

**Parks and Recreation Dog Park Working Group
Zoom Meeting Minutes**

June 1, 2021

11:00 a.m.

E-participation

Absent: Terry Ainsworth, Sandra Franks

The purpose of this meeting is to determine the circulation of the dog park survey information and the timeline in which to have the information public.

It was agreed to limit the number of paper copies to the following locations:
(10 copies each)

- 5 Span Feed & Seed
- Clayton General Store
- Almonte Library
- Pakenham Library.

Laurel Cook and John Dalgity will get approval from the 2 businesses to ensure the business is in agreement with being both a pickup and drop off site.

Calvin Murphy will confirm if the libraries will be open and when.

John Dalgity is to reach out to the Clerk to ensure survey monkey access and URL can be produced for this survey by July 2nd. Once the link is established then all advertising such as posters, digital signs, website can be produced.

The idea is to direct as many people as possible to the survey. John Dalgity confirmed he will produce a poster for the following locations:

- Almonte & Pakenham post offices
- Almonte & Pakenham libraries
- Clayton & Pakenham General Store
- Appleton & Blakeney community boards
- Scoops
- Mississippi Mills Animal Hospital & all other veterinary offices

Laurel Cook will contact both Union Hall and Pakenham Civitan regarding the schedule for the mobile signs. (Ramsay & Pakenham) Once confirmed, an ad will be sent.

Laurel Cook and Sandra ? will submit an article to the working group prior to sending it out to the Inside Ottawa and Mill Stone News.

The confirmed timeline would be to have all advertising and the survey up and running by July 2nd with a deadline of July 30 for the results. Vicki Lowe has agreed to do the data entry from the paper copies into Survey Monkey to have all results correlated.

Once completed, the results will go back to the Parks & Recreation committee for review in the August 31st meeting. From there the results will be brought forth as a Report to Council in September. Budget considerations will be implemented into the 2022 budget.

Bonnie Ostrom

Recording Secretary