

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: April 6, 2021
TO: Committee of the Whole
FROM: Rhonda Whitmarsh, Treasurer
SUBJECT: 2020 Year End Results

RECOMMENDATION:

THAT Committee of the Whole recommends that Council accept the 2020 year end results presented by the Treasurer as information.

BACKGROUND:

The Municipality's year end is December 31st. Year end results are not finalized and available until completion of the audit which occurred the week of February 22, 2021.

DISCUSSION:

2020 was an unusual year because of the Covid 19 pandemic however year end results are favourable for the Municipality. Throughout 2020, updates were presented to Council in terms of revenue losses and Covid 19 related challenges, but with the receipt of Provincial grant funding for the Municipality and the receipt of funding from the County of Lanark for the Daycare specifically, 2020 resulted in a positive position overall.

The final audited financial statements for 2020 will be presented by Howard Allan at a later date. This report serves to provide Council with an update prior to that presentation. The year end results contained in this report do not include tangible capital assets. Those will be included in the presentation of the audited statements.

The Municipality ended up with a significant surplus of \$1,010,299.65 without considering those departments that are self-funded. The reasons for the surplus are noted in the following chart:

DESCRIPTION	2020 Budget	2020 Actual	\$ Change										
TAX FUNDED SUMMARY (excludes transfers to reserves/net cap):													
GENERAL REVENUE	- 24,853,206.00	- 26,147,574.23	- 1,294,368.23	Increase due to Supplementary taxes, Covid funding, Ins claim, planning fees, MRPC dividend									
COUNCIL	216,786.00	186,264.68	- 30,521.32	Savings because of no conference attendance, no CPI increase									
ADMINISTRATION	1,140,576.00	1,166,485.08	25,909.08										
ADMINISTRATION BUILDINGS	402,421.00	378,410.05	- 24,010.95	Savings due to lower than expected maintenance, labour									
FIRE DEPARTMENT	916,181.00	885,189.82	- 30,991.18	Savings due to no attendance at training sessions									
POLICE	1,941,613.00	1,934,844.98	- 6,768.02	Savings due to no conference attendance									
BUILDING DEPARTMENT	-	-	-										
PROTECTION	335,681.00	298,498.98	- 37,182.02	Savings due to lower by-law by Municipal Staff than budgeted									
TRANSPORTATION	3,708,472.00	3,414,719.25	- 293,752.75	Savings of Director salary and benefits since March 2020, lower materials/contracts									
WASTE MANAGEMENT	-	-	-										
SEPTAGE	-	-	-										
DAYCARE SUMMARY	29,921.00	-	- 29,921.00	Covid funding from county reduced Municipal grant to zero									
RECREATION SUMMARY	1,309,995.00	1,318,147.16	8,152.16										
LIBRARY SUMMARY	633,844.00	532,708.06	- 101,135.94	Savings due to Staff layoffs due to Covid closures									
HERITAGE COMMITTEE	40,745.00	25,814.31	- 14,930.69	Savings due to lower grants given out than budget									
OTHER CULTURAL	32,500.00	23,350.00	- 9,150.00	Savings due to lower grants given out than budget									
PLANNING	294,010.00	332,507.22	38,497.22	Increase due to higher legal fees than budgeted									
CEDC	278,608.00	209,113.12	- 69,494.88	Savings due to Wages, promotion and beautification lower than budget									
AGRICULTURE	7,688.00	5,624.80	- 2,063.20										
COUNTY & SCHOOLS	11,689,445.00	12,079,733.40	390,288.40	Increase due to supplementary taxes									
WATER & SEWER	-	-	-										
TRANSFERS TO RESERVES	472,379.00	1,450,010.86	977,631.86	Includes tsf of ins proceeds of \$266,772.43 for plow truck, unspent capital and MRPC dividends									
NET CAPITAL	1,402,341.00	895,852.81	- 506,488.19	Capital spending was less than budget									
NET	-	- 1,010,299.65	- 1,010,299.65										

The surplus has been transferred to reserves in accordance with the Municipality's reserve policy. Although the surplus was unexpected, by placing this funding in reserves, it provides additional financial support for future capital replacement needs without having to increase the tax rate further to improve the capital reserve position.

Total reserves, excluding those for departments that are self-funded total \$10,080,871.60 at December 31, 2020.

The year end results of Departments that are self- funded are as follows:

Building Department

Total revenues were \$698,125.56 with expenses of \$463,137.11 for a surplus of \$234,988.45. This surplus has been transferred to reserves for the building department resulting in a reserve balance at December 31, 2020 of \$881,553.16.

Waste Management

Total revenues were \$1,671,246.91 with expenses of \$1,807,029.48 for a deficit of \$135,782.57. This deficit is a result of changes to the recycling contract and has been funded from reserves per Council resolution 149-20. The waste management reserve balance at December 31, 2020 of \$1,263,898.60.

Septage

Total revenues were \$79,295.34 with expenses of \$25,000.00 for a surplus of \$54,295.34. This surplus has been transferred to reserves for septage resulting in a reserve balance at December 31, 2020 of \$329,146.81.

Water and Sewer

Total revenues were \$4,193,124.12 with expenses of \$3,691,499.70 for a surplus of \$501,624.42. This surplus has been transferred to reserves for the water and sewer resulting in a reserve balance at December 31, 2020 of \$4,248,180.67.

The above reserve balances also include a transfer for unspent capital at December 31, 2020 of \$794,501. Some of the projects did not proceed or could not be completed because of Covid 19 closures, supply issues, and unforeseen delays in starting projects. The budget area breakdown of unspent capital is as follows:

Department	Total Unspent Capital at Dec 31/20	Projects
Municipal Office	\$10,000	Painting, Building Condition Assessment
Almonte Old Town Hall	\$49,500	Window/Door Painting, Picnic Table and base
Fire	\$16,000	Bunker Gear
Transportation	\$247,261	Crack sealing, trees, Levi Bridge
Waste Management	\$8,000	Howie Rd. Monitoring Well
Water & Sewer	\$286,065	WWTP roof, WWTP fencing, Eng/Design, WWTP pump, Gemmill's Bay Pump Station
Daycare	\$37,175	Licensing needs, Painting, Sunshade, Building Repairs, Mechanical Assessment
Recreation & Curling	\$64,500	Lighting Study, Canteen Repairs, Riverwalk
Planning	\$57,500	LEAR, Reserve St.
Community & Economic Development	\$18,500	Banners, Business Park sign, Computers, Event sign stand
Total	\$794,501	

These capital projects have been carried into the 2021 budget along with an allocation from reserves to fund the work.

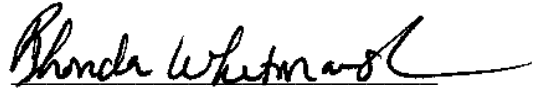
FINANCIAL IMPLICATIONS:

There are no further financial implications resulting from this report.

SUMMARY:

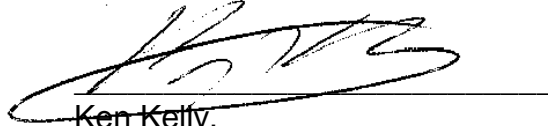
This report is provided to Council in advance of the presentation by Howard Allan of the 2020 audited financial statements as information.

Respectfully submitted by,



Rhonda Whitmarsh,
Treasurer

Reviewed by:



Ken Kelly,
CAO