

Cost Sharing Agreement Timeline

The following timeline was developed from a review of historical municipal records on cost sharing however it may not reflect all activities.

- June 9, 1987- Almonte Council passes By-law #27-1987 approving entering into the cost sharing agreement developed by Howard Allan's accounting firm.
- September 28, 1987-The agreement is signed between Carleton Place, Almonte, Beckwith and Ramsay for recreation, pool and library services. The agreement is not a reciprocal agreement, A capital reserve is included for future work and is established at 3%. Major capital projects are to be included by separate agreements if all parties approve. The original agreement is attached.
- A joint cost sharing Committee is formed to discuss shared services. Library services does not generally appear to be included in these discussions although there are periodic reviews of usage statistics noted in the minutes of these meetings.
- 1996-A separate agreement was entered into for cost sharing related to the new ice surface in Carleton Place
- October 24, 1996-A separate agreement was entered into for cost sharing related to the construction of a ball field in Carleton Place
- 1997/1998-A separate agreement was entered into with Beckwith for cost sharing related to the construction of a ball diamond.
- November 2000 and an addendum in 2001-The agreement was reviewed following amalgamation and includes Mississippi Mills, Carleton Place and Beckwith. This report is also attached.
- 2000/2001-The capital reserve for the pool is increased to 7%
- 2001-A separate cost sharing agreement was entered into for the construction of a soccer field at Notre Dame in Carleton Place
- 2004-A review was conducted by the joint cost sharing Committee of the library portion of the cost sharing agreement on a request from the Mississippi Mills Library Board-no changes were made.
- February 8, 2005 Resolution 055-05 Mississippi Mills approves that the capital reserve for the pool is increased from 7% to 10%
- Over the course of the agreement, periodic reviews of usage, facilities and projects are discussed by the joint cost sharing committee including consideration of Mississippi Mills recreation capital projects and whether they should be included in a separate agreement.
- May 19, 2015, Mississippi Mills council passed motion 177-15 requesting information on usage statistics of facilities that both Carleton Place and Mississippi Mills residents use

- June 16, 2015, a report is presented to the Committee of the Whole by Mississippi Mills CAO, Diane Smithson on usage statistics
- June 29, 2015, a second report is presented by Mississippi Mills CAO, Diane Smithson to Committee of the Whole on usage statistics.
- June 29, 2015, Mississippi Mills Council passes motion 260-15 to authorize the Mayor and CAO to negotiate a fair and reciprocal cost sharing agreement with Carleton Place.
- January 13, 2016, a report is presented by Mississippi Mills CAO to the joint cost sharing committee requesting that a review of the agreement be undertaken and that Mississippi Mills should enter into a separate agreement with Carleton Place for their residents use of Mississippi Mills facilities and that Mississippi Mills consider entering into a separate cost sharing agreement for the use of Beckwith facilities.
- June 13, 2016, Howard Allan attended a joint cost sharing committee meeting to discuss the cost sharing agreement with the members. The joint cost sharing Committee did not approve of a review of the agreement at the time.
- November 15, 2016, a report is presented to Committee of the Whole by Mississippi Mills CAO, Diane Smithson requesting that the Mississippi Mills Public Library Board approve the library portion of the cost sharing agreement annually and that they review and ratify the agreement annually.
- December 30, 2016 an agreement is entered into between the Carleton Place Public Library Board and the Mississippi Mills Public Library Board for cost sharing.
- March 3, 2020 Council passes resolution 081-20 that Howard Allen be invited to a meeting to review the cost sharing agreement with Council and the Library Board.
- 1987-2020-Mr. Allan and his accounting firm continue to update the cost sharing calculations annually including any changes agreed upon by the parties to the agreement.