

**MISSISSIPPI MILLS PUBLIC LIBRARY**  
**BOARD**  
**MINUTES**  
Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on December 17, 2020 at 3 p.m. online through Zoom.

1. **CALL TO ORDER**

The meeting was called to order at 3:11 p.m.

2. **ATTENDANCE:**

**PRESENT:**

Cathy Peacock, Chair  
Leanne Czerwinski, Acting Chair  
Councillor Jan Maydan  
Barbara Button  
Micheline Boucher  
Jeff Fraser  
Marie Traversy  
Warren Thorngate  
Christine Row, staff

**ABSENT:**

3. **APPROVAL OF AGENDA**

**Resolution No. 59-20**

**Moved by** B. Button

**Seconded by** L. Czerwinski

**THAT** the agenda as amended with the addition of the November 30, 2020 financial statement, email to C. Peacock from M Hay-Goodings, feedback on programming and Step Increases report.

**CARRIED**

4. **DISCLOSURE OF PECUNIARY INTEREST**

[None]

5. **DELEGATIONS/PRESENTATIONS**

[None]

6. **CONSENT ITEMS**

- a) Approval of minutes from November 19, 2020
- b) Correspondence - email to C. Peacock from M Hay-Goodings, feedback on programming
- c) Reports- CEO report, COVID Safety Plan, Step Increases report
- d) Incidents- None
- e) Financials- November 30, 2020 financial statement

**ACTION:** Starting in 2021, the Board will have an in-depth quarterly review of the financial statements.

**Resolution No. 60-20**

**Moved by** J. Fraser

**Seconded by** B. Button

**THAT** the MMPLB accepts the consent items and approves the November 19, 2020 minutes as presented.

**CARRIED**

5. FOR DISCUSSION/DECISION

- a) Closed meeting  
[None]

6. OTHER/NEW BUSINESS

- a) Almonte Space Needs Analysis Final Report

The Final Report is complete. Christine will see if the Library Board and Big Thinking can present the findings to Council on January 26, 2021.

- b) Cost Sharing Agreement update

The letter from the Ministry of Heritage, Sport, Tourism and Culture Industries should arrive next week. The Board will create a Cost Sharing Fact Sheet for the public once we receive the letter from the Ministry.

- b) Friends of the Library update

The Friends' Marketplace is doing well and they have sold a lot of Christmas ornaments and masks. The Pop-up Book sale at the Almonte Branch will continue until Christmas.

- c) 2020 Board review

In preparation for the annual Board evaluation, a strategic plan working group, including M. Traversy, C. Peacock, L. Czerwinski and C. Row, will review the MMPL Strategic Plan and create a work plan, assessing what has been accomplished and what needs to be done for the future. C. Peacock will draft a terms of reference for the working group.

7. NEXT MEETING

Thursday, January 21, 2021 at 3 p.m.

8. ADJOURNMENT

**Resolution No. 61-20**

**Moved by** M. Traversy

**Seconded by** M. Boucher

**THAT** the meeting be adjourned at 4:51 p.m.

**CARRIED**