



**The Corporation of the Municipality of Mississippi Mills**

**Committee of the Whole Meeting**

**MINUTES**

**April 20, 2021**

**E-participation**

Committee Present: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Dalgity  
Councillor Maydan  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

Staff Present: Ken Kelly, CAO  
Cynthia Moyle, Acting Clerk  
Jennifer Russell, Deputy Clerk  
Cory Smith, A/Director of Roads and Public Works  
Tiffany MacLaren, Community and Culture Coordinator

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**A. CALL TO ORDER (immediately following Council)**

Councillor Guerard called the meeting to order at 6:32 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None

**C. APPROVAL OF AGENDA**

**Resolution No CW117-21**

**Moved by Mayor Lowry**

**Seconded by Councillor Ferguson**

**THAT** the agenda be approved as presented.

**CARRIED**

**D. APPROVAL OF MINUTES**

**Resolution No CW118-21**

**Moved by** Mayor Lowry

**Seconded by** Deputy Mayor Minnille

**THAT** the minutes dated April 6, 2021 be approved.

**CARRIED**

**E. CONSENT REPORTS**

**Resolution No CW119-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Holmes

**THAT** the following consent reports and committee minutes be received.

**CARRIED**

**E.1 Mississippi River Power Corporation Meeting Minutes - February 26, 2021**

**E.2 Community and Economic Advisory Committee Meeting Minutes - March 25, 2021**

**E.3 Parks and Recreation Committee Meeting Minutes - March 30, 2021**

**F. STAFF REPORTS**

Roads and Public Works

**F.1 Award of Contract – Levi Bridge Replacement Tender 18-053**

**Resolution No CW120-21**

**Moved by** Mayor Lowry

**Seconded by** Councillor Maydan

**THAT** the contract for Tender No. 18-053, Levi Bridge Replacement be awarded to Beam Constriction (1984) Co. Ltd. in the amount of \$795,947.50 (HST not included).

**CARRIED**

Recreation and Culture

**F.2 Community Digital Sign Policy and Fees**

ACTION: Definition for Public Service Announcement to be included in report

ACTION: Report back to Council after 6 months on the amount of usage

**Resolution No CW121-21**

**Moved by** Councillor Holmes

**Seconded by** Councillor Dalgity

**THAT** Committee of the Whole approve the new Community Digital Sign Policy along with the Fees and Conditions Document.

**CARRIED**

Finance and Administration

**F.3 Committee Restructuring #1**

The Acting Clerk will amend the report as suggested.

**Resolution No CW122-21**

**Moved by** Councillor Holmes

**Seconded by** Councillor Maydan

**THAT** the Committee of the Whole receive this report for information;

**AND THAT** Committee of the Whole provide Staff with direction to amend the report to be brought back at an upcoming meeting.

**CARRIED**

**F.4 Appointment of Employer Bargaining Committee**

**Resolution No CW123-21**

**Moved by** Mayor Lowry

**Seconded by** Councillor Maydan

**THAT** the Committee of the Whole recommend to Council that the following management staff be appointed to represent the Municipality as members of the Employer Bargaining Committee;

- Chief Administrative Officer

- Treasurer
- Director of Roads and Public Works
- Manager Daycare Operations
- Recreation Manager

**AND THAT** the Chief Administrative Officer and any other two (2) members present at the agreed upon date and time may commence bargaining on behalf of the employer;

**AND THAT** the Employer Bargaining Committee may execute the collective agreement once ratified by the members of Canadian Union of Public Employees Local 4277.

**CARRIED**

#### **F.5 Council Position - One Police Service Board for Lanark County**

**Resolution No CW124-21**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Dalgity

**THAT** Committee of the Whole receive this report for information.

**CARRIED**

#### **G. NOTICE OF MOTION**

None

#### **H. INFORMATION ITEMS**

##### **H.1 Mayor's Report**

None

##### **H.2 Rural Ontario Municipal Association (ROMA) Report**

Mayor Lowry provided a summary of the ROMA meeting including a Roundtable from municipal representatives around the province, discussion on the effects and results of COVID in small communities, presentation from Municipal Property Assessment Corporation (MPAC) regarding new assessments, Ministry of Natural Resources and Forestry (MNRF) provided advice and information on the 2019 flooding, policy updates including the code of conduct strengthening and Tile Drainage

Act, and upcoming Association of Municipalities of Ontario (AMO) conference.

### **H.3 County Councillor's Report**

Deputy Mayor Minnille provided highlights including support for flood mapping technology, proceeding with plastic reduction efforts, and renewing the Mayor's monarch pledge.

### **H.4 Mississippi Valley Conservation Authority Report**

None

### **H.5 Library Board Report**

None

### **H.6 Information List #08-21**

**Resolution No CW125-21**

**Moved by** Mayor Lowry

**Seconded by** Councillor Maydan

**THAT** the information list #08-21 be received for information;

**AND THAT** items #1 - Heather Phaneuf Resident of Mississippi Mills re: Proposed Stuart McLean Sign for Mill Street, item #3 - Ontario Federation of Agriculture re: Proposed Changes to Minister's Zoning Orders and Planning Act, and item #7 -Town of Caledon re: Support for 988 - 3 Digit Suicide and Crisis Prevention Hotline, be pulled for further consideration.

**CARRIED**

### **H.7 Meeting Calendar (April & May)**

Agricultural meeting April 22, 2021 at 7pm

Heritage meeting April 28 @ 3pm

Library Board meeting May 14 @ 3pm

## **I. OTHER/NEW BUSINESS**

### **I.1 Town of Carleton Place - Mayor Doug Black Letter re: Library Component of Howard Allan Cost Sharing Agreement**

**Resolution No CW126-21**

**Moved by** Mayor Lowry

**Seconded by** Councillor Holmes

**THAT** Committee of the Whole recommend Council provide a response to Mayor Doug Black of the Town of Carleton Place regarding the Library agreement component of the Howard Allan Cost Sharing Agreement;

**AND THAT** Committee of the Whole indicate that we need to afford the Mississippi Mills Library Board and Carleton Place Library Board time for discussion and when additional information is available it will be provided.

**CARRIED**

**J. PENDING LIST**

Members reviewed the pending list.

**K. ADJOURNMENT**

**Resolution No CW127-21**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Dalgity

**THAT** the meeting be adjourned at 8:49 p.m.

**CARRIED**

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Cynthia Moyle, ACTING CLERK