,349	(28%)
Operating Total	\$135,152	\$109,072	\$215,311	97%

Minor Capital Reserve Contribution (7% of Expenses)	\$47,392	\$33,904	(\$13,488)
Total Shared by Partners	\$47,392	\$33,904	(\$13,488)

Cost Sharing Agreement (using 2020 Howard Allen percentages)

Partner	% Share	2020 Shares	2021 Shares	% Change
Beckwith	23.57%	\$25,708	\$50,749	97.4%
Mississippi Mills	18.42%	\$20,091	\$39,660	97.4%
Carleton Place	58.01%	\$63,272	\$124,902	97.4%
TOTAL SHARED	100.00%	\$109,071	\$215,311	97.4%

Draft 2021 Cost Sharing Recreation and Culture

		2019 ACTUAL	2020 Budget	2021 Draft	% Change
Administration	EXPENSES				
	Salaries & Wages	\$154,252	\$188,498	\$166,001	(12%)
	Employee Benefits	\$38,382	\$110,723	\$99,322	(10%)
	Materials	\$13,107	\$15,350	\$17,900	17%
	Contracted Services	\$981	\$2,515	\$2,515	0%
	Rents & Financial Expenses			\$0	0%
	Inter-Functional Adjustments	(\$15,015)			0%
	EXPENSES Total	\$191,707	\$317,086	\$285,738	(10%)
Administration Total		\$191,707	\$317,086	\$285,738	(10%)
Arena	REVENUE				
	User Fees & Service Charges	(\$1,384)	(\$4,120)	(\$1,000)	(76%)
	Donations			\$0	0%
	Rents, Concessions & Franchises	(\$634,186)	(\$618,684)	(\$503,446)	(19%)
	REVENUE Total	(\$635,570)	(\$622,804)	(\$504,446)	(19%)
	EXPENSES				
	Salaries & Wages	\$287,076	\$240,404	\$213,170	(11%)
	Employee Benefits	\$72,911	\$50,969	\$45,195	(11%)
	Materials	\$280,472	\$289,850	\$329,450	14%
	Contracted Services	\$39,543	\$58,150	\$44,900	(23%)
	Inter-Functional Adjustments	(\$245)			0%
	EXPENSES Total	\$679,757	\$639,373	\$632,715	(1%)
Arena Total		\$44,187	\$16,570	\$128,269	674%
Arena Canteen	REVENUE				
	User Fees & Service Charges	(\$4,000)	(\$5,100)	\$0	(100%)
	Sales	(\$108,128)	(\$115,000)	\$0	(100%)
	REVENUE Total	(\$112,128)	(\$120,100)	\$0	(100%)
	EXPENSES				
	Salaries & Wages	\$41,957	\$1,450	\$1,286	(11%)
	Employee Benefits	\$3,316	\$236	\$209	(11%)
	Materials	\$53,432	\$50,510	\$0	(100%)
	Contracted Services	\$90	\$1,600	\$0	(100%)
	Rents & Financial Expenses	\$500	\$1,020	\$0	(100%)
	EXPENSES Total	\$99,295	\$54,816	\$1,495	(97%)
Arena Canteen Total		(\$12,833)	(\$65,284)	\$1,495	(102%)
Arena Hall	REVENUE				
	User Fees & Service Charges	(\$12,253)	(\$11,000)	\$0	(100%)
	Donations			\$0	0%
	Rents, Concessions & Franchises	(\$33,245)	(\$38,000)	(\$15,000)	(61%)
	Sales	(\$41,018)	(\$89,116)	\$0	(100%)
	REVENUE Total	(\$86,517)	(\$138,116)	(\$15,000)	(89%)
	EXPENSES				
	Salaries & Wages	\$34,527	\$6,189	\$5,488	(11%)
	Employee Benefits	\$8,620	\$1,749	\$1,551	(11%)
	Materials	\$16,531	\$35,875	\$5,750	(84%)
	Contracted Services	\$3,080	\$1,500	\$1,500	0%
	Inter-Functional Adjustments	(\$67)			0%
	EXPENSES Total	\$62,691	\$45,313	\$14,289	(68%)
Arena Hall Total		(\$23,826)	(\$92,802)	(\$711)	(99%)
Ball Diamonds	REVENUE				
	User Fees & Service Charges	(\$1,239)		\$0	0%
	Rents, Concessions & Franchises	(\$14,021)	(\$14,500)	(\$14,500)	0%
	REVENUE Total	(\$15,261)	(\$14,500)	(\$14,500)	0%
	EXPENSES				
	Salaries & Wages	\$10,167	\$13,533	\$12,000	(11%)
	Employee Benefits	\$2,520	\$3,552	\$3,150	(11%)
	Materials	\$6,463	\$7,300	\$7,300	0%
	Contracted Services	\$3,321	\$3,150	\$3,150	0%
	EXPENSES Total	\$22,471	\$27,536	\$25,600	(7%)
Ball Diamonds Total		\$7,210	\$13,036	\$11,100	(15%)
Canoe Club	REVENUE				
	User Fees & Service Charges	(\$256)	(\$500)	\$0	(100%)
	Donations			\$0	0%
	Rents, Concessions & Franchises	(\$29,515)	(\$37,000)	(\$19,500)	(47%)
	REVENUE Total	(\$29,771)	(\$37,500)	(\$19,500)	(48%)

