

MISSISSIPPI MILLS PUBLIC LIBRARY
BOARD
MINUTES
Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on February 18, 2021 at 3 p.m. online through Zoom.

1. **CALL TO ORDER**

The meeting was called to order at 3:10 p.m.

2. **ATTENDANCE:**

PRESENT:

Cathy Peacock, Chair
Leanne Czerwinski, Vice Chair
Councillor Jan Maydan
Barbara Button
Micheline Boucher
Marie Traversy
Warren Thorngate
Jeff Fraser
Christine Row, staff

ABSENT:

3. **APPROVAL OF AGENDA**

Resolution No. 06-21

Moved by J. Maydan

Seconded by W. Thorngate

THAT MMPLB approve the agenda as amended with the addition of the Ontario Library Service Board Assembly representative and correspondence from Ministry of Heritage, Sport, Tourism and Culture industries.

CARRIED

4. **DISCLOSURE OF PECUNIARY INTEREST**

[None]

5. **DELEGATIONS/PRESENTATIONS**

[None]

6. **CONSENT ITEMS**

- a) Approval of minutes from January 21, 2021
- b) Correspondence – Support Lifelong Learning through Expanding Library Broadband (Ontario), Re-Opening (SOLS), response from Ministry of Heritage, Sport, Tourism and Culture industries
- c) Reports- CEO report
- d) Incidents- None

Resolution No. 07-21

Moved by M. Boucher

Seconded by L. Czerwinski

THAT the MMPLB accepts the consent items and approves the January 21, 2021 minutes as amended.

CARRIED

5. FOR DISCUSSION/DECISION

a) Closed meeting

[None]

b) 2021 Shelving Report

Resolution No. 08-21

Moved by B. Button

Seconded by W. Thorngate

THAT the MMPLB accepts Library Outfitters' quote to supply new shelving for picture books and board books in Almonte and Pakenham branches.

CARRIED

c) Cost Sharing Agreement/PLOG

Board discussed the letter from the Ministry of Heritage, Sport, Tourism and Culture industries regarding the cost sharing agreement. C. Peacock will draft a letter to Council and circulate to Board members for approval.

d) 2021 Strategic Work Plan

Board reviewed that 2021 Strategic Work Plan and agreed to use this as a working document.

6. OTHER/NEW BUSINESS

a) Almonte Space Needs Analysis update

C. Peacock and C. Row provided an overview of the Almonte Branch Space Needs Analysis presentation to Council and feedback from K. Kelly and Mayor Lowry. C. Row will reach out to the clerk to determine how to improve communication with Council regarding the Space Needs Analysis process.

b) Friends of the Library update

J. Fraser provided the following update. The Friends of the Library will have their first AGM on Feb. 24th at 3 p.m. via Zoom. The Friends also plan to make 2022 calendars. The theme will be reading in Mississippi Mills.

c) Financial review – 2021 Budget including 2020 Actuals

The Board reviewed the budget and 2020 actuals.

d) Ontario Library Service Board Assembly representative

C. Peacock will represent the Mississippi Mills Public Library Board on the Ontario Library Service Board Assembly.

7. NEXT MEETING

Thursday, March 18, 2021 at 3 p.m.

8. ADJOURNMENT

Resolution No. 09-21

Moved by M. Boucher

Seconded by W. Thorngate

THAT the meeting be adjourned at 5:15 p.m.

CARRIED