

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: February 16, 2021

TO: Committee of the Whole

FROM: Cory Smith, C.Tech. A/Director of Public Works

SUBJECT: Joint Tendering of Roadside Spraying Program

RECOMMENDATIONS:

THAT Committee of the Whole recommend Council direct staff to participate in a joint tender with Lanark County and other local Municipalities for the purposes of procuring services for the 2021 Roadside Spraying Program.

BACKGROUND:

Mississippi Mills has completed roadside spraying for wild parsnip since 2018. The roadside spray program is completed annually to reduce risk and mitigate spread of Wild Parsnip. As part of the 2021 Budget, Council approved \$60,000 for managing wild parsnip, this includes both mechanical methods and the roadside spraying program.

DISCUSSION:

In 2018 and 2019 Mississippi Mills co-tendered the roadside spraying program as part of a joint tender administered by the County of Lanark. The tender process also includes the submission of public notice to the Ministry of Environment, Conservation and Parks for approval prior to publication. In 2020, Mississippi Mills completed the tender on its own. The 2020 process resulted in Mississippi Mills hiring the same contractor as the County. This contractor is the same provider that has been used for several years. The legwork with the Ministry of Environment, Climate and Parks (MOECP) was also completed by Municipal Staff. The end result of the 2020 process was a duplication of effort and costs in order to hire the same contractor to do the same type of work.

The County of Lanark has reached out to Mississippi Mills and other surrounding Municipalities with the opportunity to participate in a joint tender for roadside spraying services for the 2021 program. Working with Lanark County on the Joint Tender allows Mississippi Mills to work together with the Lanark County and other local Municipalities to complete joint procurement of services. This will take advantage of economies of scale and reduce the required staff time/involvement in developing and administering

the Tender as well as the preliminary legwork with the MOECP. To participate, Mississippi Mills needs to confirm it wishes to participate as part of the program by March 5, 2021.

Mississippi Mills would include a clause that our schedule of works shall be provisional on our spring assessment of roadside levels of Wild Parsnip.

FINANCIAL IMPLICATIONS:

In working with Lanark County and other local Municipalities, it is expected to take advantage of economies of scale for the procurement of Roadside Spraying Services. It will also reduce staff time required to develop and administer the tender for the roadside spraying program as well as the initial legworks with the MOECP.


SUMMARY:

Council has approved a budget of \$60,000 for management of wild parsnip, this includes both the spraying and mechanical portions. It is to the advantage of Mississippi Mills to work Jointly with Lanark County and other local Municipalities in this approach, both economically and from a staff time perspective.

Respectfully submitted,


Cory Smith
A/Director of Roads and Public Works

Approved by,


Ken Kelly
CAO