

**MISSISSIPPI MILLS PUBLIC LIBRARY BOARD**  
**MINUTES**  
Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on April 15, 2021 at 3 p.m. online through Zoom.

1. CALL TO ORDER

The meeting was called to order at 3:08 p.m.

2. ATTENDANCE:

PRESENT:

Cathy Peacock, Chair  
Leanne Czerwinski, Vice Chair  
Councillor Jan Maydan  
Micheline Boucher  
Barbara Button  
Jeff Fraser  
Warren Thorngate  
Marie Traversy  
Christine Row, staff

ABSENT:

3. APPROVAL OF AGENDA

**Resolution No. 18-21**

**Moved by** M. Boucher

**Seconded by** W. Thorngate

**THAT** the MMPLB approve the agenda as amended with the addition of correspondence from the Carleton Place Public Library, update from CEO on the municipal recreation master plan and Communication to Municipality/Council as an ongoing item on future agendas.

**CARRIED**

4. DISCLOSURE OF PECUNIARY INTEREST

[None]

5. DELEGATIONS/PRESENTATIONS

[None]

6. CONSENT ITEMS

- a. Approval of minutes from March 18, 2021 and April 1, 2021 Special Board Meeting minutes as presented
- b. Correspondence – HR Williams Consulting In the Know newsletter
- c. Reports- CEO report

- d. Incidents- None
- e. Financial Statement- None

**Resolution No. 19-21**

**Moved by J. Fraser**

**Seconded by J. Maydan**

**THAT** the MMPLB accepts the consent items and approves the March 18, 2021 minutes as amended and the April 1, 2021 Special Board Meeting minutes as presented.

**CARRIED**

**5. FOR DISCUSSION/DECISION**

- a) Closed meeting  
[None]
- b) Policy review - GOV-08 Board Evaluation (which includes the Board Evaluation as an Appendix) and GOV-09 Board-CEO Partnership (which includes the CEO Evaluation as an Appendix)

**Resolution No. 38-19**

**Moved by M. Boucher**

**Seconded by J. Maydan**

**THAT** the MMPLB approves the Policy Committee's Terms of Reference.

**CARRIED**

Be amended to read **Resolution No. 38-19**

**Moved by M. Boucher**

**Seconded by W. Thorngate**

**THAT** the MMPLB formally strike a standing Policy Committee consisting of C. Peacock, M. Boucher and CEO/Chief Librarian C. Row and staff as required, and further, that it is recognized that such committee was authorized to be established, without resolution, at the regular meeting of the MMPLB on October 23, 2019, and further, that the Policy Committee's Terms of Reference were approved then.

**Resolution No. 20-21**

**Moved by L. Czerwinski**

**Seconded by M. Traversy**

**THAT** the MMPLB approves Board Evaluation (GOV-08) and Board-CEO Partnership (GOV-09) as presented.

**CARRIED**

c) Municipal Recreation Master Plan

C. Row provided an update on the Municipal Recreation Master Plan RFP meeting. The draft RFP includes library service in the plan's objectives. The plan will include a vision and mission for recreation and culture in Mississippi Mills. MMPL already has a vision and mission for library service. K. Kelly suggested that the Library might be better suited as a partner/stakeholder in the plan. The Library Board agrees that acting as a partner would eliminate any potential conflicts with the Board's Strategic Plan.

6. OTHER/NEW BUSINESS

- a) Cost Sharing update
- b) C. Peacock will send the tentative meeting agenda to the Carleton Place Public Library Board.
- c) Friends of the Library update
- d) J. Fraser provided an update on the Friends' fundraising plans including selling masks and birdhouses at
- e) the Almonte Farmers Market and working on the Reading in Mississippi Mills 2022 calendar.

7. NEXT MEETING

Friday, May 14, 2021 at 3 p.m. via Zoom

8. ADJOURNMENT

**Resolution No. 21-21**

**Moved by J. Fraser**

**Seconded by W. Thorngate**

**THAT** the meeting be adjourned at 4:26 p.m.

**CARRIED**