		2019 ACTUAL	2020 Budget	2021 Draft	% Change
Canoe Club	EXPENSES				
	Salaries & Wages	\$22,908	\$20,532	\$9,599	(53%)
	Employee Benefits	\$5,678	\$6,698	\$2,503	(63%)
	Materials	\$20,337	\$29,500	\$33,500	14%
	Contracted Services	\$5,623	\$6,400	\$6,400	0%
	EXPENSES Total	\$54,546	\$63,130	\$52,002	(18%)
Canoe Club Total		\$24,775	\$25,630	\$32,502	27%
Parks	REVENUE				
	User Fees & Service Charges	(\$3,815)		\$0	0%
	REVENUE Total	(\$3,815)		\$0	0%
	EXPENSES				
	Salaries & Wages	\$175,479	\$163,161	\$176,887	8%
	Employee Benefits	\$38,949	\$40,186	\$40,151	(0%)
	Materials	\$58,799	\$42,885	\$64,685	51%
	Contracted Services	\$22,345	\$13,200	\$14,700	11%
	EXPENSES Total	\$295,572	\$259,432	\$296,423	14%
Parks Total		\$291,757	\$259,432	\$296,423	14%
Parks Change Rooms	EXPENSES				
	Salaries & Wages	\$7,624	\$1,615	\$1,432	(11%)
	Employee Benefits	\$1,894	\$265	\$235	(11%)
	Materials	\$1,473	\$1,000	\$1,000	0%
	EXPENSES Total	\$10,992	\$2,880	\$2,667	(7%)
Parks Change Rooms Total		\$10,992	\$2,880	\$2,667	(7%)
Riverside Canteen	REVENUE				
	Rents, Concessions & Franchises	(\$839)	(\$1,500)	(\$1,500)	0%
	REVENUE Total	(\$839)	(\$1,500)	(\$1,500)	0%
	EXPENSES				
	Salaries & Wages		\$916	\$812	(11%)
	Employee Benefits		\$263	\$233	(11%)
	Materials	\$153	\$300	\$300	0%
	Inter-Functional Adjustments	\$184			0%
	EXPENSES Total	\$337	\$1,479	\$1,345	(9%)
Riverside Canteen Total		(\$502)	(\$21)	(\$155)	621%
Skateboard Park	REVENUE				
	Rents, Concessions & Franchises			\$0	0%
	REVENUE Total			\$0	
	EXPENSES				
	Salaries & Wages	\$2,542	\$3,443	\$3,053	(11%)
	Employee Benefits	\$631	\$768	\$681	(11%)
	Materials			\$0	0%
	EXPENSES Total	\$3,173	\$4,211	\$3,734	(11%)
Skateboard Park Total		\$3,173	\$4,211	\$3,734	(11%)
Soccer Fields	REVENUE				
	User Fees & Service Charges	(\$6,345)	(\$6,000)	(\$6,000)	0%
	Rents, Concessions & Franchises	(\$7,292)	(\$8,000)	(\$8,000)	0%
	REVENUE Total	(\$13,637)	(\$14,000)	(\$14,000)	0%
	EXPENSES				
	Salaries & Wages	\$7,627	\$10,177	\$9,024	(11%)
	Employee Benefits	\$1,891	\$2,659	\$2,358	(11%)
	Materials	\$3,920	\$5,800	\$5,800	0%
	Contracted Services	\$1,226	\$1,000	\$1,000	0%
	EXPENSES Total	\$14,663	\$19,636	\$18,182	(7%)
Soccer Fields Total		\$1,026	\$5,636	\$4,182	(26%)

		2019 ACTUAL	2020 Budget	2021 Draft	% Change
Tennis	REVENUE				
	User Fees & Service Charges	(\$2,278)	(\$2,500)	(\$2,500)	0%
	REVENUE Total	(\$2,278)	(\$2,500)	(\$2,500)	0%
	EXPENSES				
	Salaries & Wages	\$2,542	\$3,349	\$2,970	(11%)
	Employee Benefits	\$630	\$885	\$785	(11%)
	Materials	\$1,932	\$2,550	\$2,550	0%
	Contracted Services	\$868	\$500	\$500	0%
	EXPENSES Total	\$5,972	\$7,285	\$6,805	(7%)
Tennis Total		\$3,695	\$4,785	\$4,305	(10%)
Waterfront Program	REVENUE				
	User Fees & Service Charges	(\$14,059)	(\$20,000)	(\$20,000)	0%
	REVENUE Total	(\$14,059)	(\$20,000)	(\$20,000)	0%
	EXPENSES				
	Salaries & Wages	\$33,045	\$53,539	\$47,474	(11%)
	Employee Benefits	\$8,200	\$7,284	\$6,459	(11%)
	Materials	\$1,370	\$6,000	\$9,500	58%
	Contracted Services	\$125		\$0	0%
	EXPENSES Total	\$42,740	\$66,823	\$63,433	(5%)
Waterfront Program Total		\$28,681	\$46,823	\$43,433	(7%)
Operating Total		\$570,042	\$537,981	\$812,982	51%

Parks - portion not shared (41%)	(\$106,502)	(\$121,533)	14%
Minor Capital Reserve Contribution (7% of Expenses)	\$98,175	\$89,803	(9%)
Total Shared by Partners	\$529,654	\$781,252	48%

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*Mississippi Mills share of Canoe Club paid by CP	\$3,104	\$3,936	27%
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Cost Sharing Agreement (using 2020 Howard Allen percentages)

Partner	% Share	2020 Shares	2021 Shares	% Change
Beckwith	25.39%	\$134,479	\$198,360	48%
Mississippi Mills *	12.11%	\$61,037	\$90,674	49%
Carleton Place *	62.50%	\$334,138	\$492,218	47%
TOTAL SHARED	100.00%	\$529,654	\$781,252	48%