



## **The Corporation of the Municipality of Mississippi Mills**

### **Council Meeting**

### **MINUTES**

**June 1, 2021**

**5:00 p.m.**

**E-participation**

**PRESENT:** Mayor Lowry  
Deputy Mayor Minnille  
Councillor Dalgity  
Councillor Maydan  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

**Staff Present** Ken Kelly, CAO  
Cynthia Moyle, Acting Clerk  
Dawn McDonald, Administrative Assistant

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#### **A. CALL TO ORDER**

Mayor Lowry called the meeting to order at 5:00 p.m.

#### **B. CONSIDERATION OF A CLOSED SESSION**

That the in camera agenda should include 3 Human Resources items. B.1., B.2, and B.3 and that the minutes from this meeting will reflect the additional Human Resources item and that the additional item will be reported on during the Rise and Report at today's meeting.

##### **Resolution No 099-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Ferguson

**THAT** Council enter into an in camera session at 5:01 p.m. re: personal matters about an identifiable individual, including municipal or local board employees (Municipal Act s. 239 2(b)).

**CARRIED**

**B.1 Human Resources Matter**

**B.2 Human Resources Matter**

**B.3 Human Resources Matter**

**C. RISE AND REPORT**

**C.1 Human Resources Matter**

**Resolution No 100-21**

**Moved by** Councillor Holmes

**Seconded by** Councillor Ferguson

**THAT** Council directs the restaffing of the Operations Manager Position through an open competition;

**AND THAT** Council approves the proposed alteration to the Job Description for the Operations Manager, by removing the requirements that the Operations Manager has Level 1 Water Distribution and Level 1 Wastewater Collection licences.

**CARRIED**

**C.2 Human Resources Matter**

Council provided direction to staff in camera on the Human Resources matter.

**C.3 Human Resources Matter**

Council provided direction to staff in camera on the Human Resources matter.

**D. O CANADA**

Mayor Lowry spoke of the tragic discovery of 215 children found in a mass grave at a Kamloops residential school. To honour these children, all flags at municipal facilities in Mississippi Mills have been lowered to half mast until further notice.

Out of respect for the children whose lives were taken in Kamloops and in solidarity with the Indigenous People and non-Indigenous People of Mississippi Mills who mourn this loss, the PRIDE flag raising ceremony at the County office has been postponed until the week of June 14th.

Due to technical difficulties, we did not play O Canada.

**E. MOMENT OF SILENT MEDITATION**

Council observed a moment of silent meditation.

**F. ATTENDANCE**

The Clerk announced attendance.

**G. APPROVAL OF AGENDA**

**Resolution No 101-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Ferguson

**THAT** the agenda be approved as amended to include a third Human Resources matter that was discussed in closed session.

**CARRIED**

**H. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None

**I. APPROVAL OF MINUTES**

**Resolution No 102-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Holmes

**THAT** the Council minutes dated May 18, 2021 be approved as presented.

**CARRIED**

**J. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

**J.1 2020 AUDITED FINANCIAL STATEMENTS**

Howard Allan, Allan and Partners Chartered Accountants presented the 2020 Audited Financial Statements to Council.

**Resolution No 103-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Ferguson

**THAT** the deputation by Howard Allan, Allan and Partners, Chartered Professional Accountants re: 2020 Audited Financial Statements be received,

**AND THAT** Council accept and approve the 2020 Audited Financial Statements for the Corporation of the Municipality of Mississippi Mills.

**CARRIED**

**K. PUBLIC MEETINGS**

**K.1 Background Report: Zoning By-law Amendment Lot 68 Registered Plan 27M88 - 366 Spring Street**

Eric Forhan, Planner for J.L.Richards, announced the public meeting procedures and provided an overview of the proposed amendments. The following written and oral comments were provided by the public:

- Rhonda Keeler - parking and safety concerns
- Bonnie Leclair - traffic congestion and on street parking concerns

Should anyone wish to make additional comments, they may do so directly to the Planning Department.

**L. COMMITTEE OF THE WHOLE REPORT**

**Resolution No 104-21**

**Moved by** Councillor Dalgity

**Seconded by** Deputy Mayor Minnille

**THAT** Council approve motions L1-L5 from the May 18, 2021 Committee of the Whole meeting.

**CARRIED**

**L.1 Consent Item**

**THAT** the Community and Economic Development Advisory Committee Minutes dated April 22, 2021 be received.

**L.2 Award of Tender PW-21-05 Surface Treatment Program**

**THAT** Council award the contract for Tender No. PW-21-05, 2021 Surface Treatment Program to Thomas Cavanagh Construction Limited, in the amount of \$685,987.21 (HST included).

**AND THAT** the surplus funds from the Micro-Surface Program be used to cover any budgetary shortfall.

**L.3 Accessibility Compliance and Policy Updates**

**THAT** Council accept the changes to the Municipality's Accessibility policies, procedures and plans to be in compliance with the Integrated Accessibility Standards of Ontario.

**L.4 Process for Sale of Business Park Lots**

**THAT** Council accept the process outlined in this report for the marketing, evaluation, and sale process for lots in Phase 3 of the Business Park.

