

The Municipality of Mississippi Mills

**MISSISSIPPI RIVER POWER CORPORATION
MEMBER SELECTION COMMITTEE
SUMMARY**

A meeting of the Mississippi River Power Corporation Member Selection Committee for the Municipality of Mississippi Mills was held on **Thursday, December 10th, 2020 at 8:30 a.m.** in Council Chambers of the Town Municipal Offices.

PRESENT:

Committee: Councillor Denzil Ferguson
Councillor Cynthia Guerard
Adrian Foster, Director
Lyman Gardiner, Director

Staff: Ken Kelly, CAO
Scott Newton, General Manager, MRPC

Others: None

ABSENT:

Committee: Councillor Jan Maydan

Staff: None

- A.** The meeting was called to order by Adrian Foster at 8:37 a.m as quorum was achieved for the meeting. No declarations of conflict

Moved by Councillor Ferguson

Seconded by Councillor Guerard

THAT the agenda as circulated and presented for the meeting of December 10, 2020 be adopted with no amendments.

CARRIED

Moved by Mr. Lyman Gardiner

Seconded by Councillor Ferguson

THAT the meeting summary of November 26, 2020 be adopted with the corrections noted by the Board members.

CARRIED

- B. Interview questions review**

Confirmation of the process for short listing of the candidates. Review of all resumes using the 4 criteria. Excel Spreadsheet was discussed and example developed. To be

emailed to members, with copies of the resumes printed with evaluation sheet to be provided to members.

Questions: provide basic information to candidates who have been shortlisted. Provide the Annual General Meeting presentation, financial statements, Unanimous Shareholders Agreement.

Should we have a Management Discussion and Analysis document to be discussed by MRPC Board. Annual report to include more than the financial statement. (To be referred back to MRPC Board)

How many questions are we looking to ask during the interview? Based on the criteria and supplemental. One hour interview – 40 minutes of questions and then 20 additional minutes for discussion.

Discussion and editing of the draft questions took place and a second draft of the interview questions was developed and it is to be circulated to Selection Board Members.

C. Impact of term of office

Staggered terms. MRPC to bring back a recommendation to Council.

F. ADJOURNMENT

Moved by Councillor Guerard

Seconded by Councillor Ferguson

THAT the meeting be adjourned at 10:13 a.m.

CARRIED

Next meeting to be 8:30 -10:00 am, January 6, 2021 in Council Chambers