The Corporation of the Municipality of Mississippi Mills

Accessibility Advisory Committee Meeting

MINUTES

April 21, 2021
3:00 p.m.
E-participation

Committee Present:	Jim Lowry
	Araina Clark
	Myrna Blair
	Betty Preston (Chair)
	Kristen Ray
	Claire Marson
	Councillor Guerard
Committee Absent:	Paul Cozier
Staff Present:	Jennifer Russell, Deputy Clerk
	Calvin Murphy, Recreation Manager

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A.   CALL TO ORDER

The Chair, Betty Preston, called the meeting to order at 3:05 p.m.

B.   DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None

C.   APPROVAL OF AGENDA

Moved by Kristen Ray
Seconded by Councillor Guerard

THAT the agenda be approved as presented.

D. <u>APPROVAL OF MINUTES</u>

Moved by Araina Clark
Seconded by Jim Lowry

THAT the minutes dated March 24, 2021 be approved.

CARRIED

E. <u>DELEGATIONS AND PRESENTATIONS</u>

E.1 Calvin Murphy, Recreation Manager with Mississippi Mills re: Mill Run Park Design

Recreation Manager, Calvin Murphy, provided an overview of the Mill Run Park design located in Almonte. Accessibility items of note include:

- Pathway throughout the park is 2 metres wide with stone dust

- Play ground includes 5-6 accessible play structure features

- Benches include armrests

Items discussed by the committee included:

- Bench arms at the ends of benches and in the middle

- Playground surface is comprised of woodchips

- Depressed sidewalks will be needed for access from parking lot to trail

- No washrooms

- Shade structures will be provided in conjunction with Almonte High School

- Trees will be planted throughout the park

- Designated Accessible Parking spots

Recreation Manager offered to take the committee on a tour of the park once it has been completed.

F. REPORTS

F.1 Revised 2021 Annual Accessibility Report

The committee discussed the following items regarding the revised accessibility report:

- Library added an item regarding outside access to the washroom

- Almonte Old Town Hall washroom automatic door priority should be increased due to the recent increase in tourism

- Access to curling rink an important priority

ACTION: Deputy Clerk to consult with Tiffany MacLaren, Economic Development and Cultural Coordinator, regarding the washroom automatic door priority.

ACTION: Deputy Clerk to bring forward information at the next meeting regarding the creation of a Working Group for the possible creation of a Curling Rink Accessibility working group.

G. BUSINESS ARISING OUT OF MINUTES

G.1 National AccessAbility Week May 31 to June 4, 2021

The committee discussed options to promote National AccessAbility Week. Suggestions to advertise this week included:

- Radio ads - Lake 88 and Heritage Radio Renfrew

- Digital sign ads using the new digital sign in Almonte

- Civitan sign in Pakenham by the bridge

- Website posts

- Accessibility Tips from previous years to be posted on website

Messaging for advertisements to include:

- Questions: Have you thought of accessibility? How to handle accessibility during Covid?

- Tips on accessibility

- Direct residents to the website for more information

- Links to resources that we have on website

- "raising access awareness for individuals with disabilities"

ACTION: Betty Preston to contact local radio stations to inform them of AccessAbility week. Offer to provide "weekly tips" to the radio.

ACTION: Deputy Clerk to design the AccessAbility Week advertisements and municipal webpages and posts

G.2 New Municipal Website - WCAG 2.0 Level AA Compliant

Committee reviewed the municipal Accessibility webpage with no comments.

H. ROUND TABLE

Araina Clark - Dimensions of the Mill Run park for soccer field and entire park space

I. INFORMATION AND CORRESPONDENCE

None

J. OTHER / NEW BUSINESS

None

K. MEETING ANNOUNCEMENTS

The next meeting is May 19, 2021 at 3:00 p.m.

L. ADJOURNMENT

Moved by Araina Clark
Seconded by Councillor Guerard

THAT the meeting be adjourned at 4:15 p.m.

CARRIED

Jennifer Russell, Deputy Clerk,
     Recording Secretary