

*The Municipality of Mississippi Mills*

**MISSISSIPPI RIVER POWER CORPORATION  
MEMBER SELECTION COMMITTEE  
SUMMARY**

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A meeting of the Mississippi River Power Corporation Member Selection Committee for the Municipality of Mississippi Mills was held on **Wednesday, January 6, 2021 at 8:30 a.m.** via Webex video conference.

**PRESENT:**

Committee: Councillor Denzil Ferguson  
Councillor Cynthia Guerard  
Councillor: Jan Maydan  
Adrian Foster, Director  
Lyman Gardiner, Director

Staff: Ken Kelly, CAO

**ABSENT:**

None

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- A.** The meeting was called to order by Adrian Foster at 8:36 a.m as quorum was achieved for the meeting. No declarations of conflict

**Moved by Councillor Ferguson**

**Seconded by Lyman Gardiner**

**THAT the agenda for the meeting of January 6, 2021 be comprised of review and shortlist of the candidates to be interviewed and discussion of interview process.**

**CARRIED**

**Moved by Councillor Maydan**

**Seconded by Councillor Guerard**

**THAT the meeting summary of December 10, 2020 be adopted.**

**CARRIED**

**B. Review of Candidates**

The materials submitted by the 39 candidates were circulated to the committee members for review. The committee members discussed the individuals to be invited to participate in the interview process.

**Moved by Councillor Guerard**

**Seconded by Councillor Ferguson**

**THAT the following individuals be invited to an in-person interview to be held on January 14, 2021:**



**C. Process and date of Interview**

The date for interviews to be scheduled has been communicated to all perspective candidates as Thursday January 14, 2021. The consensus of the Committee is that in person interviews are preferred but there will be an option to do a web conference interview offered to candidates.

Preference of the committee is that questions will be asked in a consistent manner by one person – staff person Ken Kelly. No other staff to be present in the interview.

Chair Adrian Foster will lead the individual interviews and address any issues that arise in the interview or the process. General Manager Scott Newton to be asked for comments on the interview questions. Chair Foster will do final review of the questions. List of questions, schedule for the interviews once each candidate is confirmed, logistics for the day, etc... will be circulated to the Committee Members.

**D. ADJOURNMENT**

**Moved by Councillor Maydan**  
**Seconded by Councillor Ferguson**  
**THAT the meeting be adjourned at 9:52 a.m.**

**CARRIED**

**Next meeting to be Thursday, January 14, 2021 in Council Chambers, Municipal Office Building once the interview candidates are confirmed and schedule is complete.**