**L.5 Priorities of Council for the Remainder of Term of Office**

**THAT** Council provide staff direction on the priorities of Council for the remainder of its term for staff to properly prioritize and manage workload for the remainder of the current Council term.

**L.6 Police Services Board (PSB) Structure**

**Resolution No 105-21**

**Moved by** Councillor Ferguson

**Seconded by** Councillor Dalgity

**THAT** Council supports the recommendation of the Joint Lanark County Association of Police Services Boards that there be one (1) Lanark County Detachment Board comprised of 16 members consisting of eight (8) Council Members (one (1) per OPP policed community) and eight (8) Community Members (one (1) per OPP policed community) from which the Detachment Board would recommend that the Province appoint four (4) provincial appointees from the eight (8) community members; and

**THAT** should the Ministry decide not to choose the four (4) provincial appointees from the eight (8) community representatives, the Lanark County Detachment Board would be comprised of 20 members consisting of eight (8) Council Members (one (1) per OPP policed community), eight (8) Community Members (one (1) per OPP policed community) and four (4) provincial appointees.

**CARRIED**

**L.7 Information List #10-21 Item #4 Climate Action Plan**

**Resolution No 106-21**

**Moved by** Deputy Mayor Minnille

**Seconded by** Councillor Holmes

**THAT** Council appoints Kathryn Maton, Technologist as Mississippi Mills representative to the Lanark County Climate Action Committee for the remainder of this Council Term.

**CARRIED**

**L.8 Information List #10-21 Item #9 Levels of Funding for Fire Departments**

**Resolution No 107-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Dalgity

**WHEREAS** the role of Ontario's 441 fire departments and their approximate 30,000 full, part- time, and volunteer firefighters is to protect Ontarians and their property; and

**WHEREAS** according to the Ontario Fire Marshal and Emergency Management's latest data, in Ontario there was over 11,000 number of loss fires, 9,500 no loss fires, 784 injuries, 91 fatalities, and over \$820 million dollars of estimated loss in 2018; and

**WHEREAS** fire emergencies only make up a portion of the total calls for help received by fire and emergency service departments as they respond to nearly every public emergency, disaster, or 9- 1- 1 call; and

**WHEREAS** Ontario's fire department infrastructure deficit continues to grow annually and is almost entirely borne by the municipality and local taxpayers with the majority having populations under 25,000; and

**WHEREAS** due to antiquated structures and equipment that do not meet current industry standards the safety of the Ontario public and Ontario firefighters is being jeopardized;

**NOW THEREFORE BE IT RESOLVED THAT** the Municipality of Mississippi Mills endorses the initiative of the Council of the Corporation of the Municipality of Calvin:

**THAT** the Federal and Provincial Government includes apparatuses, training, equipment and structures for fire departments as eligible categories to any further infrastructure programs which will not only

provide immediate stimulus to the local, provincial and federal economies given current economic uncertainty but also ensure the safety of Canadians and dedicated firefighters; and

**AND THAT** a letter of support be sent to the Municipality of Calvin, the Honourable Doug Ford Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Laurie Scott, Minister of Infrastructure, local MPP, local MP, the Ontario Fire Marshal, Jon Pegg, the Ontario Association of Fire Chiefs, and AMO.

**CARRIED**

OTHER ITEMS TO COUNCIL

**L.9 Graduation Week Proclamation**

**Resolution No 108-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Holmes

**WHEREAS** as a result of COVID-19 provincial emergency orders and closures of elementary and high schools in the Province;

**AND WHEREAS** graduation ceremonies for students at all levels have been postponed;

**AND WHEREAS** the Municipality of Mississippi Mills wishes to celebrate the achievements of students in Mississippi Mills;

**THEREFORE BE IT RESOLVED** that the Council of the Municipality of Mississippi Mills hereby declares the week of June 21st to 25th as Graduation Week.

**CARRIED**

**M. BY-LAWS**

**Resolution No 109-21**

**Moved by** Councillor Maydan

**Seconded by** Councillor Ferguson

THAT By-laws 21-043 and 21-044 be taken as read, passed, signed and sealed in Open Council.

**CARRIED**

**M.1 By-Law 21-043 Appointment of Deputy Clerk (Munro)**

**M.2 By-Law 21-044 Appointment of Building Inspector (Banes)**

**N. ANNOUNCEMENTS AND INVITATIONS**

**O. CONFIRMATORY BY-LAW**

**Resolution No 110-21**

**Moved by** Councillor Dalgity

**Seconded by** Councillor Ferguson

**THAT** By-law 21-045 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 1st day of June 2021, be read, passed, signed and sealed in Open Council this 1st day of June 2021.

**CARRIED**

**P. ADJOURNMENT**

**Resolution No 111-21**

**Moved by** Councillor Holmes

**Seconded by** Councillor Maydan

**THAT** the meeting be adjourned at 7:05 p.m.

**CARRIED**

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Christa Lowry, MAYOR

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Cynthia Moyle, ACTING CLERK